



RFP – 21-11
DRYWALL & ACOUSTICAL
CEILING

Goodyear Clubhouse
Renovation

April 5, 2021

City of Cartersville, Georgia

RFP – 21-11
DRYWALL & ACOUSTICAL CEILING

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CITY OF CARTERSVILLE, GEORGIA

RFP – 21-11

DRYWALL & ACOUSTICAL CEILING

REQUEST FOR PROPOSALS

The City of Cartersville, Georgia invites your company to submit a Proposal on this Proposal Package, titled: **DRYWALL & ACOUSTICAL CEILING** as defined hereinafter.

All terms and provisions listed in the enclosed: “TABLE OF CONTENTS”, “REQUEST FOR PROPOSALS”, “INSTRUCTIONS TO PROPOSERS”, “PROJECT SPECIFICATIONS” AND “PROPOSAL FORM” are integral parts of the Proposal Package.

The City of Cartersville reserves the right to waive informalities in any Proposal, to reject any or all Proposals in whole or in part, to readvertise, to negotiate segments of any or all Proposals and to take any action that City feels is in our best interest.

The proposal price(s) will include: The renovations will include items listed in the table of contents to the entire structure located at 3 Goodyear Ave., Cartersville, GA 30120. Contractors may bid on the entire project or items listed in the table of contents.

INSTRUCTIONS TO PROPOSERS

1. To be considered, Proposals must be in the possession of the City of Cartersville by the Proposal Closing. Proposals may be mailed or delivered to the office of Tom Gilliam, Director of Parks & Recreation, City of Cartersville, P O Box 1390, 100 Pine Grove Road, Cartersville GA 30120, in a sealed envelope clearly marked as to the item being proposed and marked with the time and date of Proposal Closing. Regardless of the method the Proposer uses to deliver the Proposal, each Proposer shall be responsible for the Proposal being delivered on time as the City of Cartersville assumes no responsibility for the same. Proposals offered or received after the time set for Proposal Closing will not be considered.
2. No Proposal may be withdrawn for a period of 60 days from the Proposal Closing Date.
3. All Proposals are to be submitted on the “Proposal Form” provided in this Proposal Package and signed by an authorized representative of the company placing the Proposal.
4. The City of Cartersville is exempt from Federal, State, and Local Taxes. Taxes incurred by the Contractor during this project shall be to the account of the Contractor.
5. Proposers shall not begin any work activity until such time as a they have been issued a Notice to Proceed by the City of Cartersville.
6. E-verify/SAVE Affidavits – Completed/signed/notarized affidavits **must be** returned with Proposal Deadline or Proposal will not be considered. Forms included in Proposal.

7. Immigration Reform Compliance Requirement, during the entire duration of this project contractor shall remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code § 13- 10- 91 and § 50- 36- 1, as amended.
8. For additional information on this Proposal Package and to view site, contact: Britt McGill, Assistant Director of Parks & Recreation, City of Cartersville, via email at bmcgill@cityofcartersville.org

REQUIRED QUALIFICATIONS OF PROPOSERS/CONTRACTOR

The Contractor must be a certified in his/her trade. The Contractor shall have a valid business license in the State of Georgia and be able to show financial responsibility and have the ability to provide bonds and certificates of insurance.

PROPOSAL CLOSING TIME

The Proposal Closing will be 3:00 p.m. on Friday, April 30th, 2021.

PROPOSAL OPENING TIME

The Proposal Opening time will be 3:30 p.m. on Friday, April 30th, 2021

Location: Dellinger Park Office 100 Pine Grove Road, Cartersville, GA 30120

City of Cartersville, Georgia

DRYWALL & ACOUSTICAL CEILING

PROJECT SCOPE

PURPOSE -

The Work Scope of this Technical Provision will include: to provide all materials and labor by a certified/licensed contractor/plumber to complete all **DRYWALL & ACOUSTICAL CEILING** listed under the PROJECT SCOPE to complete the GOODYEAR CLUBHOUSE RENOVATION.

DEFINITION -

For all purposes and requirements of this document, the words “provide” and “provided” shall be defined as the requirement to furnish a service, or to furnish a product system, or facility in its entirety.

DRAWINGS

Drawings of the Goodyear Clubhouse will be provided for the interior spaces which shall all be finished with the same manner and commitment to quality.

MATERIALS

A list of materials will be provided and specified to be provided by the contractor.

PROJECT SPECIFICATIONS

- A. Acoustical Suspension System: The contractor shall provide all materials and labor to install a ceiling grid system in the kitchen 9’ off the finished floor elevation per the product data attached herein and labeled “USG Donn Brand AX Acoustical Suspension System.
- B. Kitchen Lay-in Panel for Acoustical Suspension System: The contractor shall provide all materials and labor to install a wipeable ceiling tile in the ceiling grid system referenced in “A” above in the kitchen per the product data attached herein and labeled “USG Ceilings Kitchen Lay-in Panel”.
- C. Kitchen and Restroom Drywall: The contractor shall provide all materials and labor to install moisture resistant drywall to the walls and ceiling on the interior of the men’s and women’s restroom as well as the kitchen walls per the product data attached herein and labeled

“Gypsum Board, 5/8” USG Sheetrock Brand EcoSmart Panels Mold Tough Firecode X. The drywall finish shall be to that of a level 4.

- D. Foyer and Storage Room Drywall: The contractor shall provide all materials and labor to install drywall to the walls on the interior of the entry foyer as well as the single non-masonry wall in the storage room per the product data attached herein and labeled “Gypsum Board, 5/8” USG Sheetrock Brand EcoSmart Panels Firecode X. The drywall finish shall be to that of a level 4.
- E. ALTERNATE #1: The contractor shall provide an alternate price to cover all walls in the kitchen with FRP extending up to the level of the acoustical ceiling. The finish product shall include all trim trims and address all seams including those at the floor. The contractor shall list as “Alternate #a” the price to install FRP in the kitchen.
- F. All questions should be emailed to bmcgill@cityofcartersville.org. No phone calls are to be directed at the City of Cartersville Staff or the Project Manager regarding questions.
- G. Pre-Bid Meeting- Friday, April 9th, 2021, 11:30 AM at 3 Goodyear Avenue, Cartersville, GA 30120
- H. Proposal closing date – Friday, April 30, 2021 at 2:00 PM.
- I. Proposal opening date – Friday, April 30, 2021 at 2:30 PM at Dellinger Park Office located at 100 Pine Grove Road, Cartersville, GA 30120.
- D. Work Completion – Materials are expected to be completed within the time frame established in the project calendar by the Project Manager will provide advanced start and completion dates to the Proposer. Coordination between Proposer and Parks & Recreation Director will take place prior to Proposal award.
- J. Certificate of Insurance – Proposers must furnish certificate of insurance covering company and installers/contractors at time bonds are presented. City of Cartersville assumes no responsibility in workmen’s compensation.
- K. License- The contractor shall hold a business license and provide documentation of their certification(s).

-----**END OF PROJECT SPECIFICATIONS**-----

PROPOSAL REQUIREMENTS

Note: For a Proposal to be considered the following must be returned by the Proposal deadline of 2:00pm on April 30, 2021.

- 1. Completed proposal form**
- 2. Certification of Liability Insurance**
- 3. Completed list of references**
- 4. Completed Contractor/Vendor Affidavit and Agreement**
- 5. Completed Subcontractor Affidavit (if applicable)**

City of Cartersville, Georgia

DRYWALL & ACOUSTICAL CEILING

PROPOSAL FORM

TO: Tom Gilliam (Goodyear Clubhouse Renovation)
CITY OF CARTERSVILLE PARKS & RECREATION DEPARTMENT
P O BOX 1390
CARTERSVILLE GA 30120-1390

PROPOSERS:

IN ACCORDANCE WITH REQUIREMENTS OF YOUR INVITATION TO PROPOSAL, INSTRUCTIONS TO PROPOSERS, AND PROJECT SPECIFICATION, AND SUBJECT TO THE CONDITIONS THEREOF, I, THE UNDERSIGNED, HEREBY PROPOSE TO PROVIDE THE GOODYEAR CLUBHOUSE RENOVATION FOR MONETARY CONSIDERATIONS.

A. LUMP SUM PROPOSAL PRICE FOR WORK SCOPE ITEMS, LISTED HEREIN, FOR ANY OR ALL OF THE PROJECTS LISTED UNDER SCOPE OF WORK AND PROJECT SPECIFICATIONS

\$ _____

B. Install FRP on all kitchen walls ADD \$ _____

PROPOSERS: _____ BY: _____

TITLE: _____ SIGNATURE: _____

ADDRESS: _____

PHONE NUMBER: _____

EMAIL: _____

REFERENCES

NAME, ADDRESS, AND PHONE NUMBER OF FOUR- (4) SUCCESSFUL PROJECTS THE PROPOSERS HAS COMPLETED.

1. COMPANY NAME: _____

ADDRESS: _____

CONTACT PERSON: _____ PHONE NO. _____

EMAIL ADDRESS: _____

2. COMPANY NAME: _____

ADDRESS: _____

CONTACT PERSON: _____ PHONE NO. _____

EMAIL ADDRESS: _____

3. COMPANY NAME: _____

ADDRESS: _____

CONTACT PERSON: _____ PHONE NO. _____

EMAIL ADDRESS: _____

4. COMPANY NAME: _____

ADDRESS: _____

CONTACT PERSON: _____ PHONE NO. _____

EMAIL ADDRESS: _____

Contract Agreement
DRYWALL & ACOUSTICAL CEILING

This Contract Agreement made and entered into on the _____ day of _____, 2021, by and between the CITY OF CARTERSVILLE, party of the first part (hereinafter called the “Owner”), and _____, party of the second part, (herein called the “Contractor”).

Witnesseth:

That the Contractor, for the consideration hereinafter fully set out, hereby agrees with the Owner as follows:

That the Contractor will furnish all products, tools, construction equipment, skill labor of every description necessary to carry out and to complete in a good, firm, substantial workmanlike manner for the drywall and acoustical ceiling installation at the Goodyear Clubhouse and will complete work in strict conformity with the Specifications, together with the foregoing Proposal made by the Contractor, the Invitation to Proposal, Instructions to Proposers, Project Specifications and Proposal Form and all hereto incorporated (if applicable) which form essential parts of this Contract Agreement, as if fully contained herein.

That the Contractor shall commence the Work to be performed under this Contract Agreement on a date to be specified in a written Notice to Proceed and shall fully complete all work hereunder within three (3) weeks of the agreed upon start date. Time is of the essence and is an essential element of this Contract, and the Contractor may be subject to pay the Owner, not as a penalty, but as liquidated damages, the sum of \$250.00 for each calendar day that there is default of completing the Work within the time limit named herein. If the Contractor abandons the Contract before commencement of the Work or defaults in completion of all the Work after commencement thereof, the Contractor shall be liable for such liquidated damages. These fixed liquidated damages are not established as a penalty but are calculated and agreed upon in advance by the Owner and the Contractor due to the uncertainty and impossibility of deciding as to the actual and consequential damages incurred by the Owner and the public of City of Cartersville, Georgia because of the failure on the part of the Contractor to complete the work on time. Such liquidated damages referred to herein are intended to be and are cumulative and shall be in addition to every other remedy now or hereafter enforceable at law, in equity, by statute, or under the Contract.

The Owner hereby agrees to pay the Contractor for the faithful performance of this Contract Agreement, subject to additions and deductions as provided in the Specifications and Proposal, in lawful money of the United States of America, the sum _____ (_____) which sum shall also pay for loss or damage arising out of the nature of the Work aforesaid, or from the action of the elements, or from unforeseen, or from the action of the elements, or from unforeseen obstructions or difficulties encountered in the prosecution of the Work, and for all expenses incurred by, or in consequence of the Work, its suspension or discontinuance and for well and faithfully completing the Work and the whole thereof, as herein provided, and for replacing defective work or products for a period of two –(2) years after completion.

The Owner shall make payments to the Contractor in accordance with the provisions of the Contract Documents.

Final payment on account of this Contract Agreement shall be made within thirty – (30) days after the completion by the Contractor of all work covered by this Contract Agreement and the acceptance of such work by the Owner, in accordance with the provisions of the Contract Documents.

IN WITNESS WHEREOF, the parties hereto executed this Contract Agreement under their respective seals on the day and date first above written.

OWNER: City of Cartersville, Georgia

By: _____
Matthew J. Santini

Title: Mayor

WITNESS: By: _____ (SEAL)

Julia Drake
Title: City Clerk

CONTRACTOR: _____

By: _____

Name: _____
(Please Print)

Title: _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ____ DAY OF _____, 20____

Notary Public
My Commission Expires:

CONTRACTOR/VENDOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent
(Contractor Name)

Date

Contractor/Entity Name

Title of Authorized Officer or Agent of Contractor

Contractor Address

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 20____

Notary Public
My Commission Expires:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent
(Subcontractor Name)

Date

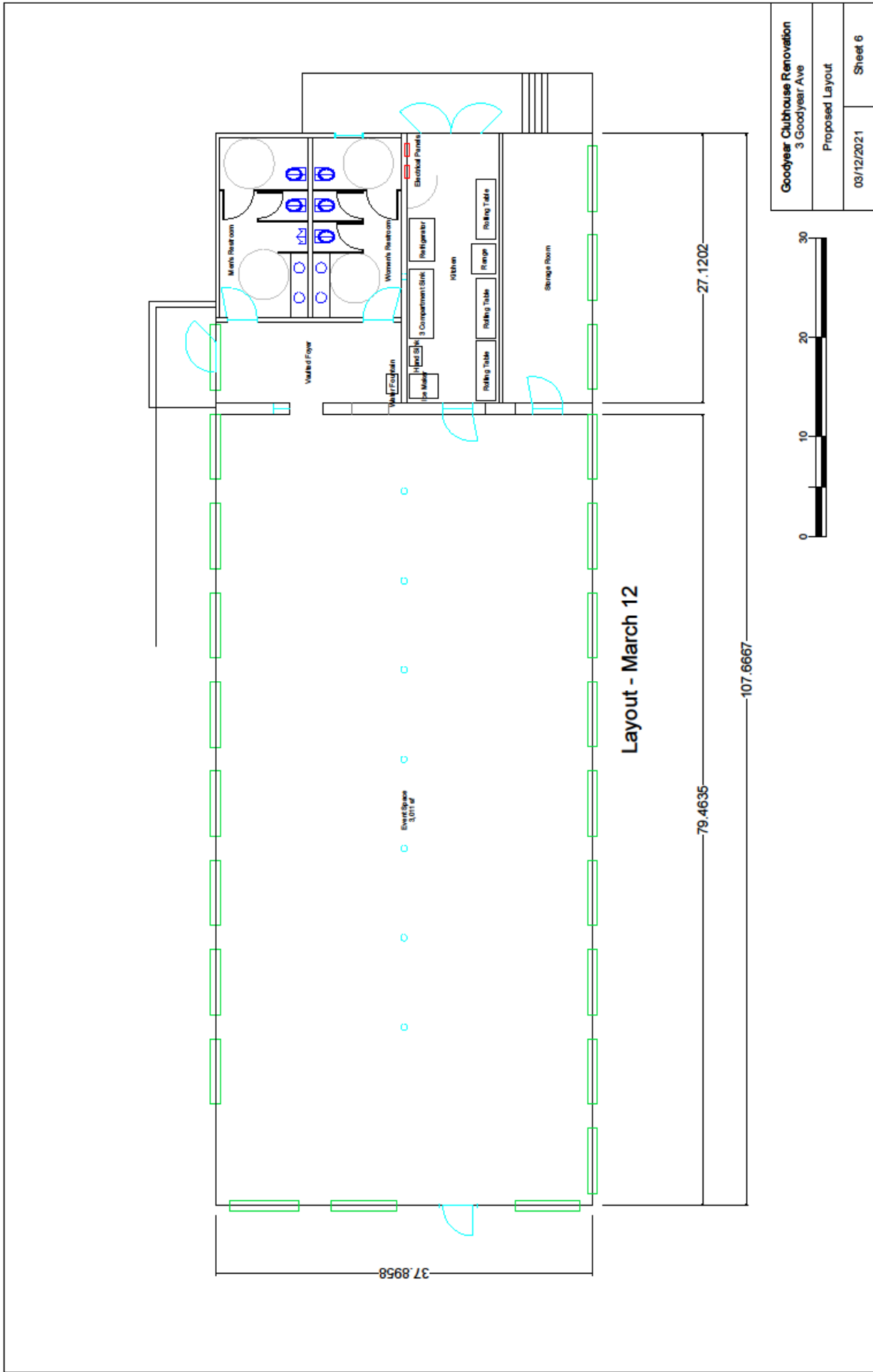
Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 20____

Notary Public
My Commission Expires:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



Goodyear Clubhouse Renovation 3 Goodyear Ave	
Proposed Layout	
03/12/2021	Sheet 6