

City of Cartersville

Sports Complex Maintenance Building

11 Sugar Valley Road, Cartersville, GA 30120

REQUEST FOR PROPOSALS

April 3, 2023

The City of Cartersville, Georgia seeks proposals for:

Erection of a Pre-Engineered Metal Building at Cartersville Sports Complex

The City of Cartersville is seeking proposals from licensed Georgia contractors to furnish and erect a new metal building at the Cartersville Sports Complex located at 11 Sugar Valley Road, Cartersville GA 30120.

Scope of work:

- Foundation
 - Grade will be as such so concrete truck will have access all the way around to pour from tailgate.
 - Piers under main columns of metal building
 - Perimeter footings
 - Anchor bolts
 - 6" slab
- Pre-Engineered Metal Building
 - 30'x50'
 - 14' Eave
 - 1:12 Screw down metal roof
 - All metal sides
- Insulation
 - 4" vinyl backed commercial building roof and wall insulation
- Erection
 - Must provide all equipment to erect building
 - Must provide all labor to erect building
- Electrical
 - 200 Amp breaker panel with meter can on exterior side of wall behind breaker box
 - Service line to meter by power supplier
 - (9) LED highbay lights on (1) switch

- (8) Outlets around inside perimeter
- (1) Exit/Emergency combo light
- HVAC
 - None
- Plumbing
 - ¾" water line stubbed
 - 2" drain
- Doors
 - (3) 12' x 12' Chain hoist operated roll up doors
 - (1) 3-0 Walk through metal door (no window)
- Notes
 - Must provide one set of engineered metal building plans from supplier
 - Permits and utility hook ups will be paid by the City of Cartersville

Submission Information:

Proposers must comply with the following submission procedures:

1. Sealed proposals shall be submitted marked "Cartersville Sports Complex Maintenance Building Proposal" on the outside of the envelope, addressed to:

Steve Roberts, Parks & Recreation Director
 City of Cartersville
 P.O. Box 1390
 100 Pine Grove Road
 Cartersville, GA 30120

Proposals will be accepted until **4:00 PM, Wednesday, May 3, 2023** and will be opened that day. Proposals received after this time will be returned unopened. Faxed/Emailed proposals will not be accepted.

2. WITHDRAWAL OF PROPOSALS: A proposer will be permitted to withdraw their proposal unopened after it has been deposited if such request is received in writing prior to the time specified for the opening of the proposals.
3. OPTIONAL SITE VISIT: All prospective bidders may obtain a tour of the property by contacting James Gordy at (678) 918-6275 or via email at jgordy@cityofcartersville.org. Site visits must be scheduled by Monday, April 17, 2023.
4. RESERVATION OF RIGHTS: The City of Cartersville reserves the right to reject any and all proposals, to waive technical, or legal deficiencies, and to accept any proposal that it

deems to be in the best interest of the City.

5. **WARRANTY/SPECIFICATIONS:** The contractor shall submit a copy of the manufacturer's warranty indicating duration of said warranty or equivalent and guarantee that installation meets or exceeds manufacturer's installation requirements.
6. **SEPARABILITY:** The City of Cartersville will accept only full packages for all requested elements. Proposals submitted without all scope of work items included shall be disqualified.
7. **BID AWARD:** The City of Cartersville intends to award bid to best bid no later than May 18, 2023 and the winning bidder shall complete the work within **60 days** of receiving the Notice to Proceed.
8. **INSURANCE CERTIFICATE:** Winning bidder must submit a copy of applicable insurance certificate(s) before the Notice to Proceed is issued. Minimum coverage is \$1,000,000 per occurrence, \$2,000,000 aggregate on general liability; Worker's Compensation Coverage in compliance with State Law.

City of Cartersville
CARTERSVILLE SPORTS COMPLEX
MAINTENANCE BUILDING
PROPOSAL FORM

TO: Steve Roberts, Parks & Recreation Director
City of Cartersville
P.O. Box 1390
100 Pine Grove Road
Cartersville, GA 30120-1390

BIDDERS:

In accordance with the Request for Proposal for Cartersville Sports Complex Maintenance Building, the instruction to bidders and scope of work, I, the undersigned, for monetary considerations, propose to provide the Supervision, installation and erection involved in the task of providing a new metal maintenance building.

A. Lump Sum Bid Price for **Work Scope** items listed herein:

\$ _____

BIDDER: _____ BY: _____

TITLE: _____ SIGNATURE: _____

ADDRESS: _____

EMAIL: _____

PHONE NUMBER: _____

**E-VERIFY
CONTRACTOR/VENDOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent
(Contractor Name)

Date

Contractor/Entity Name

Title of Authorized Officer or Agent of Contractor

Contractor Address

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 20 ____

Notary Public
My Commission Expires:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

This Sample Contract Agreement will be agreed to by the selected best bid and the City of Cartersville:

CONTRACT AGREEMENT

THIS AGREEMENT, made this _____ day of _____ 2023, by and between the City of Cartersville, Georgia, hereinafter called "**City**", and _____, hereinafter called "**Contractor**".

WITNESSETH: That for and in consideration of the payment and agreements hereinafter mentioned, to be made and performed by the City, Contractor hereby agrees to provide equipment and material to complete the installation of Cartersville Sports Complex Maintenance Building.

Hereinafter called the "**Project**", for the proposal price _____, will include material and erection of metal maintenance building as required per the attached Request for Proposal. Payment will be paid after completion and acceptance of project by the City.

Immigration Reform Compliance Requirement – during the entire duration of this bid and construction of metal building, all parties shall remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1, as amended.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in two (2) counterparts, each of which shall be deemed on original, in the year and day first above written.

CITY OF CARTERSVILLE, GA

BY: _____
Bidder

Mayor Matthew J. Santini

ATTEST: _____ (Seal)

ATTEST: _____ (Seal)
Julia Drake, City Clerk