

City of Cartersville

Various Public Works Buildings

330 S. Erwin Street, Cartersville, GA 30120

REQUEST FOR PROPOSALS

The City of Cartersville, Georgia seeks proposals for:

Removal and replacement of metal roof at Various Public Works Buildings

The City of Cartersville is seeking proposals from licensed Georgia contractors to furnish and install a new metal roof on three different structures/buildings located at 330 S. Erwin Street, Cartersville, GA.

Scope of work:

Provide all necessary materials, labor and equipment to complete installation of a new metal roof on three separate buildings located at Public Works (330 S. Erwin Street). Color to match main Public Works Office Building that is at the same address. In addition, all roof panels should be 2" mechanical panels. Any insulation that is currently present shall be removed and replaced with similar material. Gutters to be replaced on buildings that currently have them.

Submission Information:

Proposers must comply with the following submission procedures:

1. Sealed proposals shall be submitted marked "Various Public Works Buildings Roof Replacement" on the outside of the envelope, addressed to:

Darrell Elrod, Public Works
City of Cartersville
330 South Erwin Street
Cartersville, GA 30120

Proposals will be accepted until **10:00 AM March 15, 2024**. Proposals received after this time will be returned unopened. Faxed proposals will not be accepted. Questions may be directed to wwilson@cityofcartersville.org, or call 770-383-7432.

2. WITHDRAWAL OF PROPOSALS: A proposer will be permitted to withdraw their proposal unopened after it has been deposited if such request is received in writing prior to the time specified for the

opening of the proposals.

3. SITE VISIT: Access to the building is restricted. If access is needed, please contact Darrell Elrod at 770-383-7440.
4. RESERVATION OF RIGHTS: The City of Cartersville reserves the right to reject any and all proposals, to waive technical, or legal deficiencies, and to accept any proposal that it deems to be in the best interest of the City.
5. WARRANTY: The contractor shall submit a copy of the manufacturer's warranty indicating duration of said warranty and install the roof according to the manufacturer's instructions.
6. SPECIFICATIONS: The bidder shall furnish information related to the specifications of the products being used.
7. COST/SCHEDULE: The bidder shall furnish a cost proposal and schedule as part of the package. All work must be completed by **June 20, 2024**.
8. SEPARABILITY: The City of Cartersville will accept only full packages for all requested elements. Proposals submitted without all scope of work items included shall be disqualified.
9. A copy of applicable insurance certificate(s) must accompany bids. Minimum coverage is \$1,000,000 per occurrence, \$2,000,000 aggregate on general liability; Worker's Compensation Coverage in compliance with State Law.

City of Cartersville
VARIOUS PUBLIC WORKS BUILDINGS
ROOF REPLACEMENT
PROPOSAL FORM

TO: Darrell Elrod, Public Works
City of Cartersville
330 South Erwin Street
Cartersville, GA 30120

BIDDERS:

In accordance with the Request for Proposal for Removal and Replacement of metal roof at various buildings at the City of Cartersville Public Works, the instruction to bidders and scope of work, I, the undersigned, for monetary considerations, propose to provide the Supervision, installation and material involved in the task of providing a new quality metal roof that is watertight and leak-free.

A. Lump Sum Bid Price for **Work Scope** items listed herein:

\$ _____

BIDDER: _____ BY: _____

TITLE: _____ SIGNATURE: _____

ADDRESS: _____

EMAIL: _____

PHONE NUMBER: _____

This Sample Contract Agreement will be agreed to by the selected best bid and the City of Cartersville:

CONTRACT AGREEMENT

THIS AGREEMENT, made this _____ day of _____ 2024, by and between the City of Cartersville, Georgia, hereinafter called **“City”**, and _____, hereinafter called **“Contractor”**.

WITNESSETH: That for and in consideration of the payment and agreements hereinafter mentioned, to be made and performed by the City, Contractor hereby agrees to provide equipment and material to complete the removal and replacement of the metal roof at various Public Works buildings and entitled:

**Bid Package
Various Public Works Buildings Roof Replacement**

Hereinafter call the **“Project”**, for the proposal price _____, will include material and installation of new roof as required per the attached Request for Proposal. Payment will be paid after completion and acceptance of project by the City. All work must be completed by June 20, 2024.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in two (2) counterparts, each of which shall be deemed on original, in the year and day first above written.

CITY OF CARTERSVILLE, GA

BY: _____
Bidder

(Mayor Matthew J. Santini)

ATTEST: _____ (Seal)

ATTEST: _____ (Seal)
(Julia Drake, City Clerk)

Overhead View of Various Buildings

The following are pictures of the buildings that are to have roof replacements and show overhead views and views from an angle with approximate measurements. These measurements are not guaranteed to be 100% accurate and are for informational use only.



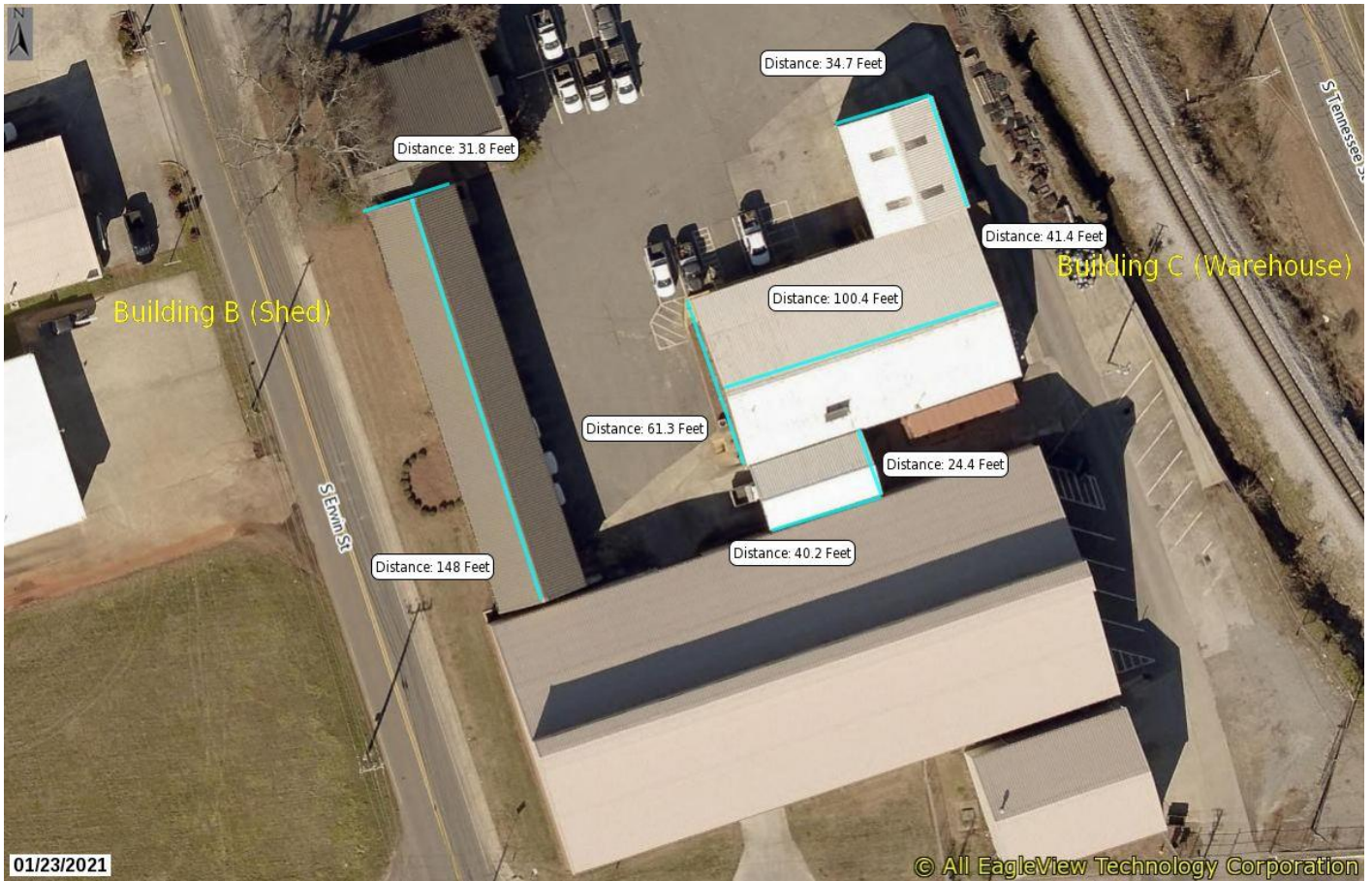
BULDING A- OVERHEAD



BULDING A- SOUTH VIEW



BUILDINGS B & C OVERHEAD



BUILDINGS B & C SOUTH VIEW

