



# City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120

Telephone: 770-387-5616 – Fax 770-386-5841 – [www.cityofcartersville.org](http://www.cityofcartersville.org)

**COUNCILPERSONS:**

Matt Santini – Mayor  
Calvin Cooley – Mayor Pro Tem  
Gary Fox  
Kari Hodge  
Cary Roth  
Jayce Stepp  
Taff Wren

**AGENDA**

Council Chambers, Third Floor of City Hall– 7:00  
PM – 6/18/2020  
**Work Session – 6:00PM**

**CITY MANAGER:**

Tamara Brock

**CITY ATTORNEY:**

David Archer

**CITY CLERK:**

Meredith Ulmer

**I. Opening of Meeting**

- Invocation
- Pledge of Allegiance
- Roll Call

**II. Regular Agenda**

**A. Council Meeting Minutes**

1. June 4, 2020 (Pages 1 - 16)

[Attachments](#)

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**B. Resolutions**

1. Resolution Condemning Racism (Page 17)

[Attachments](#)

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**C. Appointments**

1. Cartersville-Bartow Library Board (Page 18)

[Attachments](#)

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2. Alcohol Control Board (Pages 19 - 20)

[Attachments](#)

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**D. Public Hearing - 1st Reading of Zoning/Annexation Requests**

1. AZ20-01 De-Annexation at 5450 Hwy 20 (Clarence Brown Conference Center) 1.67 acres. Applicant- Bartow County (Pages 21 - 43)

[Attachments](#)

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2. AZ20-02 De-Annexation on Bates Rd. (Parcel # C120-0001-002). 55.2 acres. Applicant:

Albert E. Meek (Pages 44 - 65)

[Attachments](#)

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3. Z20-01 Rezoning at 26 Overlook Pkwy from R-20/G-C to MF-14. 27.7 acres. Applicant: CF Real Estate Services, LLC (Pages 66 - 89)

[Attachments](#)

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## **E. Appointments**

1. Airport Authority (Page 90)

[Attachments](#)

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## **F. Contracts/Agreements**

1. GDOT Grant for Airport (Pages 91 - 104)

[Attachments](#)

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## **G. Bid Award/Purchases**

1. Croy Engineering Airport Services (Pages 105 - 113)

[Attachments](#)

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2. Matthews Garage Vehicle Repair (Pages 114 - 121)

[Attachments](#)

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3. Police Protective Equipment (Page 122)

[Attachments](#)

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4. D&C Meter Restock 2020-01 (Pages 123 - 124)

[Attachments](#)

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5. Emergency Repairs to Tower 1 Truck (Pages 125 - 130)

[Attachments](#)

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## **H. Budget**

1. Budget Ordinance for the Fiscal Year 2020-21 (Pages 131 - 133)

[Attachments](#)

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## **I. Contracts/Agreements**

1. Contracts for Performing Services (Pages 134 - 169)

[Attachments](#)

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## **J. Second Reading of Ordinances**

1. Employee Benefits - Holidays (Pages 170 - 171)

[Attachments](#)

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2. Sick-Personal Leave Bonus (Pages 172 - 173)

[Attachments](#)

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## **K. Monthly Financial Statement**

1. April 2020 Financial Report (Pages 174 - 178)

[Attachments](#)

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**PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.**



# City of Cartersville

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**City Council Meeting**  
**6/18/2020 7:00:00 PM**  
**June 4, 2020**

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<b>SubCategory:</b>	Council Meeting Minutes
<b>Department Name:</b>	Clerk
<b>Department Summary Recommendation:</b>	Minutes are attached for your review and approval.
<b>City Manager's Remarks:</b>	The minutes have been prepared by staff and are recommended for your approval with any modifications you may have.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	

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City Council Meeting

10 N. Public Square

June 4, 2020

**This meeting was held via ZOOM. Meeting ID: 841 9114 2968**

6:00 P.M. – Work Session **301 715 8592 US +1 253 215 8782US**

7:00 P.M. – Council Meeting

## **I. Opening Meeting**

Invocation by Council Member Cooley.

Pledge of Allegiance led by Mayor Santini.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two Cary Roth, Council Member Ward Three; Calvin Cooley Council Member Ward Four; Gary Fox, Council Member Ward Five; Dan Porta, Assistant City Manager; Meredith Ulmer, City Clerk and Keith Lovell, Assistant City Attorney.

Absent: Taff Wren Ward Six; Tamara Brock City Manager

## **II. Regular Agenda**

### **A. Council Meeting Minutes**

#### **1. May 21, 2020 City Council Minutes**

A motion to approve the May 21, 2020 City Council Meeting Minutes as presented was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

### **B. Appointments**

#### **1. Alcohol Control Board**

Randy Mannino, Planning and Development Department Head stated the terms of an Alcohol Control Board member expire in June 2020. Dan Heilman would like to continue serving on the board as the Ward 3 appointment. The new term of the appointment and reappointment will expire June 3, 2023.

Motion to approve the proposed member to the Alcohol Control Board was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote:5-0.

#### **2. Board of Zoning Appeals**

Mr. Mannino stated the terms of the Ward 2 appointment, J.B. Hudson, Ward 6 appointment, John Clayton and the Mayor's appointment, Lamar Pendley, will expire in June. These members are willing to continue serving if re-appointed. The Ward 2 and Ward 6 appointments are four-year terms which will expire June 1, 2024. The term of the Mayor's appointment will expire in two years on June 1, 2022.

Motion to approve the proposed members to the Board of Zoning Appeals was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

### **C. Public Hearing – 2<sup>nd</sup> Reading of Zoning/Annexation Requests**

#### **1. SU20-1 N Erwin St - Shelter Beer Company**

Mr. Mannino stated this case has been properly posted, advertised, and all adjacent property owners have been notified with zoom instructions as well. The applicant wishes to open and operate a microbrewery at 19 N. Erwin St. In 2018, per text amendment T18-06, the City updated the zoning ordinances to allow microbreweries in certain zoning districts with a Special Use Permit. This includes the DBD (Downtown Business District). A lease agreement was executed between the Cartersville Building Authority and Shelter Beer Company on February 13, 2020. Per department comments and a contract agreement, all building codes, zoning and development standards are required to be met and will be addressed during the plan review. Planning Commission recommends approval (5-1).

Public Hearing: No one came forward to speak for or against the item.

Motion to approve SU20-1 N Erwin St - Shelter Beer Company was made by Council Member Fox and seconded by Council Member Stepp. Motion carried 4-2. Council Members Cooley and Roth voting in opposition.

#### **2. ZMA20-1 Annual Zoning Map Amendment**

Mr. Mannino stated this is the annual re-adoption of the official zoning map of the City of Cartersville. It includes the annexation/ de-annexations and zoning actions approved by City Council in the last 12 months. Several boundary line corrections are also included. The last zoning map adoption was April 4, 2019. Planning Commission recommends approval (6-0).

Public Hearing: No one came forward to speak for against the item.

Motion to approve ZMA20-1 Annual Zoning Map Amendment was made by Council Member Stepp and seconded by Council Member Cooley. Motion carried unanimously. Vote:5-0.

**D. First Reading of Ordinances – Emergency Reading**

**1. Golf Cart Ordinance Revision Emergency Reading**

Keith Lovell, Assistant City Attorney stated this is an emergency ordinance amendment updating cross references to the Official Code of Georgia Annotated (OCGA) in the Golf Cart Ordinance.

Council Member Stepp made a motion to approve the emergency reading of the amendment to the Gold Cart Ordinance. The motion was seconded by Council Member Hodge and the motion carried unanimously. Vote: 5-0.

**ORDINANCE NO. \_\_\_\_\_**

**NOW BE IT AND IT IS HEREBY ORDAINED Y THE MAYOR AND CITY COUNCIL THAT THE CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 12. MOTOR VEHICLES AND TRAFFIC. ARTICLE V. CARTERSVILLE COMMUNITY TRANSPORTATION VEHICLE. SECTION 12-138 DEFINITIONS. IS HEREBY AMENDED BY DELETING SAID SECTION IN ITS ENTIRETY AND REPLACING IT WITH THE FOLLOWING:**

**SECTION ONE**

**Sec. 12-138. Definitions.**

The following words and phrases when used in this Article shall have the definitions respectively ascribed to them in this Article.

*All-Terrain Vehicle* shall have the same definition as set forth in O.C.G.A. § 40-1-1(3).

*Bicycle* shall have the same definition as set forth in O.C.G.A. § 40-1-1(6).

*Dealer* shall have the same definition as set forth in O.C.G.A. § 40-1-1(11).

*Electric personal assistive mobility device (EPAMD)* shall have the same definition as set forth in O.C.G.A. § 40-1-1(15.6).

*Gross Weight* means the unladen weight of the vehicle plus the weight of any load thereon.

*Low-Speed Vehicle (LSV)* shall have the same definition as set forth in O.C.G.A. § 40-1-1(25.1).

*Moped* shall have the same definition as set forth in O.C.G.A. § 40-1-1(28).

***Motorized Cart*** shall have the same definition as a Personal Transportation Vehicle as set forth below and may be used interchangeably with each other.

***Motor Vehicle*** shall have the same definition as set forth in O.C.G.A. § 40-1-1(33).

***Pedestrian*** shall have the same definition as set forth in O.C.G.A. § 40-1-1(42).

***Personal Transportation Vehicle*** shall have the same definition as set forth in O.C.G.A. § 40-1-1(43.1).

***Public Road*** means the entire width between the boundary lines of every right-of-way or place open to the use of the public for purposes of vehicular travel within the boundaries of the City of Cartersville, including streets and alleys.

***Sidewalk*** means that portion of public property of a street between the curb lines, or the lateral lines of a railway, and the adjacent property lines, intended for use only by pedestrians.

***Recreation Path*** means a right-of-way adjacent to motor vehicle travel lanes or other portion of public property of a street between the curb lines, or the later lines of a railway, and the adjacent property lines, or in any other designated public right-of-way or public property designated as a Recreation Path.

***Unladen Weight*** means the weight of a vehicle without load as per the manufacturer's specifications for such vehicle.

***Valid Motor Vehicle Driver's License*** means any current and valid certificate issued by the state, other state of the United States of America, or international agency which permits persons to operate motor vehicles on the public roads of the state.

***Vehicle*** shall have the same definition as set forth in O.C.G.A. § 40-1-1(75).

## **SECTION TWO**

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

## **SECTION THREE**

If any section, clause, sentence or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this ordinance.

## **SECTION FOUR**



**This ordinance shall become effective immediately upon its adoption by the City Council, and is deemed to be emergency in nature to update the referenced Official Code of Georgia definitions as they have been updated in the Official Code of Georgia.**

**Emergency Reading:\_\_\_\_\_**

**BE IT AND IT IS HEREBY ORDAINED**

**\_\_\_\_\_  
MATTHEW J. SANTINI, MAYOR**

**ATTEST: \_\_\_\_\_  
MEREDITH ULMER, CITY CLERK**

**E. Resolutions**

**1. Denial of Ante Litem Notice**

Mr. Lovell stated this resolution is for the denial of an ante litem notice for a damage claim from Shawn Evans.

A motion to deny the Ante Litem Notice for a damage claim from Shawn Evans was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF  
CARTERSVILLE, GEORGIA**

**WHEREAS, on or about May 22, 2020, the City of Cartersville received an Ante Litem Notice from John Foy & Associates concerning Shawn Evans’ alleged claim against the City relating to injuries resulting from an incident which occurred on or about May 9, 2020.**

**NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and City Council that the City of Cartersville denies the Ante Litem Notice claim submitted as referenced above based on the information currently available to it, and directs the City Attorney’s Office to inform John Foy & Associates of said denial.**

**BE IT AND IT IS HEREBY RESOLVED this \_\_\_\_ day of June, 2020.**

/s/ \_\_\_\_\_  
**Matthew J. Santini, Mayor**  
**City of Cartersville, Georgia**

**ATTEST:**

/s/ \_\_\_\_\_  
**Meredith Ulmer, City Clerk**  
**City of Cartersville, Georgia**

**F. Contracts/Agreements**

**1. Canoe/Kayak Launch**

Dan Porta, Assistant City Manager stated the County has applied for grant funding for a canoe and kayak/boat launch at Douthit Ferry. Once they receive the grant, they will construct the launch and would like to give it to the City to maintain. This is a worthwhile project and partnership for us in many ways and will be a great addition to our other launches.

After discussion with Mayor and Council, the consensus was to leave the parking lot with the maximum number of spaces as originally proposed. After Councilman Roth and Mayor Santini had conversations with concerned residents who live across from the original proposed site, the City has gone back to the County and the location has been moved further west. The Georgia Department of Natural Resources has approved the relocation of the boat launch.

Public hearing was opened:

Bill McMaster of 34 Riverview Court stated his concerns about erosion caused by boats. He is against the boat ramp.

William Watkins of 42 Riverview Court stated he had the same concerns about erosion.

Tammy McMaster of 34 Riverview Court stated she had similar concerns, but was happy that there will be a gate.

Malinda Woodard of 32 Riverview Court stated her concerns about the ramp as well.

A motion to approve Canoe/Kayak Launch was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

**2. Worker's Compensation Settlement Agreement**

Mr. Porta stated the city's workers compensation third party administrator, USIS, discussed with us the possibility of settling a claim with a former employee. USIS believed it was in the city's best interest and would reduce long-term costs. After some negotiation, they were able to agree on a settlement of \$29,250. These funds are budgeted in our Workers

Compensation Fund and I recommend approval of this settlement agreement.

Motion to approve the Worker's Compensation Settlement Agreement was made by Council Member Fox and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

### **3. Temporary License Agreement**

Mr. Porta stated Smith Douglas Homes has requested to enter into another contract with the city to remove excess dirt on city property located off of Douthit Ferry Road. The original agreement the city had with Smith Douglas Homes expired in December 2019 and they have asked to enter into a new agreement.

Motion to approve the Temporary License Agreement was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

### **4. CARES Act Grant Funds for Airport**

Mr. Porta stated as part of the Federal Government's CARES Act, funding was allocated to airports around the country and the Cartersville-Bartow Airport was granted \$69,000 for operational expenses due to COVID-19. There is no local match to receive these funds and I recommend approval of these grant funds with approval for the Mayor and City Clerk to sign all documents required by the granting agency.

Motion to approve the CARES Act Grant Funds for Airport was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

Motion to add an item to the agenda was made by Council Member Roth and seconded by Council Member Hodge. Motion carried unanimously. Vote: 5-0.

### **Added Item: Airport Authority Resolution**

Mr. Porta recommended approval of a Resolution to build an additional airport hangar. The approximate cost is 1.2 million dollars with 50% of the cost coming from grant money from the Federal Government and the other half being paid for by the Airport Authority. This is a request for application to apply for the grant.

Motion to approve authorization to apply for the grant was made by Council Member Hodge and seconded by Council Member Stepp. Motion carried unanimously. Vote: 5-0

**A RESOLUTION OF THE CITY OF CARTERSVILLE FOR THE PURPOSE OF MAKING APPLICATION TO THE ECONOMIC DEVELOPMENT ADMINISTRATION TO REQUEST GRANT FUNDING FOR AN AIRPORT HANGAR AND ADDITIONAL RAMP SPACE AT THE CARTERSVILLE-BARTOW AIRPORT AND FOR OTHER PURPOSES AT A REGULAR MEETING OF THE CARTERSVILLE CITY COUNCIL HELD ON JUNE 4, 2020.**

**WHEREAS; The Economic Development Administration (EDA) offers grant funding through its Public Works and Economic Adjustment Assistance Programs to advance economic prosperity in distressed communities;**

**WHEREAS; the Cartersville-Bartow Airport serves Bartow County which is eligible as a distressed community based on per capita income;**

**WHEREAS; the City of Cartersville is seeking to obtain grant funds to construct a new airplane hangar and ramp space to increase commercial development in the area;**

**WHEREAS; the Mayor of the City of Cartersville, being the governing authority of the City, possesses the legal authority to apply for said grant;**

**WHEREAS; the Mayor deems it to be in the interest of the citizens of Cartersville to apply for said grant funding.**

**NOW THEREFORE BE IT RESOLVED AND IT IS HEREBY RESOLVED that the Mayor of Cartersville is hereby authorized to apply for a Public Works Grant from the Economic Development Administration, for the purpose of fostering economic development.**

**BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign any and all documents necessary for said application, and to give all understandings and assurances required for said grant application and to provide such additional information, on behalf of the City of Cartersville, as may be required.**

**SO ADOPTED this 4th day of June, 2020.**

**Attest:**

**CITY OF CARTERSVILLE, GEORGIA**

**By:**

**Meredith Ulmer, City Clerk**

**By:**

**Matthew Santini, Mayor**

**G. Bid Award/Purchases**

**1. Transco Delivery Point and Regulating Station Fencing**

Michael Hill, Gas Department Head stated the Gas System requested proposals from three vendors for the installation of fencing around the Transco Delivery Point and the Brown Farm Road regulating station. Only one proposal was received from Cartersville Fence Company, Inc. in the amount of \$11,236.00. They have performed acceptable work for the Gas System in the past and we recommend accepting their proposal.

Motion to approve the Transco Delivery Point and Regulating Station Fencing was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

## **2. Dump Trailer Brake Repair**

Bob Jones, Water Department Head stated the Water Department operates two 26-foot dump trailers to haul residual biosolids from the wastewater plant to local agricultural fields or the landfill. When hauling, the trailers make up to 10 trips per day depending on the task and location. Both trailers were purchased new in the early 1990's.

One unit had a significant brake failure two weeks ago. The trailer was taken to the City Garage for evaluation. The garage provided the attached repair estimate of \$7,284.80. After discussing the repair with the Garage, I would like to ask for a not to exceed authorization of \$8,500.00 to account for potential additional parts and shipping costs.

Motion to approve the Dump Trailer Brake Repair was made by Council Member Roth and was seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

## **3. WPCP Waste Pump #3 Rebuild**

Mr. Jones stated the Number 3 Waste Pump (WP3) at the wastewater plant needs to be rebuilt. The pump operates in rotation with similar primary and secondary pumps. This is a sole source item from the pump manufacturer Xylem/Flygt. The attached quote in the amount of \$8,761.65 is a budgeted item.

Motion to approve WPCP Waste Pump #3 Rebuild was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

## **4. WTP High Service Pump #2 Starter (HSP#2)**

Mr. Jones stated on May 6, 2020 at approximately 11:00am, the switchgear for HSP#2 caught on fire and burned. The pump had been running fine for several days and showed no signs of trouble until smoke started rolling out of the building. The attached picture tells all you need to know. The gear is toast (literally) and needs to be replaced as soon as possible.

The loss of the pump comes at a particularly inopportune time. The loss reduces pumping capacity at the plant by 14 million gallons per day (MGD) going into the peak demand season of summer. Compounding the problem, is an estimated fifteen (15) week lead-time on the replacement equipment.

For the reasons stated above, I am requesting emergency approval of East Electrical Contractors, Inc. (East) to order the replacement equipment and begin installation immediately upon arrival. East performed the same work on HSP#1 in 2018 when the pump was replaced and has completed other extensive electrical work at the plant.

Because this was a fire and the full extent of the damage will not be known until the gear is removed, I am asking for a not to exceed authorization of \$150,000. This is not a budgeted project in the FY19\_20 budget, but is included in the FY20\_21 budget. Given the long lead-time of the equipment, virtually none of this expenditure will take place this fiscal year.

Motion to approve WTP High Service Pump #2 Starter (HSP#2) was made by Council Member Stepp and seconded by Council Member Fox. Motion carried unanimously. Vote:5-0.

## **5. WPCP – Wheel Loader**

Mr. Jones stated the Water Department opened bids on 4/28/2020 for one (1) wheel loader to support biosolids management at the wastewater plant (picture attached). This machine will be used to move material from the newly constructed biosolids storage facility which was just completed in February. The machine specification was advertised on the Georgia procurement website and the City website, as well as directly delivered to various vendors from whom we have purchased before.

A total of nine (9) bids were received, one of which did not meet our specifications. A tabulation of all bids is attached. The eight (8) bids meeting specifications were narrowed to three (3) machines – Case, Volvo and John Deere. Each of these vendors provided a one-week demonstrator machine that was used by plant staff. Based on a review of the machine specifications, demonstrated capabilities and input from the plant staff who will operate the machine daily, I recommend approval of the best bid from Flint Equipment for a John Deere 524L High Lift loader in the amount of \$157,000.

A motion to approve WPCP – Wheel Loader was made by Council Member Stepp and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

## **6. Truck Replacement**

Mr. Porta the Electric Department is requesting authorization to purchase a truck to replace one which was totaled in an accident. Insurance has reimbursed the City for the value of the truck, around \$18,000. The cost of the replacement vehicle is \$32,969.48. To make up the difference, the Electric Department plans to use surplus funds from the last two vehicles purchased under budget. This was not a budgeted item, since it resulted from an accident. However, it is necessary for the employee to have a truck to fulfill his job duties, so we have to replace it.

A motion to approve Truck Replacement was made by Council Member Fox and seconded by Council Member Cooley. Motion carried unanimously. Vote:5-0.

## **H. Budget**

### **1. Budget Ordinance for the Fiscal Year 2020-21**

Tome Rhinehart stated the FY2020-21 budget ordinance is attached. The proposed

budget is a balanced budget and decreased \$8,252,150 over the FY2019-20 budget. The decrease equates to a 4.99% decrease. The proposed budget includes no salary adjustments, no increase in the city's property tax millage rate, an increase in health insurance premiums for both the city and the employees, the sale of the old police department building located on Main Street, and the general fund borrowing funds from the utility funds.

Budget comparison by type for the FY2020-21 proposed budget compared to the FY2019-20 budget includes: personnel expenses increase by \$521,045; operating expenses decreased \$2,667,180; purchase of commodities increased by \$581,460; BID tax expenses increased by \$1,260; debt service expenses increased \$107,905; capital expenses decreased \$7,291,070, and transfers to the general fund increased \$494,430. I recommend approval of the proposed FY2020-21 budget as presented.

This is a first reading and does not require a vote.

### **Ordinance**

**of the**

**City of Cartersville, Georgia**

**Ordinance No. \_\_\_\_\_**

**NOW BE IT HEREBY ORDAINED by the Mayor and City Council that pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year 2020 – 2021 budget.**

#### **2020 - 2021 Budget Summary**

<b>General Fund</b>	<b>Revenues</b>	<b>Expenditures</b>
<b>Revenues</b>	<b>\$26,310,555</b>	
<b>Expenditures:</b>		
<b>Legislative</b>		<b>\$ 1,761,220</b>
<b>Administration</b>		<b>\$ 1,120,980</b>
<b>Finance Dept.</b>		<b>\$ 1,319,035</b>
<b>Customer Service Dept.</b>		<b>\$ 767,345</b>
<b>Police</b>		<b>\$ 6,090,390</b>
<b>Fire</b>		<b>\$ 7,925,255</b>
<b>Municipal Court</b>		<b>\$ 298,260</b>
<b>Public Works</b>		<b>\$ 2,580,120</b>
<b>Recreation</b>		<b>\$ 3,260,255</b>
<b>Planning &amp; Development</b>		<b>\$ 1,187,695</b>
<b>Downtown Development Authority</b>		<b>\$ 0</b>

**Special Revenue Funds**

<b>GO Park Bonds Series 2014</b>	<b>\$ 1,092,375</b>	<b>\$ 1,092,375</b>
<b>SPLOST – 2003</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>SPLOST – 2014</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>SPLOST - 2020</b>	<b>\$ 2,864,000</b>	<b>\$ 2,864,000</b>
<b>DEA</b>	<b>\$ 412,950</b>	<b>\$ 412,950</b>
<b>State Forfeiture</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
<b>Hotel/Motel Tax</b>	<b>\$ 750,000</b>	<b>\$ 750,000</b>
<b>Motor Vehicle Rental Tax</b>	<b>\$ 80,500</b>	<b>\$ 80,500</b>
<b>Grant Funds</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Business Improve Dist Tax</b>	<b>\$ 24,535</b>	<b>\$ 24,535</b>
<b>Downtown Development Auth</b>	<b>\$ 210,450</b>	<b>\$ 210,450</b>
<b>Development Fees</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Tax Allocation District</b>	<b>\$ 290,000</b>	<b>\$ 290,000</b>

**Enterprise Funds**

<b>Fiber Optics</b>	<b>\$ 2,352,000</b>	<b>\$ 2,352,000</b>
<b>Electric</b>	<b>\$48,746,650</b>	<b>\$48,746,650</b>
<b>Gas</b>	<b>\$26,114,640</b>	<b>\$26,114,640</b>
<b>Solid Waste</b>	<b>\$ 3,163,700</b>	<b>\$ 3,163,700</b>
<b>Stormwater</b>	<b>\$ 1,595,000</b>	<b>\$ 1,595,000</b>
<b>Water &amp; Sewer</b>	<b>\$41,505,895</b>	<b>\$14,760,020</b>
<b>Water Pollution Control Plant</b>		<b>\$22,677,130</b>
<b>Water Treatment Plant</b>		<b>\$ 4,068,745</b>

**Internal Service Fund**

<b>Garage</b>	<b>\$ 1,408,755</b>	<b>\$ 1,408,755</b>
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**BE IT AND IT IS HEREBY ORDAINED.**

**ADOPTED, this \_\_\_ day of June 2020. First Reading.**

**ADOPTED this \_\_\_ day of June 2020. Second Reading.**

**/s/\_\_\_\_\_**

**Matthew J. Santini**

**Mayor**

**ATTEST:**

**/s/\_\_\_\_\_**

**Meredith Ulmer**

**City Clerk**



**I. First Reading of Ordinances**

**1. Employee Benefits – Holidays**

Mr. Rhinehart stated the Employee Benefits ordinance is being updated to include holiday pay for the police and fire department employees.

This is a first reading and does not require a vote.

**ORDINANCE NO. \_\_\_\_\_**

**NOW BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR AND CITY COUNCIL THAT THE CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 16 – PERSONNEL. ARTICLE II. – EMPLOYEE BENEFITS. DIVISION 1. – GENERALLY. SECTION 16-28. – HOLIDAYS is deleted in its entirety and replaced with the following:**

**1.**

**Sec. 16-28. Holidays.**

**(1) All regular employees except policemen and firemen shall receive the following holidays: January 1; Martin Luther King, Jr., birthday, on the day designated by the state; Good Friday; Memorial Day, the last Monday in May; July 4; Labor Day; Veterans Day, November 11; Thanksgiving Day and the Friday following Thanksgiving Day; and Christmas Eve and Christmas Day. If a holiday falls on Sunday, the employee shall receive as a holiday the Monday immediately following. If a holiday falls on Saturday, the employee shall receive as a holiday the Friday immediately preceding the holiday.**

**(2) Policeman and firemen who are working on the holidays approved in paragraph (1) above, shall be paid an additional hourly wage for each hour worked during the holiday.**

**2.**

**It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia and the sections of this ordinance may be renumbered to accomplish such intention.**

**BE IT AND IT IS HEREBY ORDAINED**

**FIRST READING: \_\_\_\_\_**  
**SECOND READING: \_\_\_\_\_**

\_\_\_\_\_  
**MATTHEW J. SANTINI, MAYOR**

**ATTEST:** \_\_\_\_\_  
**MEREDITH ULMER, CITY CLERK**

**2. Sick-Personal Leave Bonus**

Mr. Rhinehart stated the ordinance has been updated for FY20-21 to remove the sick/personal leave bonus normally received by eligible employees.

This is a first reading and does not require a vote.

**ORDINANCE NO. \_\_\_\_\_**

**NOW BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR AND CITY COUNCIL THAT THE CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 16 – PERSONNEL. ARTICLE II. – EMPLOYEE BENEFITS. DIVISION 1. – GENERALLY. SECTION 16-30. – SICK/PERSONAL LEAVE is hereby amended by adding a new paragraph (i) as follows:**

**1.**

**Sec. 16-30. Sick/personal leave.**

- (i) Due to the COVID-19 pandemic, the reimbursement for unused sick/personal leave, as provided for in paragraph (g) of Sec. 16-30 of this Chapter, is cancelled for the calendar year 2020.**

**2.**

**It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia and the sections of this ordinance may be renumbered to accomplish such intention.**

**BE IT AND IT IS HEREBY ORDAINED**

**FIRST READING:** \_\_\_\_\_  
**SECOND READING:** \_\_\_\_\_

\_\_\_\_\_  
**MATTHEW J. SANTINI, MAYOR**

**ATTEST:** \_\_\_\_\_  
**MEREDITH ULMER, CITY CLERK**

**Announcements: ISO Rating Fire Department**

Chief Carter stated the City of Cartersville Fire Department once again received the Number One ISO Rating and gave thanks to all involved in the effort for the Department to maintain this rating.

After announcements a motion to adjourn the meeting was made by Council Member Fox and needing no second. Motion carried unanimously. Vote: 5-0.

**Meeting Adjourned**

/s/ \_\_\_\_\_  
Matthew J. Santini  
Mayor

ATTEST:

/s/ \_\_\_\_\_  
Meredith Ulmer  
City Clerk



# City of Cartersville

**City Council Meeting  
6/18/2020 7:00:00 PM  
Resolution Condemning Racism**

<b>SubCategory:</b>	Resolutions
<b>Department Name:</b>	Administration
<b>Department Summary Recommendation:</b>	In order to protect the health, safety, and welfare of its citizens and visitors, the Mayor and City Council of the City of Cartersville and the City of Cartersville Police Department wish to pass a resolution condemning racism, bigotry, hate, and violence which <b>cannot</b> be tolerated in Georgia and in particular, Cartersville, Georgia. The resolution will be presented at Thursday's meeting.
<b>City Manager's Remarks:</b>	Your approval of this resolution is recommended.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	



# City of Cartersville

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**City Council Meeting  
6/18/2020 7:00:00 PM  
Cartersville-Bartow Library Board**

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<b>SubCategory:</b>	Appointments
<b>Department Name:</b>	Administration
<b>Department Summary Recommendation:</b>	Karen Barnhart's term on the Cartersville-Bartow Library Board will expire on June 30, 2020. She would like to continue serving and if reappointed, her new term will expire June 30, 2023.
<b>City Manager's Remarks:</b>	The reappointment of Ms. Barnhart to a term through June 30, 2023 is recommended.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	

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# City of Cartersville

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**City Council Meeting**  
**6/18/2020 7:00:00 PM**  
**Alcohol Control Board**

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<b>SubCategory:</b>	Appointments
<b>Department Name:</b>	Planning and Development
<b>Department Summary Recommendation:</b>	Jennifer Smith has been recommended to serve on the Alcohol Control Board for Ward 1 and her application is attached. If appointed, the new term will be a 4-year term and will expire June 3, 2024.
<b>City Manager's Remarks:</b>	The appointment of Ms. Smith is recommended for your approval.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	

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**CITY OF CARTERSVILLE**  
**City Board/Commission Application Form**

**Applicant Information**

Name Smith Jennifer R  
 (last) (first) (middle initial)

Address 11 Noble St., Cartersville  
 (street)

Email Address olivetreeandvine@yahoo.com

Home Phone \_\_\_\_\_ Cell Phone 770-595-0842

City Resident Yes  No \_\_\_\_\_ Ward 1 2 3 4 5 6  
 (if applicable)

**Related Experience: Civic/Business/Other**

DDA Board Member  
Leadership Barlow Graduate  
downtown business owner  
downtown business alliance  
United Way board member

**Personal References (list at least 3)**


Lillie Read Gheryl Deal  
Jeff Indall Victor Najarro  
John Pettinati

**Position Information**

Board/Commission applying for: Alcohol Control Board

Reason interested in position (please explain in space provided)

I love downtown Cartersville, and want to be able  
to contribute to the success of our businesses.

  
 Applicant Signature

5-6-2020  
 Date

*Thank you for your interest in serving our community*



# City of Cartersville

City Council Meeting  
6/18/2020 7:00:00 PM

AZ20-01 De-Annexation at 5450 Hwy 20 (Clarence Brown Conference Center) 1.67 acres. Applicant-  
Bartow County

<b>SubCategory:</b>	Public Hearing - 1st Reading of Zoning/Annexation Requests
<b>Department Name:</b>	Planning and Development
<b>Department Summary Recommendation:</b>	<p>Bartow County is requesting the de-annexation of a 1.673 acre tract designated as Tract 2 on the plat. This tract was part of the 20.2 acres that was originally annexed into the city in 2010 for the Clarence Brown Conference Center. In October 2019, a developer purchased the adjacent property to the west from the Board of Regents. The property was rezoned to County PUD (Planned Urban Development). The requested de-annexation will aid the proposed development.</p> <p>Planning Commission recommends approval, 4-0.</p>
<b>City Manager's Remarks:</b>	This is a first reading to de-annex this parcel and it was approved by the Planning Commission.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	



## **ZONING & DE-ANNEXATION SYNOPSIS**

**Petition Number(s): AZ20-01**

### **APPLICANT INFORMATION AND PROPERTY DESCRIPTION**

**Applicant:** Bartow County Government  
**Representative:** Karl Lutjens, Southland Engineering  
**Total Acreage:** 1.673 acres

### **LAND USE INFORMATION**

**Current Zoning:** G-C (General Commercial)  
**Proposed Zoning:** County PUD (Planned Urban Development)  
**Proposed Use:** Planned Development

#### **Current Zoning of Adjacent Property:**

**North:** County A-1 (Agriculture)(Highlands College)  
**South:** County A-1 and PUD  
**East:** County A-1  
**West:** County PUD

### **For All Tracts:**

**District:** 4<sup>th</sup>    **Section:** 3<sup>rd</sup>  
**Land Lots:** 97 and 98  
**Ward:** 6    **Council Member:** Taff Wren

**The Future Development Plan designates the subject properties as:** Highlands

**The Future Land Use Map designates adjacent or nearby city properties as:** Public/Institutional

## ANALYSIS

### **City Departments Reviews**

**Electric:** *Takes no exception*

**Fibercom:** *Takes no exception*

**Fire:** *No comments received*

**Gas:** *Takes no exception*

**Public Works:** *No comments received.*

**Water and Sewer:** *Takes no exception*

### **Public comments:**

*5/28/2020: Ms. Redwine, 92 Roving Rd. General Inquiry.*

### **REQUEST SUMMARY:**

*The original application requested that two tracts be de-annexed, Tract 1 and Tract 2 on the submitted plat. After investigating a zoning map discrepancy, it has been determined that Tract 1 is not in the city limits; therefore, staff has amended the application to show that only Tract 2, 1.673 acres, should be considered for de-annexation.*

Bartow County is requesting the de-annexation of a 1.673 acre tract designated as Tract 2 on the submitted plat. This tract was part of the 20.2 acres that was originally annexed into the city in 2010 for the Clarence Brown Conference Center development per case no. AZ10-02. The 20.2 acre site was approved for annexation on 9/16/10 and zoned P-I (Public Institutional). The zoning was changed from P-I to G-C (General Commercial) per the 2016 annual zoning map amendment.

In October 2019, a developer purchased the adjacent property to the west from the Board of Regents. The property was rezoned to County PUD (Planned Urban Development). The requested de-annexation will supposedly aid the proposed development, but it cuts a detention pond in half that currently serves the conference center site. No direction has been provided about the effects of the de-annexation of the pond on the conference center site.

**STANDARDS FOR EXERCISE OF ZONING POWERS.**

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*  
**The County PUD district currently exists on County property to the west.**
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*  
**The proposed application will not create an isolated district.**
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*  
**The proposed county zoning should not adversely affect the existing use of the Clarence Brown Conference Center.**
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*  
**The proposed tract is mostly occupied by a detention pond for the conference center site.**
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*  
**The county zoning proposal should not result in a use that will have an excessive or burdensome use of streets, transportation facilities, utilities or schools;**
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*  
**The de-annexation and county zoning may conform to the land use plan for the area.**
- G. *Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.*  
**The zoning proposal could have an adverse environmental effect for drainage due to the conference center detention pond.**
- H. *Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.*  
**No additional conditions are known.**

**RECOMMENDATION**

If there are no negative impacts to the function of the Clarence Brown Conference Center stormwater detention system, then staff recommends approval.

**PLANNING COMMISSION RECOMMENDATION:**

**Recommends Approval 4-0**

October 6, 2010

Item # 5

CLERK'S CERTIFICATE

I, Connie Keeling, the duly appointed and qualified, City Clerk of the City of Cartersville, Georgia, do hereby certify that the following is a true and exact copy of Ordinance No. 25-10 pertaining to the annexation of property owned by Bartow County. Property contains 20.2 acres and is located at State Route 20 and Roving Road.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the City of Cartersville, Georgia, this the 6<sup>th</sup> day of October 2010.

(SEAL)

*Connie Keeling*  
/s/ Connie Keeling  
Connie Keeling  
City Clerk

**Ordinance**  
**of the**  
**City of Cartersville, Georgia**

**Ordinance No. 25-10**

**Petition No. AZ10-02**

**NOW BE IT AND IT IS HEREBY ORDAINED** by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Bartow County. Property is located State Route 20 and Roving Road. Said property contains 20.2 acres located in the 4<sup>th</sup> District, 3<sup>rd</sup> Section, Land Lot(s) 47, 48, 97, 98 as shown on the attached plat Exhibit "A". Annexation will be duly noted on the official zoning map of the City of Cartersville, Georgia.

**BE IT AND IT IS HEREBY ORDAINED.**

**First Reading this the 2<sup>nd</sup> day of September 2010.**

**ADOPTED this the 16<sup>th</sup> day of September 2010. Second Reading.**

/s/ **Matthew J. Santini**  
**Matthew J. Santini**  
**Mayor**

**ATTEST:**

/s/ **Connie Keeling**  
**Connie Keeling**  
**City Clerk**

Item # 5

October 6, 2010

Item # 5

CLERK'S CERTIFICATE

I, Connie Keeling, the duly appointed and qualified, City Clerk of the City of Cartersville, Georgia, do hereby certify that the following is a true and exact copy of Ordinance No. 26-10 pertaining to the zoning of property owned by Bartow County. Property contains 20.2 acres and is located at State Route 20 and Roving Road.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the City of Cartersville, Georgia, this the 6<sup>th</sup> day of October 2010.

(SEAL)

*Connie Keeling*  
/s/ Connie Keeling  
Connie Keeling  
City Clerk

**Ordinance**  
**of the**  
**City of Cartersville, Georgia**  
**Ordinance No. 26-10**  
**Petition No. AZ10-02**

**NOW BE IT AND IT IS HEREBY ORDAINED** by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Bartow County. Property is located State Route 20 and Roving Road. Said property contains 20.2 acres located in the 4<sup>th</sup> District, 3<sup>rd</sup> Section, Land Lot(s) 47, 48, 97, 98 as shown on the attached plat Exhibit "A". Property is hereby rezoned from County A-1 (Agricultural) to P-I (Public Institutional). Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

**BE IT AND IT IS HEREBY ORDAINED.**

**First Reading this the 2<sup>nd</sup> day of September 2010.**

**ADOPTED this the 16<sup>th</sup> day of September 2010. Second Reading.**

/s/ Matthew J. Santini  
**Matthew J. Santini**  
**Mayor**

**ATTEST:**

/s/ Connie Keeling  
**Connie Keeling**  
**City Clerk**



GENERAL NOTES

1. ALL PROPERTY CORNERS ARE 1/2" REBAR, EXCEPT AS SHOWN.
2. THE FIELD DATA UPON WHICH THIS PLAT IS BASED HAS A CLOSURE PRECISION OF 1" IN 10,000+ FEET, AND AN ANGULAR ERROR OF 3" PER ANGLE POINT, AND WAS ADJUSTED USING COMPASS RULE.
3. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN 1" IN 510,658 FEET.
4. EQUIPMENT USED: TOPCON 3005W, TOTAL STATION, WITH DATA COLLECTOR.
5. RIGHTS OF WAY ARE BASED UPON PINS FOUND AND/OR CENTERLINES OF PATHS OF TRAVEL.
6. UTILITIES MAY EXIST WHICH ARE NOT SHOWN ON THE SURVEY AND THE EXISTING UTILITY LINE LOCATIONS ARE APPROXIMATE LOCATIONS ONLY. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING UTILITY LINE LOCATIONS PRIOR TO ANY CONSTRUCTION. THE CONTRACTOR SHALL ALSO BE RESPONSIBLE FOR COORDINATING WITH ALL UTILITY COMPANIES HAVING UTILITIES WITHIN OR ADJACENT TO THE WORK AREA. THE CONTRACTOR SHALL COORDINATE CLOSELY WITH THESE UTILITY COMPANIES AS NECESSARY REGARDING MODIFICATIONS TO EXISTING SYSTEMS OR ADAPTATIONS FOR NEW SERVICE CONNECTIONS. AN INITIAL DESIGN UNDERGROUND UTILITY REQUEST WAS PLACED ON SEPT. 19, 2008, TICKET NUMBER 09188-004-048, FOR ALL UTILITIES ADJOINING THE SUBJECT PROPERTY. A FOLLOW-UP REQUEST WAS PLACED ON SEPT. 30, 2008, REFERENCING THE ORIGINAL REQUEST. UTILITIES SHOWN ON SURVEY REPRESENT DATA FOUND IN THE FIELD AND FROM G.L.S. INFORMATION.
7. WETLAND DELINEATIONS SHOWN ON SURVEY ARE FROM DATA FOUND IN THE FIELD FROM OTHERS.

**TRACT ONE**  
20.234 ACRES  
**ANNEXED**

**TRACT TWO**  
2.000 ACRES  
**NOT ANNEXED**

Attachment number 1 in Page 9 of 22

LINE	LENGTH	BEARING
L1	80.65	S60°34'42"E
L2	71.18	S00°25'57"W
L3	48.93	S30°51'08"W
L4	24.60	N12°43'17"E
L5	101.43	N28°53'10"E
L6	38.12	N15°56'50"E
L7	74.34	N15°14'58"E
L8	50.00	N83°12'26"W
L9	12.45	N12°43'17"E
L10	58.93	N12°16'58"E
L11	74.79	N13°14'52"E
L12	14.80	S18°34'03"E

CURVE	LENGTH	RADIUS	CHORD	DIRECTION
C1	221.02'	1945.36'	220.90'	S30°47'29"W
C2	13.63'	474.67'	13.63'	S07°57'09"W
C3	17.05'	524.67'	17.05'	S07°43'26"W

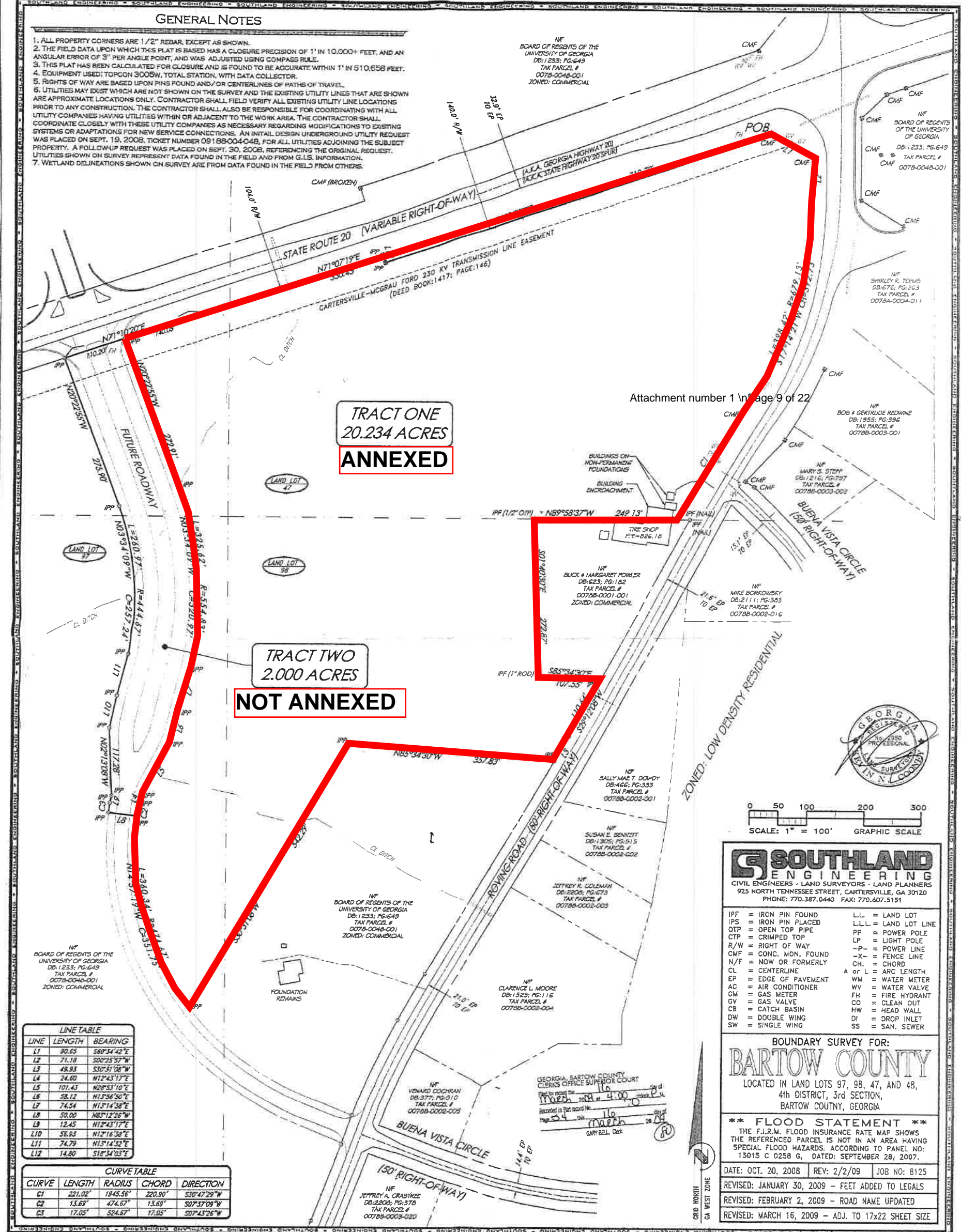
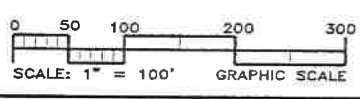
**SOUTHLAND ENGINEERING**  
CIVIL ENGINEERS - LAND SURVEYORS - LAND PLANNERS  
925 NORTH TENNESSEE STREET, CARTERSVILLE, GA 30120  
PHONE: 770.387.0440 FAX: 770.607.5151

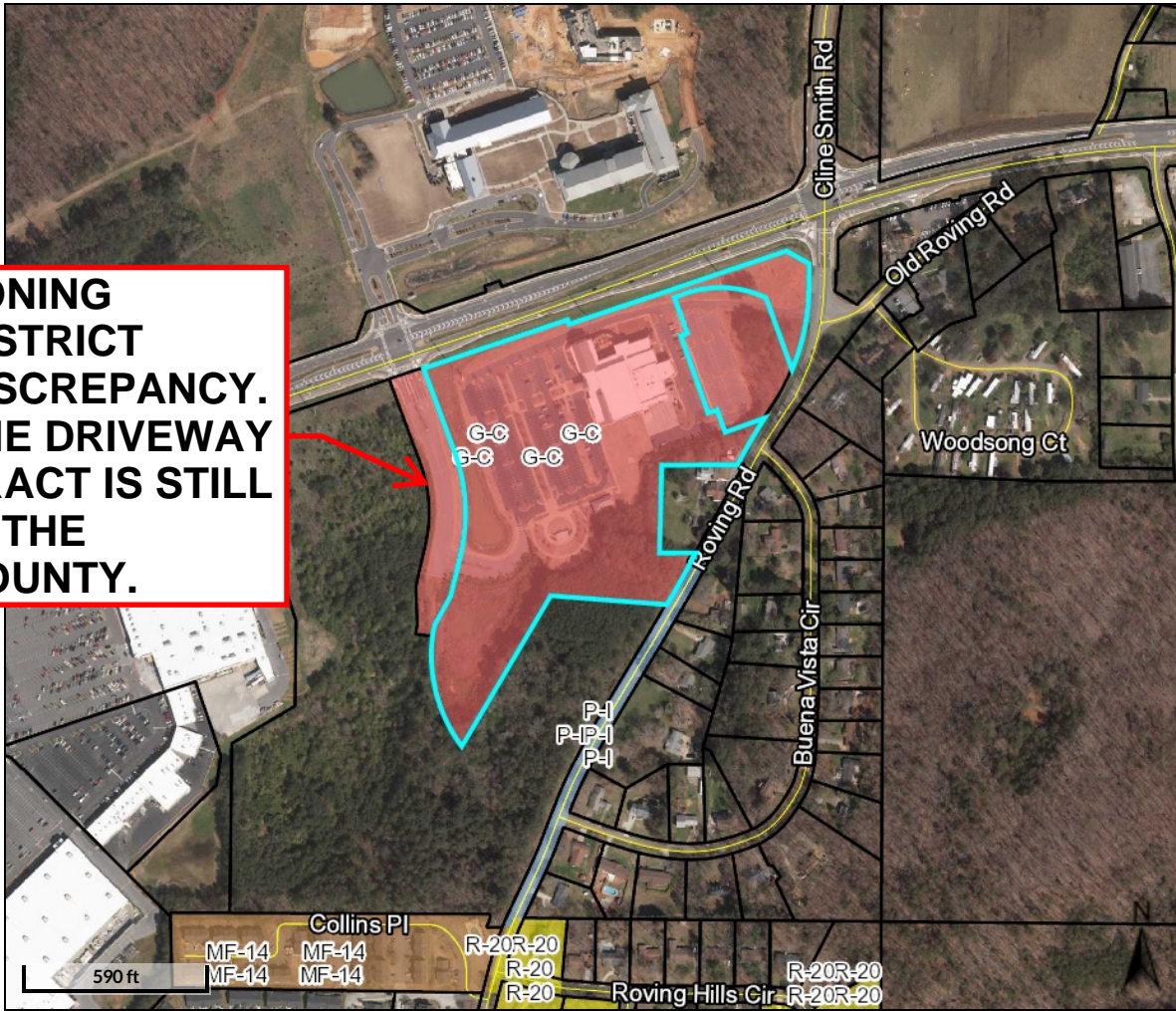
- IPF = IRON PIN FOUND
- IPS = IRON PIN PLACED
- OTP = OPEN TOP PIPE
- CTP = CRIMPED TOP
- R/W = RIGHT OF WAY
- CMF = CONC. MON. FOUND
- N/F = NOW OR FORMERLY
- CL = CENTERLINE
- EP = EDGE OF PAVEMENT
- AC = AIR CONDITIONER
- GM = GAS METER
- GV = GAS VALVE
- CB = CATCH BASIN
- DW = DOUBLE WING
- SW = SINGLE WING
- L.L. = LAND LOT
- L.L.L. = LAND LOT LINE
- PP = POWER POLE
- LP = LIGHT POLE
- P- = POWER LINE
- X- = FENCE LINE
- CH = CHORD
- A or L = ARC LENGTH
- WM = WATER METER
- WV = WATER VALVE
- FH = FIRE HYDRANT
- CO = CLEAN OUTF
- HW = HEAD WALL
- DI = DROP INLET
- SS = SAN. SEWER

BOUNDARY SURVEY FOR:  
**BARTOW COUNTY**  
LOCATED IN LAND LOTS 97, 98, 47, AND 48,  
4th DISTRICT, 3rd SECTION,  
BARTOW COUNTY, GEORGIA

**\*\* FLOOD STATEMENT \*\***  
THE F.I.R.M. FLOOD INSURANCE RATE MAP SHOWS THE REFERENCED PARCEL IS NOT IN AN AREA HAVING SPECIAL FLOOD HAZARDS. ACCORDING TO PANEL NO: 13015 C 0258 G, DATED: SEPTEMBER 28, 2007.

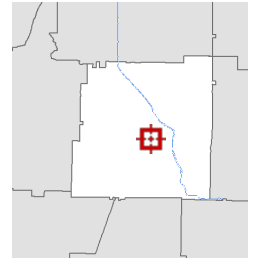
DATE: OCT. 20, 2008 REV: 2/2/09 JOB NO: 8125  
REVISED: JANUARY 30, 2009 - FEET ADDED TO LEGALS  
REVISED: FEBRUARY 2, 2009 - ROAD NAME UPDATED  
REVISED: MARCH 16, 2009 - ADJ. TO 17x22 SHEET SIZE






































**ZONING DISTRICT DISCREPANCY. THE DRIVEWAY TRACT IS STILL IN THE COUNTY.**

**Overview**



**Legend**

-  Parcels
-  Roads
- Cartersville Zoning**
-  AG
-  DBD
-  G-C
-  G-C\*
-  H-I
-  H-I\*
-  L-I
-  L-I\*
-  M-U
-  M-U\*
-  MF-14
-  MF-14\*
-  MN
-  O-C
-  O-C\*
-  P-D
-  P-D\*
-  P-I
-  P-S
-  P-S\*
-  R-10
-  R-10\*
-  R-15
-  R-15\*
-  R-20
-  R-20\*
-  R-7
-  R-7\*
-  R-D
-  RA-12
-  RA-12\*

Parcel ID C095-0006-001  
 Sec/Twp/Rng n/a  
 Property Address 5450 HWY 20  
 Cartersville

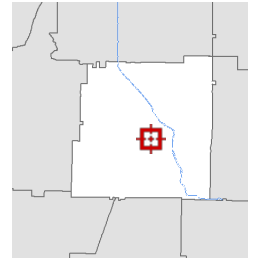
Alternate ID 44719  
 Class Exempt  
 Acreage 17.67

Owner Address BARTOW COUNTY  
 135 W CHEROKEE AVE STE 126  
 CARTERSVILLE GA 30120

**Item # 5**



**Overview**



**Legend**

-  Parcels
-  Roads

<b>Parcel ID</b>	0078-0048-003	<b>Alternate ID</b>	48066	<b>Owner Address</b>	THUNDERBIRD HOLDINGS LLC
<b>Sec/Twp/Rng</b>	n/a	<b>Class</b>	Commercial		1303 HIGHTOWER ROAD
<b>Property Address</b>	HWY 20	<b>Acreage</b>	27.34		SUITE 205
	Bartow County				ATLANTA GA 30350
<b>District</b>	Bartow County				
<b>Brief Tax Description</b>	LL47 ETAL LD4 S3 GEORGIA HIGHLANDS COLLEGE				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 6/1/2020  
 Last Data Uploaded: 5/29/2020 11:38:44 PM

Developed by 

**TRACT 2 TO BE DE-ANNEXED**

Deannexation

**Application for Annexation/ Zoning**  
City of Cartersville

Case Number: A220-01  
Date Received: 4/21/2020

**Public Hearing Dates:**

Planning Commission 6/9/2020 5:30pm City Council 6/18/2020 7:00pm 2<sup>nd</sup> City Council 7/2/2020 7:00pm

Applicant Bartow County Office Phone 770.387.5030  
 (printed name)  
 Address 135 W. Cherokee Ave. St. 126 Mobile/ Other Phone \_\_\_\_\_  
 City CARTERSVILLE State GA Zip 30120 Email Karl@southlandengineers.com  
Karl Lutjens Phone (Rep) 770.387.0440  
 Representative's printed name (if other than applicant) Email (Rep) Karl@southlandengineers.com  
[Signature] Applicant Signature Pete Olson, County Chairman  
 Representative Signature  
 Signed, sealed and delivered in presence of \_\_\_\_\_ My commission expires: 01-24-2021  
[Signature] Notary Public

\* Titleholder Bartow County Phone 770.387.5030  
 (titleholder's printed name)  
 Address 135 W. Cherokee Ave. St. 126 Email olsonp@bartowga.org  
 Signature Pete Olson, County Chairman  
 Signed, sealed, delivered in presence of \_\_\_\_\_ My commission expires: 01-24-2021  
[Signature] Notary Public

Present Zoning District G-C Requested Zoning N/A  
 Acreage 1.904 Land Lot(s) 97+98 District(s) 4 Section(s) 3  
 Location of Property: 5450 Hwy 20, Cartersville  
 (street address, nearest intersections, etc.)  
 Reason for Rezoning Request: De-annexing to combine with an existing property  
already in the county.  
 (attach additional statement as necessary)

\* Attach additional notarized signatures as needed on separate application pages.

Item # 5

# Zoning Analysis for Annexation/ Zoning

## Specifics of Proposed Use

Case Number: AZ 20-01

Tax Map Parcel(s) # <u>0078-0048-002</u> <u>0095-0000-001</u>		Voting Ward(s) <u>6- Taffulan</u>
Current Land Use <u>Comm-Mixed Use</u>	Current Zoning <u>G-C</u>	
Proposed Land Use <u>N/A</u>	Proposed Zoning <u>N/A</u>	
Number of Dwelling Units <u>N/A</u>	Number of Occupants <u>N/A</u>	
Owner Occupied? Yes _____ No _____		
Number of School-aged Children _____	Grade Level(s) of School-aged Children _____	
School(s) to be attended: _____		
<b>Current Utility Service Providers (Check Service provider or list if Other)</b>		
Water: _____ City <input checked="" type="checkbox"/> _____ County _____ Well/ Other		
Sewer: _____ City <input checked="" type="checkbox"/> _____ County _____ Septic/ Other		
Natural Gas: <input checked="" type="checkbox"/> _____ City _____ Other (List) _____		
Electricity: <input checked="" type="checkbox"/> _____ City <input checked="" type="checkbox"/> _____ GA Power _____ Greystone _____ Other (List) _____		

Item # 5



**SURVEYOR'S CERTIFICATE**

That the undersigned, a Georgia Registered Land Surveyor, on behalf of the above Annexation/ zoning applicant do certify the following:

- 1) That the attached survey contains no fewer than four surveyed map regulation points and recorded with the Georgia Coordinate System of 1985.
- 2) That the attached survey shows the boundaries of the area being annexed and the existing boundaries of the area being annexed and the existing boundaries of the annexing municipality between the points at which these boundaries close, if applicable.
- 3) That the attached survey meets the requirements of O.C.G.A. 15-6-67 and Section 180-7-01 Technical Standards for Property Survey, Rules and Regulations of the State of Georgia.
- 4) That the map demarcation of the map registration points are well distributed along, within, or near the boundary of the annexed area.
- 5) That at least one-eighth of the aggregate external boundary or fifty (50) feet of the area to be annexed, whichever is less, either abuts directly on the municipal boundary or would directly abut on the municipal boundary if it were not otherwise separated from the municipal boundary by other lands owned by the municipal corporation, by lands owned by this State, or by the definite width of any street or street right of way; any creek or river; any right of way of a railroad or other public service corporation, which divides the municipal boundary from any area proposed to be annexed.

Item # 5

04-20-2020  
Date



**ZONING ADMINISTRATOR:**

1. Case Number: AZ 20-01
2. Yes  No  N/A

The above property complies with the City of Cartersville minimum size requirements to construct a building or structure occupiable by persons or property under the policies, ordinance, or regulations of the City of Cartersville.

3. Survey attached? Y  
5-4-2020  
Date

Dail Hafun  
Zoning Administrator



















# City of Cartersville

City Council Meeting  
6/18/2020 7:00:00 PM

AZ20-02 De-Annexation on Bates Rd. (Parcel # C120-0001-002). 55.2 acres. Applicant: Albert E. Meek

<b>SubCategory:</b>	Public Hearing - 1st Reading of Zoning/Annexation Requests
<b>Department Name:</b>	Planning and Development
<b>Department Summary Recommendation:</b>	<p>The applicant is requesting to de-annex 55.23 acres of a 101 acre lot (Tax Parcel C120-0001-002) recently purchased to provide additional buffer and privacy for his property at 412 Bates Rd. If de-annexed, a conservation easement may also be established for additional protection. The de-annexation and rezoning as County A-1 should remove the zoning conditions of the Carter Grove Planned Development.</p> <p>Planning Commission recommends approval, 4-0.</p>
<b>City Manager's Remarks:</b>	This is a first reading to de-annex this parcel and it was approved by the Planning Commission.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	

## **ZONING & ANNEXATION SYNOPSIS**

**Petition Number(s): AZ20-02**

### **APPLICANT INFORMATION AND PROPERTY DESCRIPTION**

**Applicant:** Albert E. Meek

**Representative:** Bob Terrell

**Location:** Bates Rd (Tax ID. C120-0001-002). Between Puckett Rd and Greenridge Rd.

**Total Acreage:** Approx. 101.85 acres for parcel. 55.23 acres to be De-annexed.

### ***LAND USE INFORMATION***

**Current Zoning:** P-D (Carter Grove Planned Development)

**Proposed Zoning:** County A-1 (Agricultural)

**Proposed Use:** Undeveloped/ Residential

#### **Current Zoning of Adjacent Property:**

**North:** County A-1 and RE1 (Rural Estate)

**South:** P-D (Carter Grove Planned Development) and County (A-1)

**East:** P-D (Carter Grove Planned Development) and County (A-1)

**West:** P-D (Carter Grove Planned Development) and County (A-1)

#### **For All Tracts:**

**District:** 4<sup>th</sup>    **Section:** 3<sup>rd</sup>    **LL(S):** 1180, 1181 & 1196

**Ward:** 3    **Council Member:** Cary Roth

**The Future Development Plan designates the subject property as:** City properties designated as Neotraditional Neighborhood.

**The Future Land Use Map designates adjacent or nearby city properties as:** City properties- Low-Medium Density Residential. County Properties- Rural Estate.



## **ANALYSIS**

### **City Departments Reviews**

**Electric:** Takes no exception

**Fibercom:** Takes no exception

**Fire:** Takes no exception

**Gas:** Takes no exception

**Public Works:** No comments received.

**Water and Sewer:** Takes no exception. Bartow County service area

**Bartow County Water:** No comments received.

### **Public Comments as of 6-2-2020:**

6-1: Jim Bay. General Inquiry.

5-26: John Newman. 215 Bates Rd. General inquiry.

5-22: Tom Lewis. 436 Bates Rd. General inquiry.

5-21: Ms. Sue Corbin. 430 Bates Rd. General Inquiry.

### **REQUEST SUMMARY:**

The applicant recently purchased the 101 acre tract identified as Tax Parcel C120-0001-002 to provide additional buffer and privacy to his residential property at 412 Bates Rd. The applicant would like to de-annex 55.23 acres of the 101 acres and may establish a Conservation Easement for additional protection and personal benefit.

The de-annexation and rezoning as County A-1 should remove the zoning conditions of the Carter Grove Planned Development. The County will make that determination. The A-1 designation would limit the amount of development, if any, and continue to protect and preserve the surrounding properties.

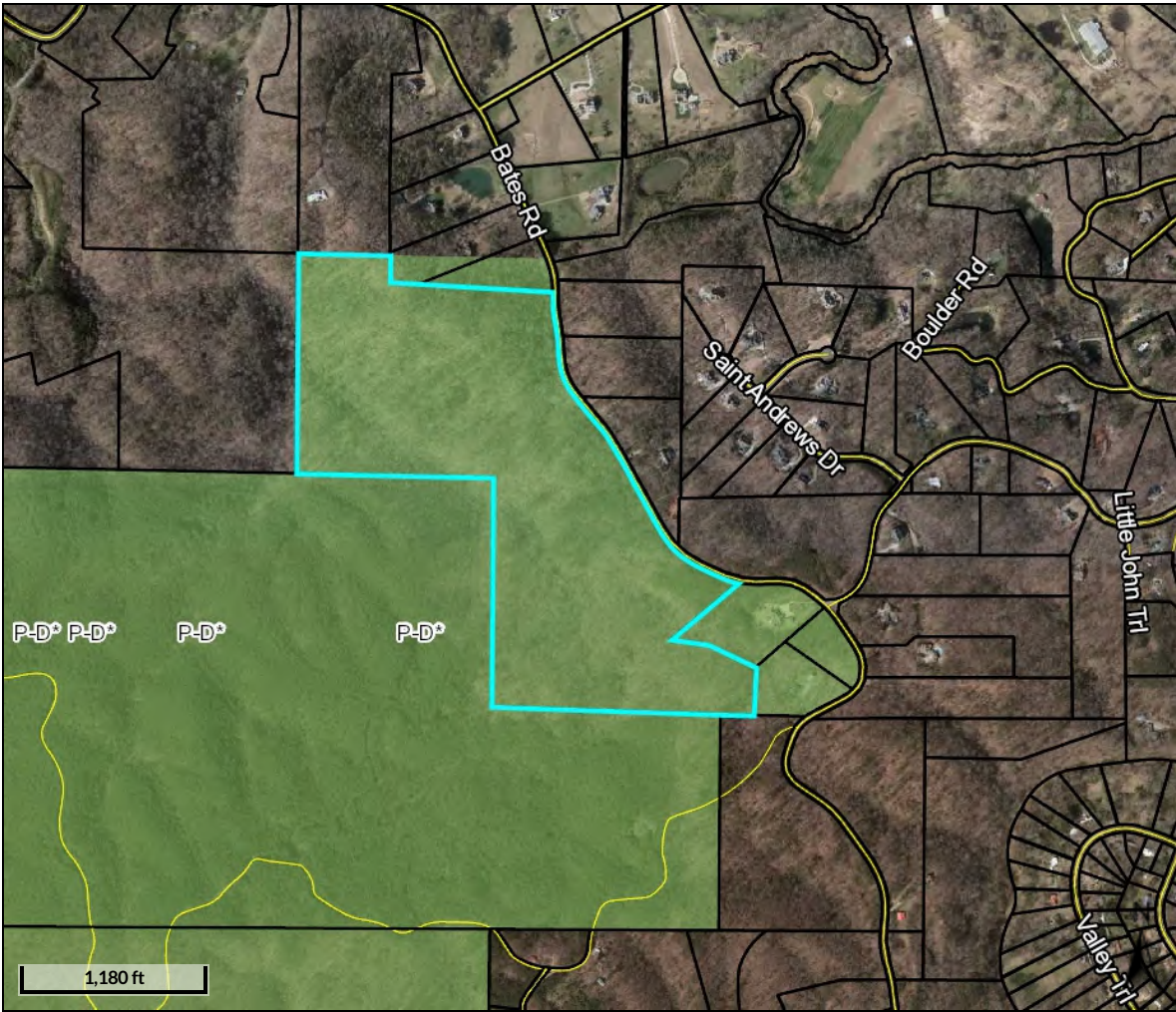
## **STANDARDS FOR EXERCISE OF ZONING POWERS.**

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*  
**No changes to the current use are expected.**
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*  
**The proposed application will not create an isolated district.**
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*  
**The remaining lot and zoning should not adversely affect the existing use of adjacent property.**
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*  
**As currently zoned, the remaining tract would continue to be designated for single-family residential under the Carter Grove P-D zoning. The proposed de-annexed tract would maintain a low density and/ or conservation designation under the County's A-1 zoning.**
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*  
**The zoning proposal should not result in a use that will have an excessive or burdensome use of streets, transportation facilities, utilities or schools. Implementing a conservation easement would add an additional layer of protection.**
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*  
**The de-annexation would still conform to the city and county's land use plan for the area.**
- G. *Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.*  
**The de-annexation and zoning proposal should not have an adverse environmental effect compared to the existing land use of the P-D district.**
- H. *Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.*  
**No other conditions are known.**

**STAFF RECOMMENDATION:** *Staff recommends approval.*

**PLANNING COMMISSION RECOMMENDATION:**


































**Recommends Approval, 4-0**



**Overview**



**Legend**

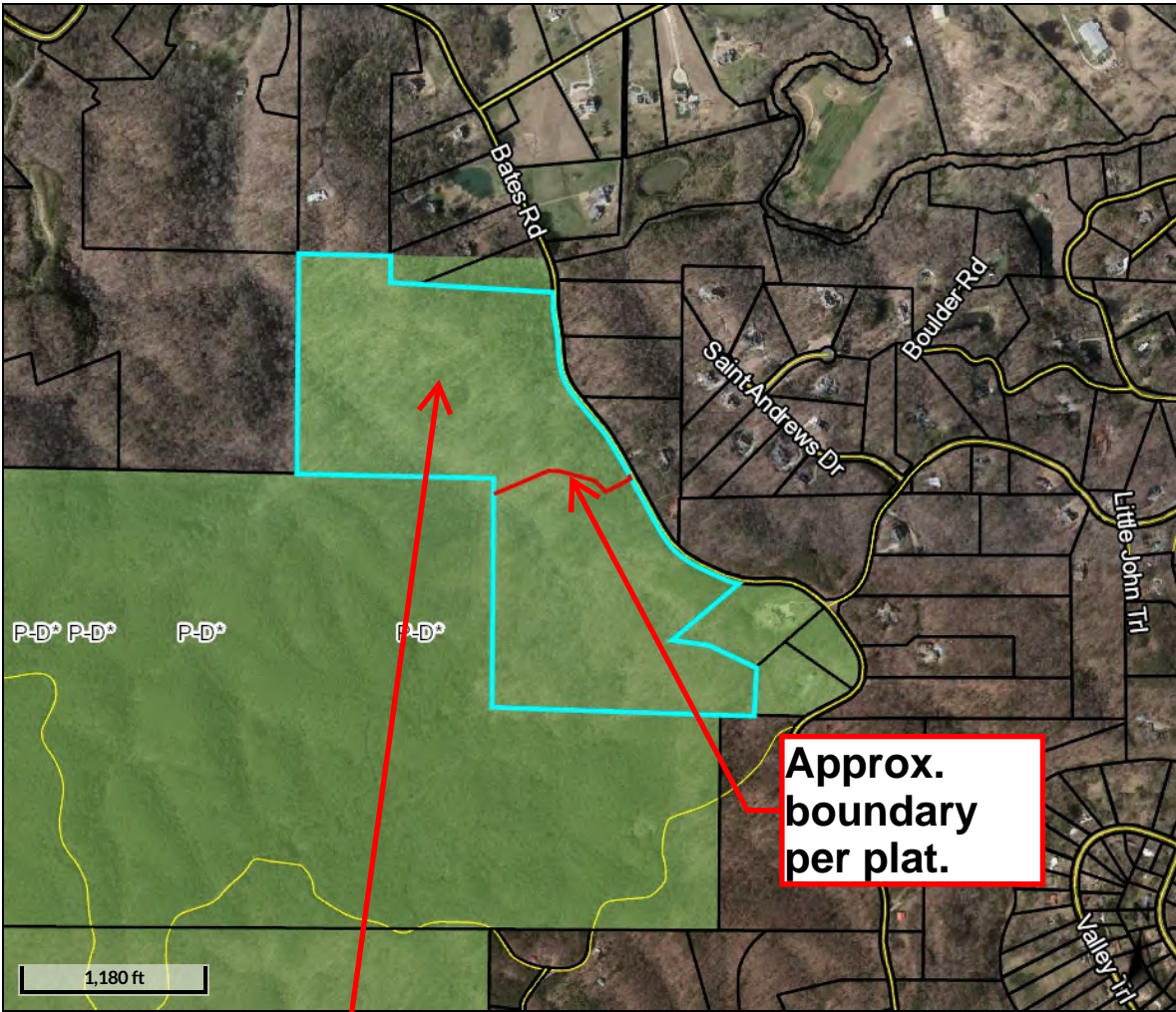
-  Parcels
-  Roads
- Cartersville Zoning**
-  AG
-  DBD
-  G-C
-  G-C\*
-  H-I
-  H-I\*
-  L-I
-  L-I\*
-  M-U
-  M-U\*
-  MF-14
-  MF-14\*
-  MN
-  O-C
-  O-C\*
-  P-D
-  P-D\*
-  P-I
-  P-S
-  P-S\*
-  R-10
-  R-10\*
-  R-15
-  R-15\*
-  R-20
-  R-20\*
-  R-7
-  R-7\*
-  R-D
-  RA-12
-  RA-12\*

Parcel ID C 120-0001-002  
 Sec/Twp/Rng n/a  
 Property Address BATES RD  
 Cartersville

Alternate ID 38636  
 Class Agricultural  
 Acreage 101.85

Owner Address CARTER GROVE (ATLANTA) ASLI VI  
 923 N PENNSYLVANIA AVE  
 WINTER PARK FL 32789


































**Item # 6**



**Overview**



**Legend**

-  Parcels
-  Roads
- Cartersville Zoning**
-  AG
-  DBD
-  G-C
-  G-C\*
-  H-I
-  H-I\*
-  L-I
-  L-I\*
-  M-U
-  M-U\*
-  MF-14
-  MF-14\*
-  MN
-  O-C
-  O-C\*
-  P-D
-  P-D\*
-  P-I
-  P-S
-  P-S\*
-  R-10
-  R-10\*
-  R-15
-  R-15\*
-  R-20
-  R-20\*
-  R-7
-  R-7\*
-  R-D
-  RA-12
-  RA-12\*

**Approx.  
boundary  
per plat.**

**LOT TO BE  
DE-ANNEXED**

Parcel ID C120-0001-002  
 Sec/Twp/Rng n/a  
 Property Address BATES RD  
 Cartersville

Alternate ID 38636  
 Class Agricultural  
 Acreage 101.85

Owner Address CARTER GROVE (ATLANTA) ASLI VI  
 923 N PENNSYLVANIA AVE  
 WINTER PARK FL 32789

**Item # 6**



# BARTOW COUNTY

**Steve Taylor**, Sole Commissioner

**CERTIFIED MAIL # 7006 3450 0001 5974 6687**

June 2, 2020

Mr. David Hardegree  
Planning Department  
City of Cartersville  
P.O. Box 1390  
Cartersville, GA 30120

RE: Request to de-annex approximately 55.236 acres  
located on Bates Road (Tax Parcel # C120-0001-002)

David:

This office has reviewed the above referenced de-annexation request and finds no objection to the application. This tract is adjacent to county property that is currently zoned A-1 (Agriculture) and identified on the County's Future Land Use Map as Agricultural.

Sincerely,

A handwritten signature in black ink that reads "Steve Taylor".

**STEVE TAYLOR**  
Sole Commissioner  
Bartow County

CB/kg

- c. Brandon Johnson, Zoning Department
- Joe Sutton, Bartow County Road Department
- Cheryl Billard, Voter Registration
- Jarrold Roberts, Tax Assessor
- Melissa Lasebikan, GIS Department

Item # 6

**Application for Annexation/ Zoning**  
City of Cartersville

Case Number: AZ 20-02  
Date Received: 4-28-2020

**DE-ANNEXATION**

**Public Hearing Dates:**

Planning Commission June 9<sup>th</sup> 5:30pm    1<sup>st</sup> City Council June 18<sup>th</sup> 7:00pm    2<sup>nd</sup> City Council July 2<sup>nd</sup> 7:00pm

Applicant Albert E Meek (printed name)    Office Phone 404 643 0505\*  
Address 412 Bates Rd    Mobile/ Other Phone (Bob Terrell mobile)  
City Cartersville State GA Zip 30130 Email \_\_\_\_\_  
Representative's printed name (if other than applicant) Bobby L Terrell    Phone (Rep) \_\_\_\_\_  
Representative Signature [Signature]    Email (Rep) boblterrell@bellsoath.net  
Signed, sealed and delivered in presence of: Albert E Meek    Applicant Signature [Signature]  
Connie S. Knox    Notary Public    My Comm. Expires December 30, 2020

\* Titleholder Albert E Meek (titleholder's printed name)    Phone 770-386-8258  
Address 412 Bates Rd    Email AlMeek@yahoo.com  
Signature [Signature]  
Signed, sealed, delivered in presence of: Connie S. Knox    Notary Public    My Comm. Expires December 30, 2020

Present Zoning District PUD    Requested Zoning N/A  
Acreage 55.73 Land Lot(s) 1180-1181-1196 4th    District(s) \_\_\_\_\_    Section(s) 3rd  
Location of Property: C170-0001-002 (Northern Half) Bates Rd Northwest  
(street address, nearest intersections, etc.)    OF GREEN RIDGE RD  
Reason for Rezoning Request: DE-ANNEXATION    Intersection.  
(attach additional statement as necessary)

\* Attach additional notarized signatures as needed on separate application pages.

Item # 6

### Zoning Analysis for Annexation/ Zoning

#### Specifics of Proposed Use

Case Number AZ-20-02 DeAnnex

Tax Map Parcel(s) # <u>C120-0001-002</u>	Voting Ward(s) <u>3 - Cary Roth</u>
Current Land Use <u>UNDEV.</u>	Current Zoning <u>P-UD (CARTER GROVE)</u>
Proposed Land Use _____	Proposed Zoning _____
Number of Dwelling Units <u>0</u>	Number of Occupants _____
Owner Occupied? Yes _____ No _____	
Number of School-aged Children _____	Grade Level(s) of School-aged Children _____
School(s) to be attended: _____	
<b>Current Utility Service Providers (Check Service provider or list if Other)</b>	
Water: _____ City <input checked="" type="checkbox"/> County _____ Well/ Other	
Sewer: _____ City _____ County <input checked="" type="checkbox"/> Septic/ Other	
Natural Gas: _____ City <input checked="" type="checkbox"/> Other (List) _____	
Electricity: _____ City _____ GA Power <input checked="" type="checkbox"/> Greystone _____	
	<input checked="" type="checkbox"/> Other (List) <u>Not sure.</u>

Item # 6





**SURVEYOR'S CERTIFICATE**

That the undersigned, a Georgia Registered Land Surveyor, on behalf of the above Annexation/ zoning applicant do certify the following:

- 1) That the attached survey contains no fewer than four surveyed map regulation points and recorded with the Georgia Coordinate System of 1985.
- 2) That the attached survey shows the boundaries of the area being annexed and the existing boundaries of the area being annexed and the existing boundaries of the annexing municipality between the points at which these boundaries close, if applicable.
- 3) That the attached survey meets the requirements of O.C.G.A. 15-6-67 and Section 180-7-01 Technical Standards for Property Survey, Rules and Regulations of the State of Georgia.
- 4) That the map demarcation of the map registration points are well distributed along, within, or near the boundary of the annexed area.
- 5) That at least one-eighth of the aggregate external boundary or fifty (50) feet of the area to be annexed, whichever is less, either abuts directly on the municipal boundary or would directly abut on the municipal boundary if it were not otherwise separated from the municipal boundary by other lands owned by the municipal corporation, by lands owned by this State, or by the definite width of any street or street right of way; any creek or river; any right of way of a railroad or other public service corporation, which divides the municipal boundary from any area proposed to be annexed.

Item # 6

5-1-20  
Date

  
\_\_\_\_\_  
Georgia Registered Land Surveyor



**ZONING ADMINISTRATOR:**

1. Case Number: AZ 20-02 De-Annex
2. Yes  No  N/A.

The above property complies with the City of Cartersville minimum size requirements to construct a building or structure occupiable by persons or property under the policies, ordinance, or regulations of the City of Cartersville.

3. Survey attached? Y w/ Description  
5/4/2020  
Date Daryl Halagan  
Zoning Administrator



3595 Canton Road  
 Suite 116, PMB 272  
 Marietta, GA 30066  
 Ph. (678) 355-9905  
 Fax (678) 355-9805  
[www.frontlinesurveying.com](http://www.frontlinesurveying.com)

## LEGAL DESCRIPTION - 55.23 ACRES


ALL THAT TRACT OR PARCEL OF LAND lying and being in Land Lot 1180, 1181, and 1196 of the 4th District, 3rd Section, of Bartow County, Georgia and being more particularly described as follows:

BEGINNING point of common intersection of Land Lots 1125, 1126, 1179, & 1180, (Iron Pin Found, #4 Re-Bar) thence following said common land lot line of Land Lots 1125 and 1180, proceed South 89°36'39" East a distance of 720.33 feet to a point Iron Pin Found, #4 Re-Bar; Thence proceed South 89°33'42" East a distance of 165.46 feet to a point (Iron Pin Found, #4 Re-Bar); Thence proceed South 89°37'53" East a distance of 822.67 feet to a point, said point being on the westerly right-of-way of Bates Road (40' R/W); Thence leaving said common land lot line, following said westerly right-of-way of Bates Road, proceed along a curve to the right a distance of 32.69 feet, said curve having a radius of 594.54 feet and being subtended by a chord bearing South 03°01'38" East a chord distance of 32.69 feet to a point; Thence proceed South 01°26'57" East a distance of 77.94 feet to a point; Thence proceed South 06°23'55" East a distance of 354.18 feet to a point; Thence proceed along a curve to the left a distance of 263.42 feet, said curve having a radius of 444.66 feet and being subtended by a chord bearing South 23°22'03" East a chord distance of 259.59 feet to a point; Thence proceed South 40°20'21" East a distance of 181.20 feet to a point; Thence proceed along a curve to the right a distance of 204.33 feet, said curve having a radius of 1240.43 feet and being subtended by a chord bearing South 35°37'12" East a chord distance of 204.10 feet to a point (Iron Pin Set, #4 Capped Re-Bar); Thence proceed along a curve to the right a distance of 42.43 feet, said curve having a radius of 1240.43 feet and being subtended by a chord bearing South 29°55'16" East a chord distance of 42.42 feet to a point; Thence proceed South 28°56'29" East a distance of 157.58 feet to a point (Iron Pin Set, #4 Capped Re-Bar); Thence proceed South 28°56'29" East a distance of 200.00 feet to a point; Thence leaving said westerly right-of-way of Bates Road, proceed South 61°03'32" West a distance of 100.00 feet to a point (Iron Pin Set, #4 Capped Re-Bar); Thence proceed South 67°24'11" West a distance of 70.58 feet to a point (Iron Pin Set, #4 Capped Re-Bar); Thence proceed North 48°25'01" West a distance of 142.80 feet to a point (Iron Pin Set, #4 Capped Re-Bar); Thence proceed North 72°10'17" West a distance of 312.75 feet to a point (Iron Pin Set, #4 Capped Re-Bar); Thence proceed North 87°49'01" West a distance of 93.68 feet to a point (Iron Pin Set, #4 Capped Re-Bar); Thence proceed South 72°30'35" West a distance of 302.28 feet to a point; Thence proceed along a curve to the right a distance of 17.95 feet, said curve having a radius of 100.00 feet and being subtended by a chord bearing South 77°39'05" West a chord distance of 17.92 feet to a point; Thence proceed 82°47'35" West a chord distance of 127.68 feet to a point (Iron Pin Set, #4 Capped Re-Bar), said point being on the common land lot line of Land Lots 1196 and 1197; Thence following said common land lot line, proceed North 00°22'16" West a distance of 126.64 feet to a point (Iron Pin Set, #4 Capped Re-Bar), said point being the common intersection of Land Lots 1180, 1181, 1196, and 1197; Thence leaving said common land lot intersection, following the common land lot line of Land Lots 1180 and 1197, proceed South 89°37'44" West a distance of 1211.20 feet to a point (Iron Pin Found, 1 inch Open Top), said pint is the common intersection of Land Lots 1179, 1180, 1197, and 1198; Thence leaving said common land lot intersection, following the common land lot line of Land Lots 1179 and

1180, proceed North 00°28'51" East a distance of 1,239.35 feet to a point, said point being the POINT OF BEGINNING.

Together with and subject to all covenants, easements, and restrictions of record.

Tract described herein containing 55.23 acres of land (2,405,866 Square feet), more or less, described as Area To Be De-Annexed on a survey by Frontline Surveying & Mapping, Inc., job number 70618, dated 04/01/2020, last revised 04/28/2020.



---

Thomas E. Peay, Jr. Ga. RLS 2402  
For the Firm of Frontline Surveying & Mapping, Inc.

DE-ANNEXATION PLAT FOR:  
**ALBERT E. MEEK**  
 0 BATES ROAD  
 LAND LOT 1180, 1181, & 1196  
 4TH DISTRICT - 3RD SECTION  
 BARTOW COUNTY, GEORGIA  
 CITY OF CARTERSVILLE  
 EXISTING ZONING: P-D  
 PIN: C120-0001-002

THE PURPOSE OF THIS PLAN IS TO SHOW  
 THE AREA FOR DE-ANNEXATION FROM  
 THE INCORPORATED CITY OF  
 CARTERSVILLE TO UNINCORPORATED  
 BARTOW COUNTY.

EXISTING ZONING: P-D  
 PROPOSED ZONING: A-1

DE-ANNEXATION PLAT FOR:  
**ALBERT E. MEEK**  
 0 BATES ROAD  
 LAND LOT 1180, 1181, & 1196  
 4TH DISTRICT  
 BARTOW COUNTY, GEORGIA

DATE: 01/25/20  
 SCALE: 1" = 100'

REVISION: \_\_\_\_\_ BY: \_\_\_\_\_ DATE: \_\_\_\_\_

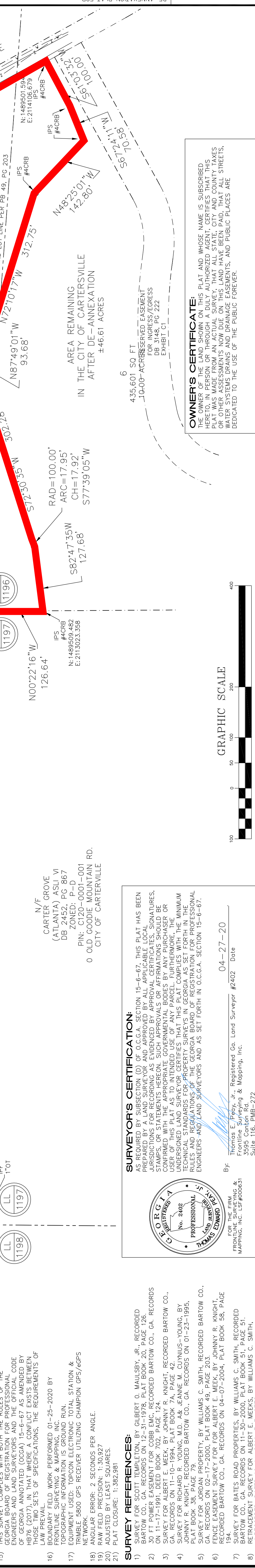
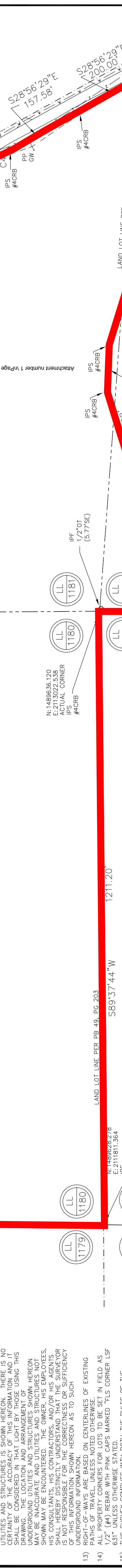
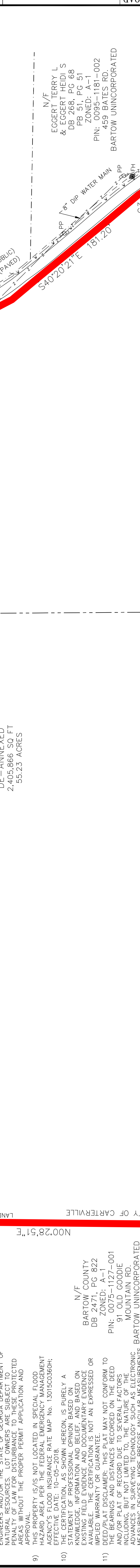
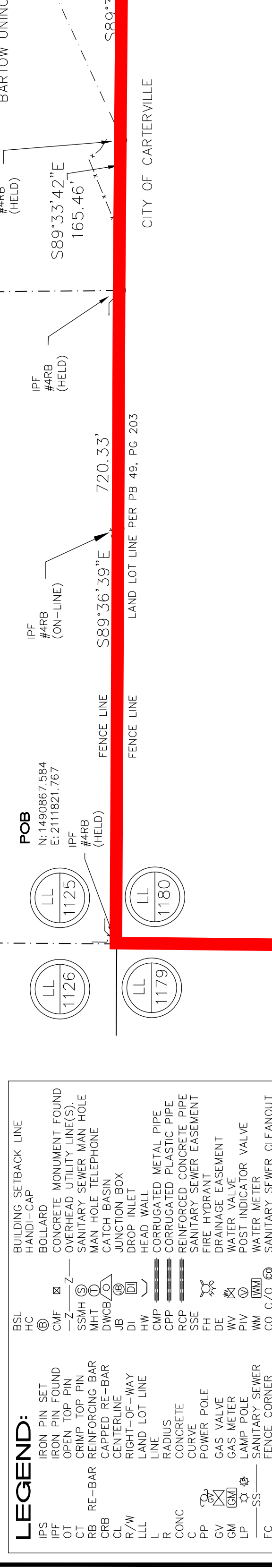
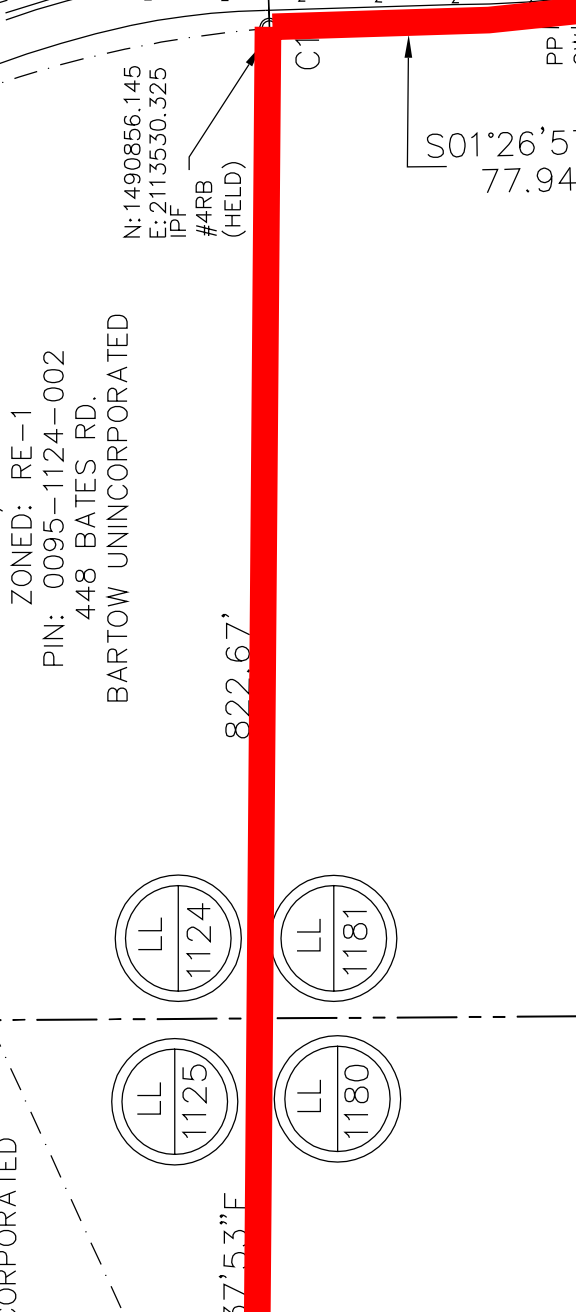
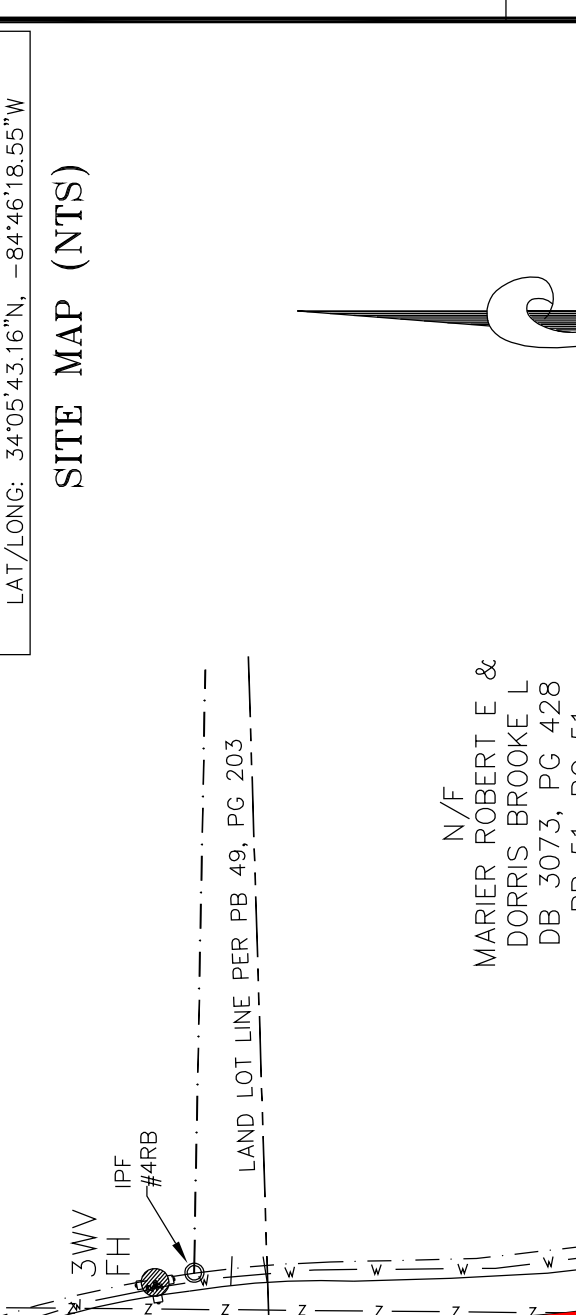
FRONTLINE SURVEYING & MAPPING, INC.  
 Suite 116, PMB 272  
 3595 Canton Road  
 Marietta, GA 30066  
 Ph. (678) 355-9905  
 Fax (678) 355-9805  
 www.frontlinesurveying.com

NO N.G.S. MONUMENT WAS FOUND WITHIN 500 FEET OF THIS PROPERTY. THIS PLAT WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSON, PERSONS OR ENTITY NAMED HEREON. THIS PLAT DOES NOT EXTEND TO ANY UNNAMED PERSON, PERSONS OR ENTITY. REASONS OR EXPLANATION FOR ANY DISCREPANCIES OR ERRORS IN THIS PLAT SHALL BE MADE FROM AN ACTUAL SURVEY. THAT ALL STATE, CITY AND COUNTY TAXES OR OTHER ASSESSMENTS NOW DUE ON THIS LAND HAVE BEEN PAID, THAT ALL STREETS, ALLEYS, EASEMENTS, RIGHTS-OF-WAY, AND PUBLIC PLACES ARE DEDICATED TO THE USE OF THE PUBLIC FOREVER.

OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_

**CURVE TABLE**

CURVE	RADIUS	ARC	CHORD	BEARING
C1	594.54'	32.69'	32.69'	S03°01'38"E
C2	144.63'	20.31'	20.31'	S45°57'37"E
C3	124.03'	21.37'	20.92'	S40°39'12"W
C4	50.00'	21.37'	20.92'	S40°39'12"W



# 2018-2028 Comprehensive Plan

## BARTOW COUNTY FUTURE LAND USE MAP

### LAND USE LEGEND

 Incorporated/City Limits

 Rural Estate

 Agriculture/Forestry

 Low Density Residential

 Medium/High Density Residential

 Residential/Mixed Use

 Commercial

 Commercial/Mixed Use

 Industrial

 Mining

 Parks/Conservation

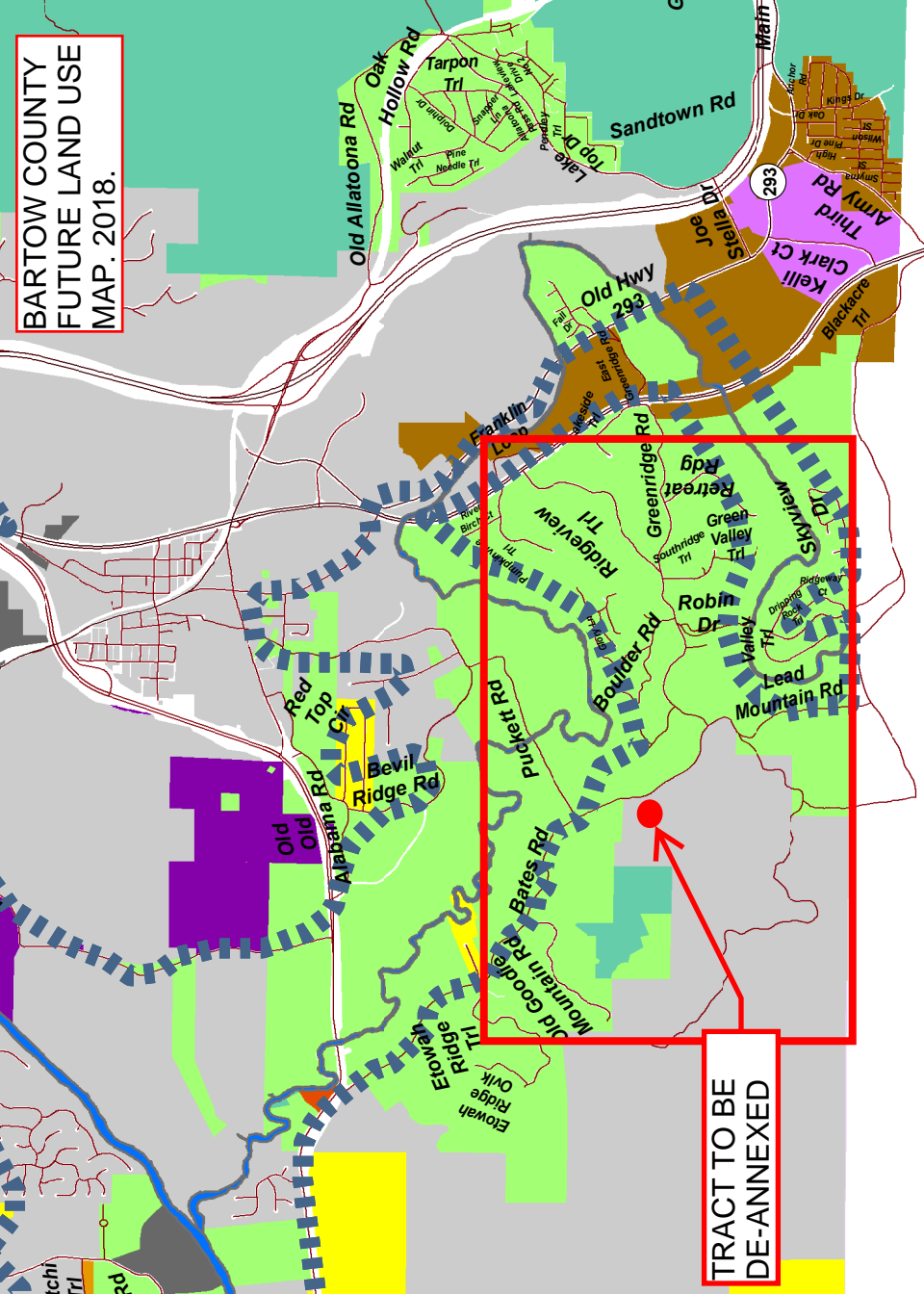
 Public/Institutional

 Etowah Valley Historic District

**DATE OF ADOPTION:**

**April 11, 2018**

**BARTOW COUNTY  
FUTURE LAND USE  
MAP, 2018.**



**TRACT TO BE  
DE-ANNEXED**

# CARTERSVILLE, GEORGIA

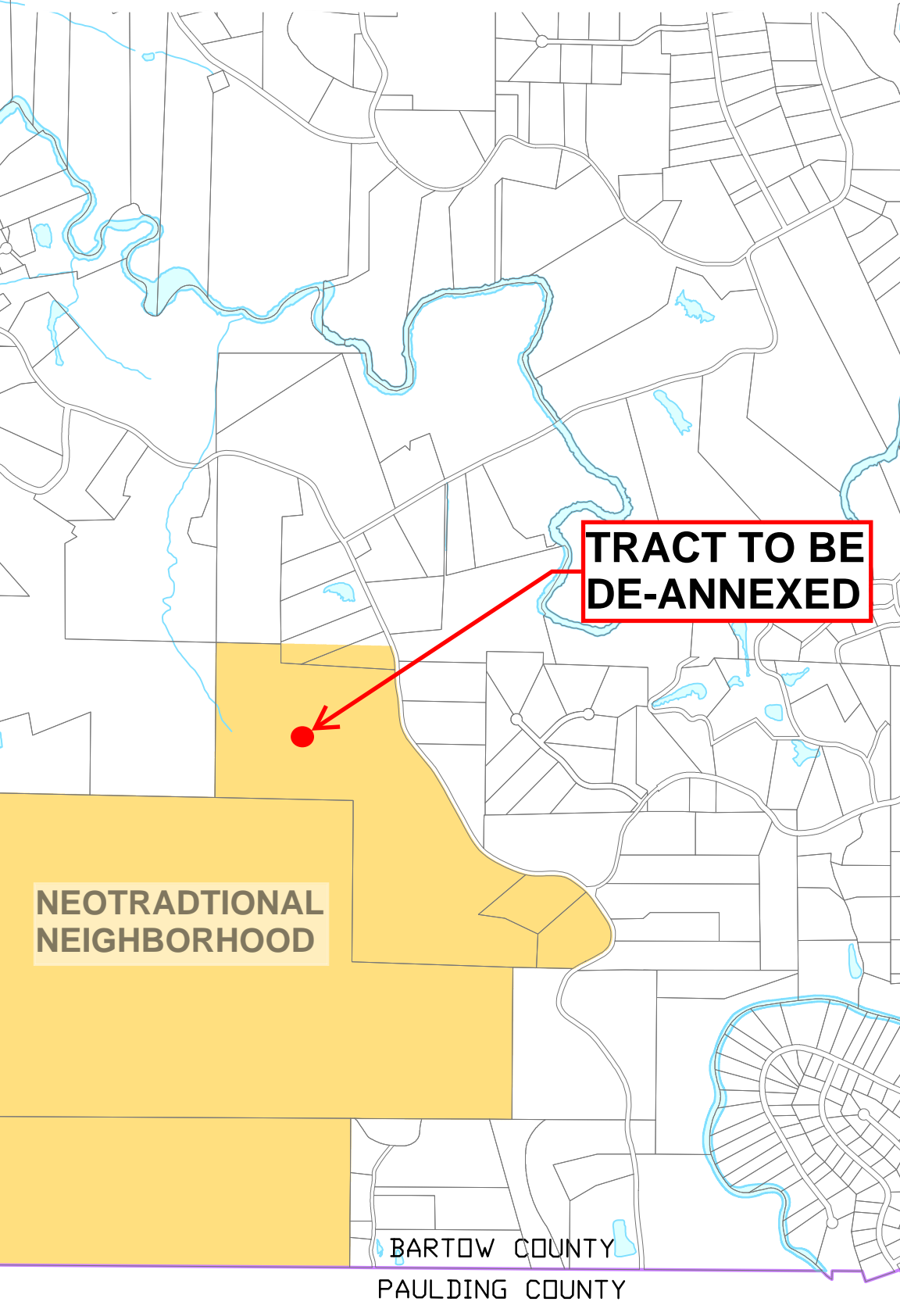
## Future Development Map

### Character Areas of the Future Development Map

-  Civic Village
-  Community Parks, Recreation, and Conservation
-  Community Village Center
-  Downtown Business District
-  Highlands
-  Highway Commercial
-  Historic Neighborhood
  - Atco Mill Historic Village
  - Cherokee - Cassville Historic District
  - Olde Town Historic District
  - West End Historic District
-  Main Street Overlay District
-  Mining
-  Mixed-Use Activity Center
-  Neotraditional Neighborhood
-  Neighborhood Living
-  North Towne Revitalization Area
-  Parkway Corridor
-  Suburban Living
-  Summer Hill
-  Tellus Interchange Commercial
-  Tennessee Street Corridor
-  Transitional Use Area
-  Workplace Center



# CITY OF CARTERSVILLE FUTURE DEVELOPMENT MAP



**TRACT TO BE  
DE-ANNEXED**

**NEOTRADITIONAL  
NEIGHBORHOOD**

BARTOW COUNTY  
PAULDING COUNTY

# CITY OF CARTERSVILLE

## Future Land Use

### Classification



Low and Medium Density Residential



High Density Residential



Commercial



Commercial - Mixed Use



Industrial



Community Parks / Recreation / Conservation

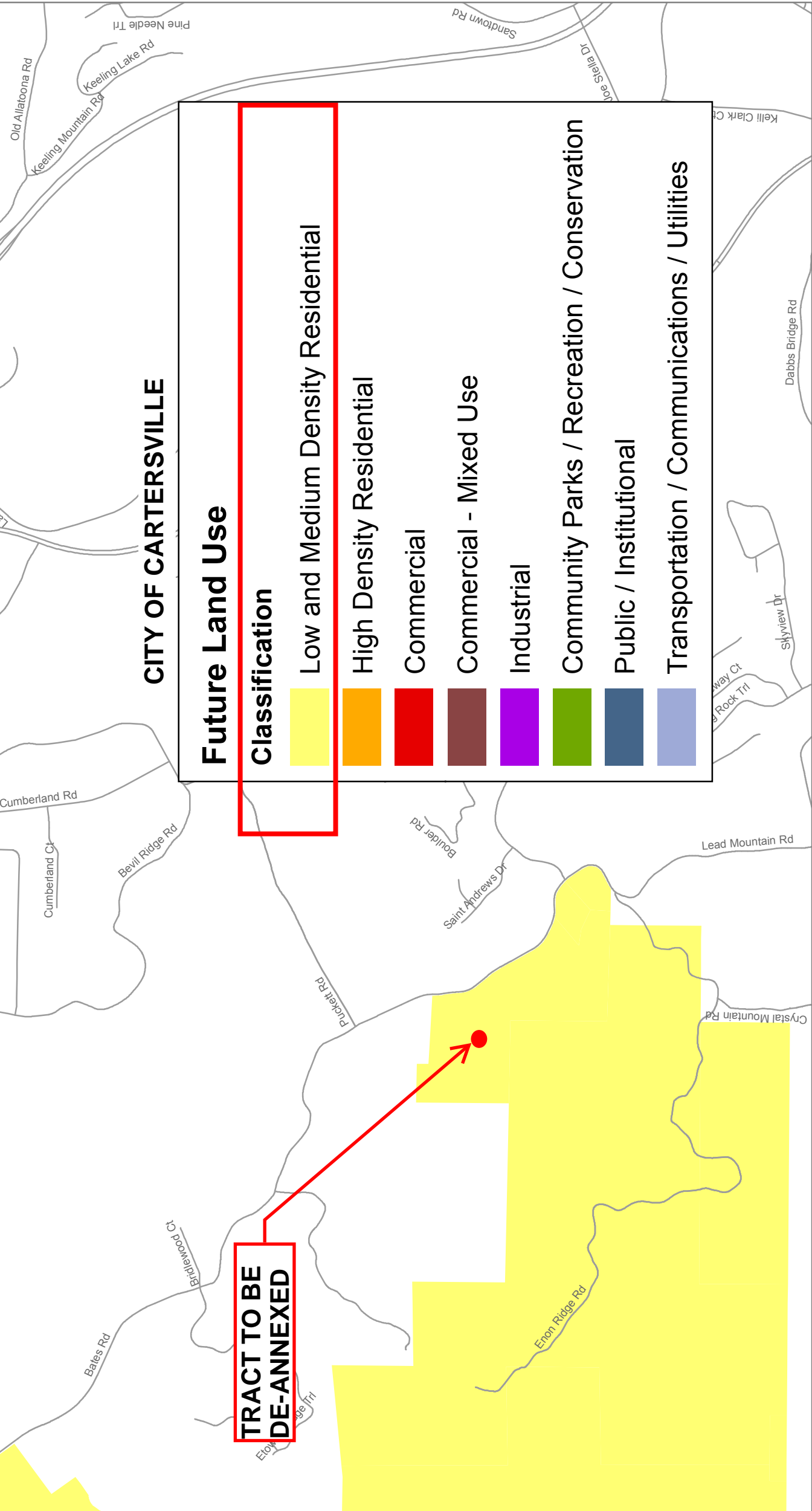
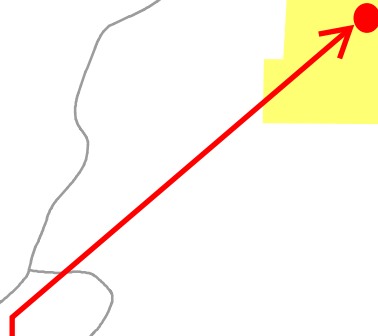


Public / Institutional



Transportation / Communications / Utilities

**TRACT TO BE  
DE-ANNEXED**









# City of Cartersville

City Council Meeting  
6/18/2020 7:00:00 PM

Z20-01 Rezoning at 26 Overlook Pkwy from R-20/G-C to MF-14. 27.7 acres. Applicant: CF Real Estate Services, LLC

<b>SubCategory:</b>	Public Hearing - 1st Reading of Zoning/Annexation Requests
<b>Department Name:</b>	Planning and Development
<b>Department Summary Recommendation:</b>	<p>The applicant requests the rezoning of 27.71 acres from G-C and R-20 to MF-14 for the construction of 210 apartment units housed within (7) buildings. An amenities area with a clubhouse is also planned. Overlook Pkwy would be extended in order to construct this project. All utilities are in place along Overlook Pkwy. The proposal includes only one and two bedroom units with approximately (107) 1-bedroom units and (103) 2-bedroom units, 51% and 49% respectively. The MF-14 district allows a density of 14 units per gross acre. At 210 units, the density for the site would be 7.6 units per gross acre.</p> <p>Planning Commission recommends approval with a condition to limit the development to one and two bedroom units only, 4-1 vote.</p>
<b>City Manager's Remarks:</b>	This is a first reading to rezone this parcel and it was approved by the Planning Commission.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	

## **ZONING SYNOPSIS**

Petition Number(s): **Z20-01**

### **APPLICANT INFORMATION AND PROPERTY DESCRIPTION**

Applicant: **CF Real Estate Services, LLC**

Representative: **Brett Oliver, CF Real Estate Services, LLC**

Property Owner: **Overlook Investment group, LLC**

Property Location: **26 Overlook Pkwy (C108-0002-008)**

Access to the Property: **E. Main Street and Overlook Pkwy**

#### **Site Characteristics:**

Tract Size: Acres: **27.71** District: **4<sup>th</sup>** Section: **3<sup>rd</sup>** LL(S): **329, 330**

Ward: **1** Council Member: **Kari Hodge**

### **LAND USE INFORMATION**

Current Zoning: **G-C (General Commercial) & R-20 (Single Family Residential)**

Proposed Zoning: **MF-14 (Multi-Family Residential)**

Proposed Use: **Multi-Family Residential**

Current Zoning of Adjacent Property:

North: **O-C (Office- Commercial) and R-20**

South: **O-C, G-C and R-20**

East: **R-20**

West: **O-C and MN (Mining)**

The Future Development Plan designates the subject property as: **Main Street**

The Future Land Use Map designates the subject property as: **Commercial**

## **ZONING ANALYSIS**

### **Site History:**

Z13-04. Rezone 33.67 acres from O-C (Office Commercial) to G-C. Approved 10-3-13.

### **Project Summary:**

The applicant requests the rezoning of 27.71 acres from G-C and R-20 to MF-14 for the construction of 210 apartment units housed within (7) buildings- an average of 30 units per building. An amenities area with a clubhouse is also planned.

The project site is located on both sides of Overlook Pkwy, directly east of I-75 at E. Main Street. A TRU hotel is currently under construction with access from Overlook Pkwy. A portion of Overlook Pkwy was constructed to connect to the driveway of TRU Hotel. Overlook Pkwy would be extended in order to construct this project. All utilities are in place along Overlook Pkwy.

The proposal includes only one and two bedroom units with approximately (107) 1-bedroom units and (103) 2-bedroom units, 51% and 49% respectively. The one and two bedroom units are ideal for working professionals who commute and desire quick access to I-75 and the shopping and dining options along the E. Main St. corridor to downtown.

Passive recreation exists at the Pine Mountain trail head with connections to the Army Corp of Engineers' park areas near the Lake Allatoona dam.

Regarding density, the MF-14 designation allows for 14 units per gross acre. At 210 units, the density for the site would be 7.6 units per gross acre. For comparison, the Avonlea Apartments at 950 E. Main St. have 228 units on 16.68 acres. The density is 13.7 units/ acre.

The Future Development Map identifies the area as Main Street Overlay which supports the design objectives of the Main Street Overlay District. Development strategies are not addressed, but defer to the elements of the Main Street Overlay District and the underlying zoning standards.

The Future Land Use Map identifies the proposed site as Commercial (without a residential component). The future land use map identifies the west side of I-75 as Commercial- Mixed Use which includes residential components. The proposed project site has been expected to develop with interstate related businesses (i.e hotels, convenience stores, restaurants), but the proposed use may be appropriate given the current and proposed land use on the west side of the interstate and the construction of only 1 and 2 bedroom units.

**City Department Comments**

**Electric:** No comments received.

**Fibercom:** Takes No Exception

**Fire:** Z20-01- Cartersville Fire Department takes no exceptions to the rezoning request provided all adopted codes, ordinances, and development regulations are able to be met, including a minimum water demand of 1250 gpm @ 20 psi for 20 minutes.

**Gas:** Takes No Exception

**Public Works:** No comments received.

**Water and Sewer:** The Cartersville Water Department “Takes No Exception” to the requested rezoning, but per the attached comments, the Owner/Developer is responsible for development of a water a sewer layout in compliance with Cartersville Development Regulations

**Cartersville School District:**

David, I hope all is well. I had a chance to look at the property and also speak with the folks involved with the project. Quick question(s)...what is G-C and what was the original plan for this land?

As far as the development, my understanding is that the development is all 1 and 2 bedrooms which would have a minimal impact on us if it is completed as stated. As always, the things I would ask to be considered is before approval is how does this project align with the other projects that have been previously approved. Are we setting ourselves up for steady growth or are we setting up for rapid growth where we don't know the unintended consequences or possible constraints on our services? We are working on addressing the capacity issues at our schools but COVID-19 has definitely put a a delay in some of our future plans.

**Public Comments:**

5/28: Rob Jordan. General Inquiry. See also letter of support (email), attached.



**STANDARDS FOR EXERCISE OF ZONING POWERS.**

1. *The existing land uses and zoning of nearby property.*  
**Property to the north and east is undeveloped and zoned R-20 (Single Family residential). Property to the south is occupied by TRU Hotel and Komatsu. Land uses to the west, across I-75, are office-commercial and retail oriented. All current uses and zoning seem compatible.**
2. *The suitability of the subject property for the zoned purposes.*  
**The property is suitable for the zoned purposes.**
3. *The relative gain to the public, as compared to the hardship imposed upon the individual property owner.*  
**The proposed development would introduce a housing product that seems to be in demand. The current owner desires to sell the property.**
4. *Whether the subject property has a reasonable economic use as currently zoned.*  
**The property has a reasonable economic use as currently zoned; however, the owner has had a difficult time attracting companies that fit the Commercial-Interstate business model (convenience stores, restaurants, hotels).**
5. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*  
**The zoning proposal would permit a use that is suitable in view of the use of the adjacent residentially zoned and commercial use properties.**
6. *Whether the proposed zoning will adversely affect the existing use or usability of adjacent or nearby property.*  
**The zoning proposal should not have an adverse effect on adjacent property owners or property use.**
7. *Whether the zoning proposal is in conformity with the current future development plan and community agenda of the comprehensive land use plan as currently adopted or amended in the future.*  
**The zoning proposal does not conform to the Future Land Use Map if considering apartments to be a housing development. If apartments are viewed as a business that leases tenant space, then the commercial designation may be appropriate. A more appropriate land use map category may be "Commercial- Mixed Use" which is designated along E. Main Street west of I-75. Commercial-Mixed Use allows for a variety of housing choices mixed with commercial uses.**

8. *Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.*  
**Development resulting from an approved zoning proposal would be required to meet all local, state, and federal environmental regulations.**
9. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*  
**The proposed use should not burden existing streets, transportation facilities, utilities or schools. Water service is not available above the 1100 ft. elevation.**
10. *Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.*  
**There are no known conditions.**

**STAFF RECOMMENDATION:**

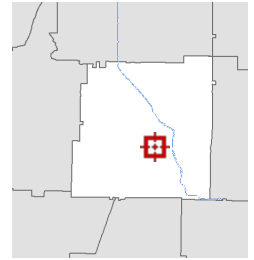
Staff recommends approval.

**PLANNING COMMISSION RECOMMENDATION:**

**Approved with condition to limit develop to 1 and 2 bedroom units only. 4-1**



## Overview



## Legend

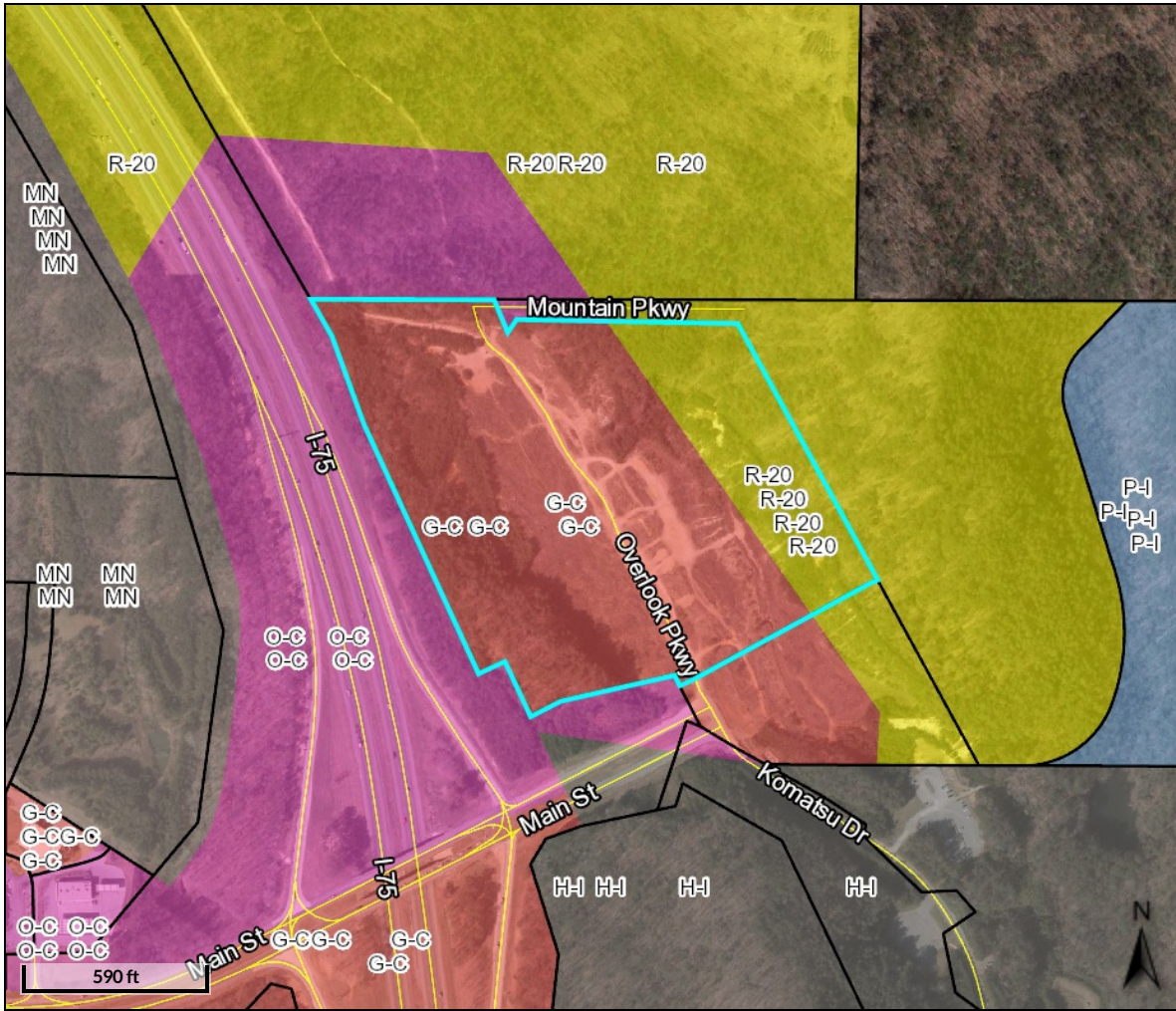
-  Parcels
-  Roads

<b>Parcel ID</b>	C 108-0002-008	<b>Alternate ID</b>	38139	<b>Owner Address</b>	OVERLOOK INVESTMENT GROUP LLC
<b>Sec/Twp/Rng</b>	n/a	<b>Class</b>	Commercial		258 W WASHINGTON ST
<b>Property Address</b>	26 OVERLOOK PKWY	<b>Acreage</b>	27.71		MADISON GA 30650
	Cartersville				
<b>District</b>	Cartersville				
<b>Brief Tax Description</b>	LL 328 329 330 D 4 S 3 The Canyon at Overlook				
	<i>(Note: Not to be used on legal documents)</i>				

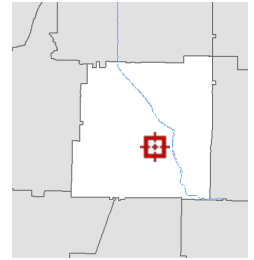
Date created: 4/27/2020

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
















 Developed by 



**Overview**



**Legend**

-  Parcels
-  Roads
- Cartersville Zoning**
-  AG
-  DBD
-  G-C
-  G-C\*
-  H-I
-  H-I\*
-  L-I
-  L-I\*
-  M-U
-  M-U\*
-  MF-14
-  MF-14\*
-  MN
-  O-C
-  O-C\*
-  P-D
-  P-D\*
-  P-I
-  P-S
-  P-S\*
-  R-10
-  R-10\*
-  R-15
-  R-15\*
-  R-20
-  R-20\*
-  R-7
-  R-7\*
-  R-D
-  RA-12
-  RA-12\*

Parcel ID C108-0002-008  
 Sec/Twp/Rng n/a  
 Property Address 26 OVERLOOK PKWY  
 Cartersville

Alternate ID 38139  
 Class Commercial  
 Acreage 27.71

Owner Address OVERLOOK INVESTMENT GROUP LLC  
 258 W WASHINGTON ST  
 MADISON GA 30650

**Item # 7**

# CARTERSVILLE, GEORGIA

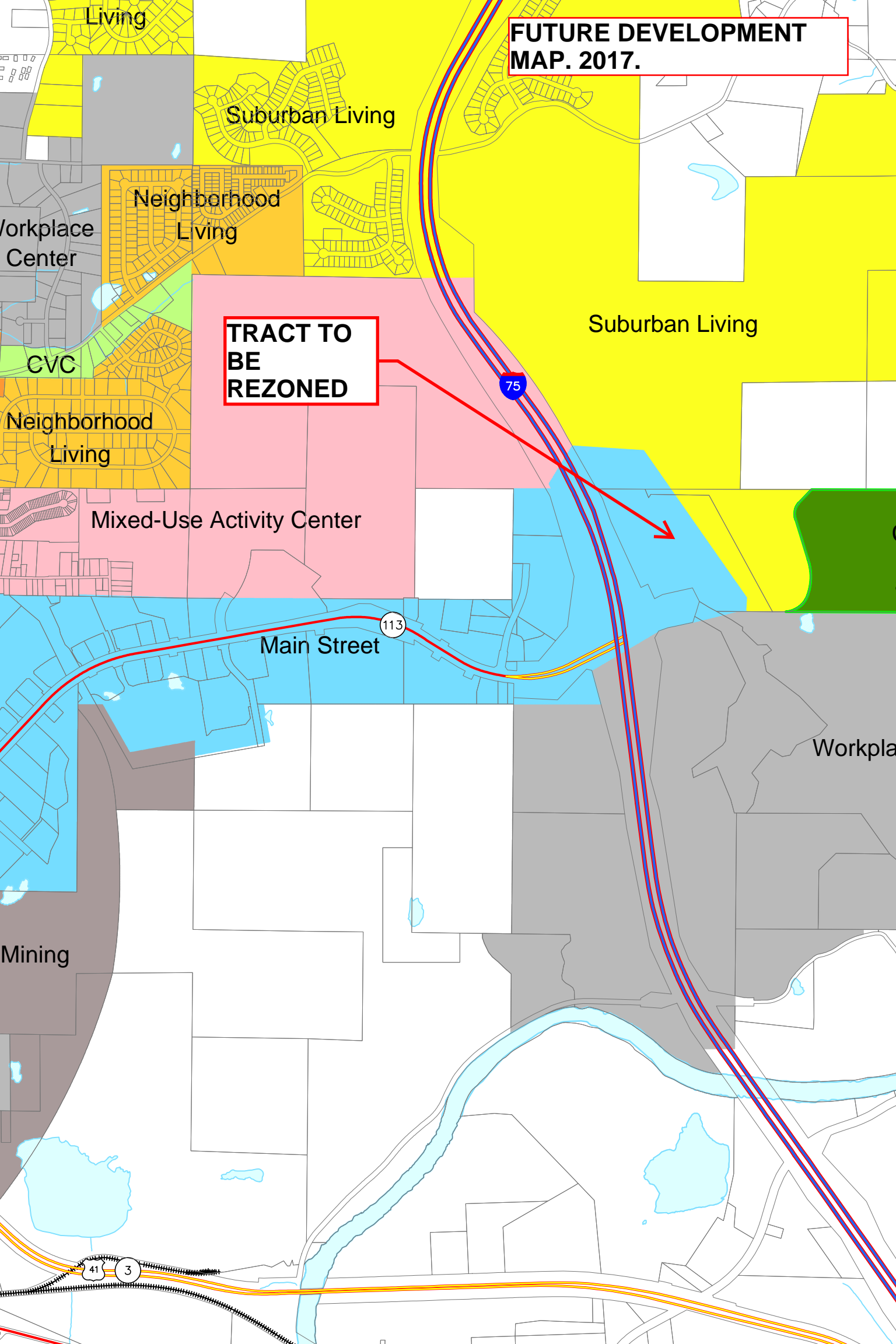
## Future Development Map

### Character Areas of the Future Development Map

-  Civic Village
-  Community Parks, Recreation, and Conservation
-  Community Village Center
-  Downtown Business District
-  Highlands
-  Highway Commercial
-  Historic Neighborhood
  - Atco Mill Historic Village
  - Cherokee - Cassville Historic District
  - Olde Town Historic District
  - West End Historic District
-  Main Street Overlay District
-  Mining
-  Mixed-Use Activity Center
-  Neotraditional Neighborhood
-  Neighborhood Living
-  North Towne Revitalization Area
-  Parkway Corridor
-  Suburban Living
-  Summer Hill
-  Tellus Interchange Commercial
-  Tennessee Street Corridor
-  Transitional Use Area
-  Workplace Center

**FUTURE DEVELOPMENT  
MAP. 2017.**

**TRACT TO  
BE  
REZONED**



Suburban Living

Workplace Center

Neighborhood Living

CVC

Neighborhood Living

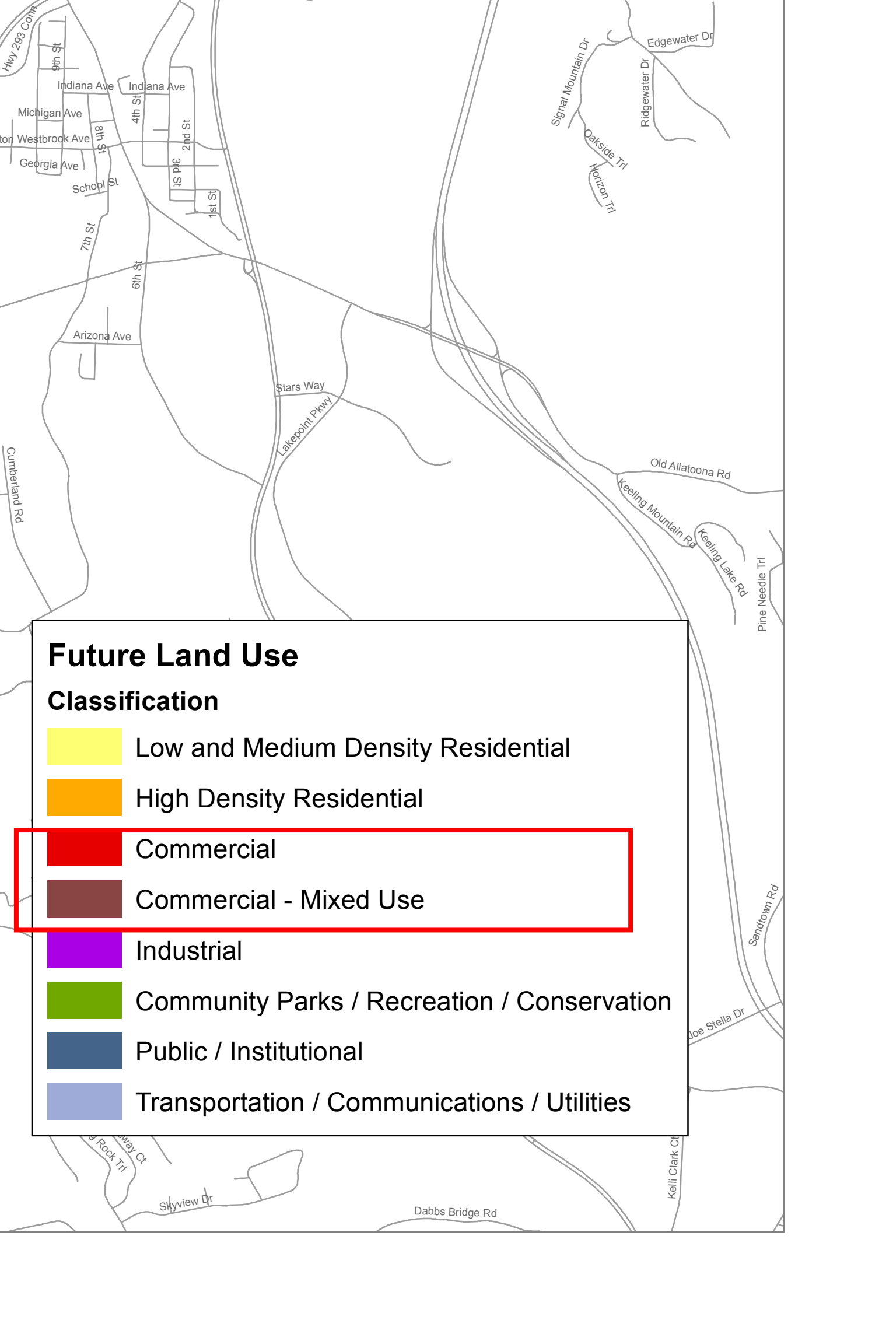
Mixed-Use Activity Center

Main Street

Workpla









Mining

41 3



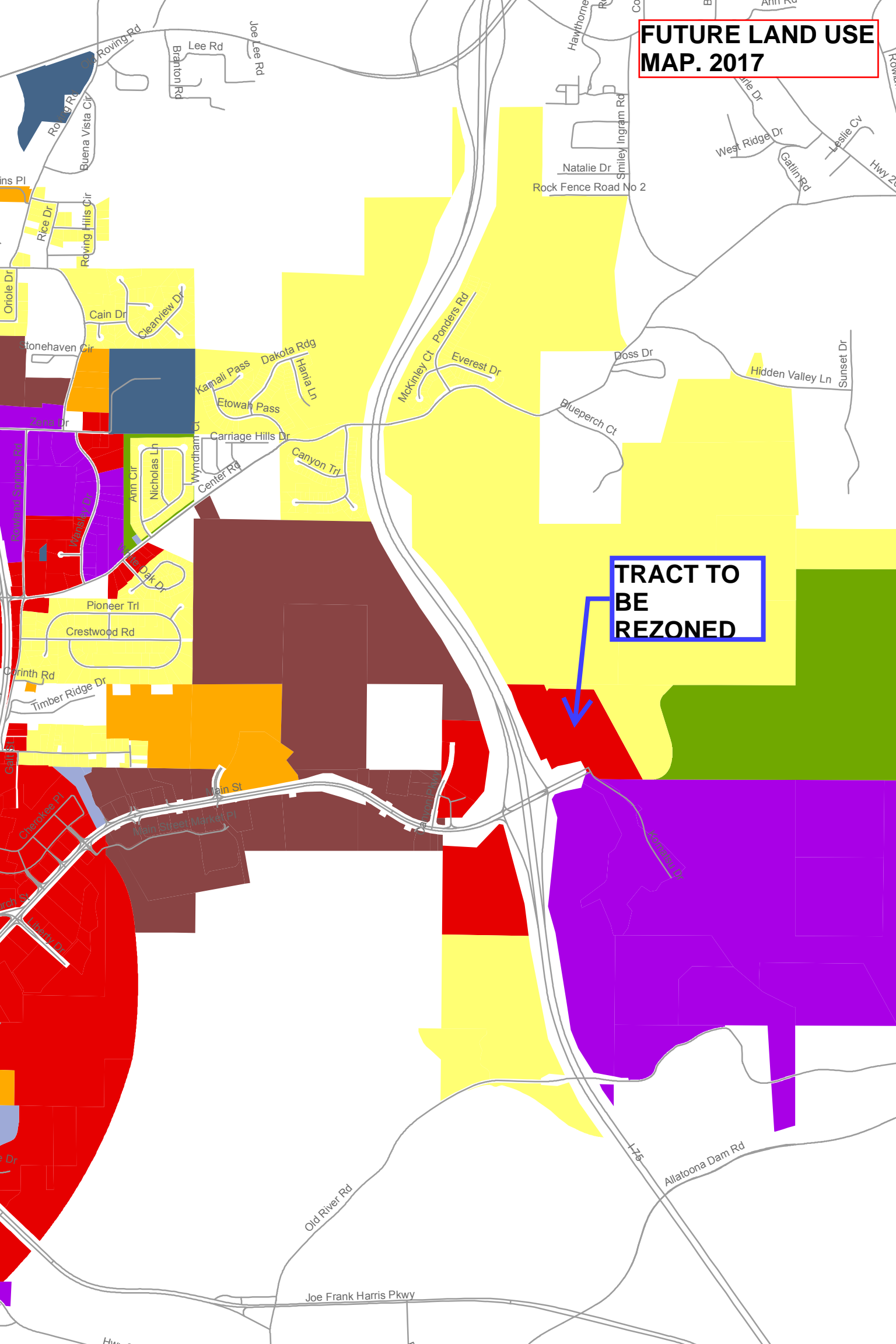
## Future Land Use

### Classification

-  Low and Medium Density Residential
-  High Density Residential
-  Commercial
-  Commercial - Mixed Use
-  Industrial
-  Community Parks / Recreation / Conservation
-  Public / Institutional
-  Transportation / Communications / Utilities

**FUTURE LAND USE  
MAP. 2017**

**TRACT TO  
BE  
REZONED**

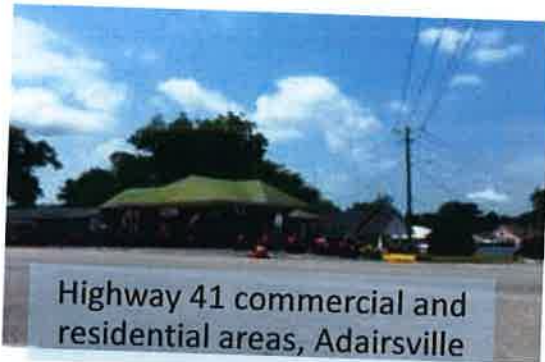




**Future Land Use Category: Mixed Use Commercial**

Found in: Bartow County, Adairsville, Cartersville, Emerson

This includes Zoning Districts predominantly General Commercial, Neighborhood Commercial, or Office/Institutional, while allowing for a range of residential densities. All residential districts are allowed, from single-family conventional, manufactured and industrialized housing, townhomes, multi-family housing ranging from duplexes to apartment buildings, and manufactured home parks (minimum size of 10 acres and only in specific districts as well as all permitted commercial and office uses.



Highway 41 commercial and residential areas, Adairsville

The Commercial/Mixed Use area is used to delineate areas where commercial and residential uses occur side by side. The use allows residential character to remain. However, this is primarily a commercial oriented land use, with overall 60% of the developments being of a commercial or office nature and 40% being residential in nature. Development or redevelopment should be consistent in the overall 60% commercial/ 40% residential balance of uses, even if one development or parcel is predominantly commercial or residential. This is a car-oriented land use category; efforts should be undertaken using Complete Streets policies to increase safe pedestrian access from the home to the store,

office, or school. Land use within the Lake Allatoona-Glade Road Urban Redevelopment Area includes mixed use commercial areas encouraging balanced growth.



Tennessee St. Mixed Use Corridor, Cartersville

Item # 7

**Application for Rezoning**  
City of Cartersville


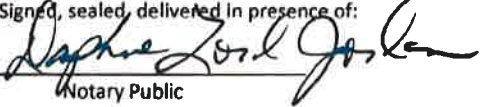

Case Number: Z 20-01  
Date Received: 4-27-2020

**Public Hearing Dates:**

Planning Commission June 9<sup>th</sup> 5:30pm    1<sup>st</sup> City Council June 18<sup>th</sup> 7:00pm    2<sup>nd</sup> City Council July 2<sup>nd</sup> 7:00pm

Applicant CF Real Estate Services, LLC Office Phone 678-296-6967  
(printed name)  
 Address 710 Peachtree St. NE, STE 100 Mobile/ Other Phone \_\_\_\_\_  
 City Atlanta State GA Zip 30308 Email boliver@cfres.com  
Brett Oliver Phone (Rep) 678-296-6967  
 Representative's printed name (if other than applicant) Email (Rep) boliver@cfres.com  
 Representative Signature  Applicant Signature  
 Signed, sealed and delivered in presence of: My commission expires: 02/24/2023  
 Notary Public  
 P PATEL  
 Notary Public, Cobb County, Georgia  
 My Commission Expires Feb 24, 2023

Item # 7

\* Titleholder Overlook Investment Group, LLC Phone (706) 342-9807  
(titleholder's printed name)  
 Address 358 W. Washington St., Madison, GA 30650 Email choldingsincequal.com  
 Signature   
 Signed, sealed, delivered in presence of: My commission expires: \_\_\_\_\_  
 Notary Public  


Present Zoning District E-O G-C/R-20 Requested Zoning MF-14  
 Acreage 27.71 Land Lot(s) 329, 330 District(s) 014<sup>th</sup> Section(s) 3<sup>rd</sup>  
 Location of Property: 26 Overlook Parkway  
(street address, nearest intersections, etc.)  
 Reason for Rezoning Request: To allow for construction of multifamily housing in accordance with highest-and-best use of the property  
(attach additional statement as necessary)

\* Attach additional notarized signatures as needed on separate application pages.

**LIST OF ADJACENT PROPERTY OWNERS  
(Not required if City mails public notices)**

The following are all of the individuals, firms, or corporations owning property on the sides, rear, and in front of (across street from) the property sought to be rezoned:

	<u>NAME</u>	<u>ADDRESS</u>	
1.	Shera Lynn Sanford & Billy Wilson	855 Hwy 293 SE	Cartersville, GA 30121
2.	Charles Bartenfeld Prop LLC & Robert Jordan, LLC & Etal	4200 Northside Pkwy Bld. #3	Atlanta, GA 30327
3.	Cartersville Hotel Group, LLC	200 Northpoint Pkwy	Acworth, GA 30102
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

Item # 7

Attach additional names if necessary.

(Indicate property owned by the above persons on plat accompanying this application.)



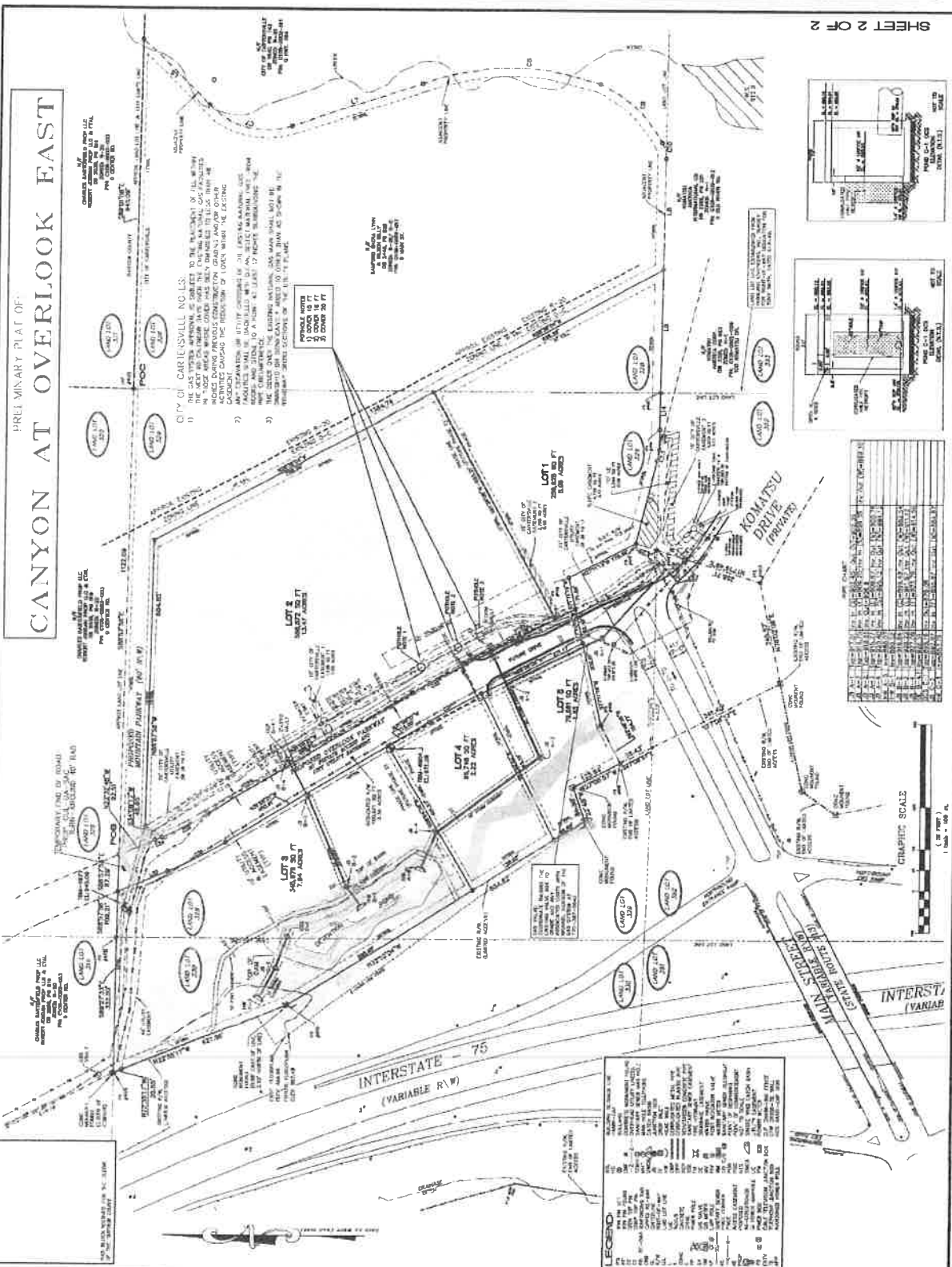
**FRONTLINE SURVEYING & MAPPING, INC.**  
 3595 Canton Road, SUITE 118, P.O. Box 272, Marietta, GA 30066  
 (678) 365-9805 FAX (678) 365-9805  
 FRONTLINE SURVEYING.COM

**FRONTLINE SURVEYING & MAPPING, INC.**

**OVERLOOK INVESTMENT GROUP, LLC**  
 3175 W. STATE STREET, SUITE 100, ATLANTA, GA 30335  
 (404) 525-1234 FAX (404) 525-1234  
 OVERLOOKINVESTMENTGROUP.COM

**OVERLOOK INVESTMENT GROUP, LLC**  
 3175 W. STATE STREET, SUITE 100, ATLANTA, GA 30335  
 (404) 525-1234 FAX (404) 525-1234  
 OVERLOOKINVESTMENTGROUP.COM

**FRONTLINE SURVEYING & MAPPING, INC.**  
 3595 Canton Road, SUITE 118, P.O. Box 272, Marietta, GA 30066  
 (678) 365-9805 FAX (678) 365-9805  
 FRONTLINE SURVEYING.COM



Item # 7

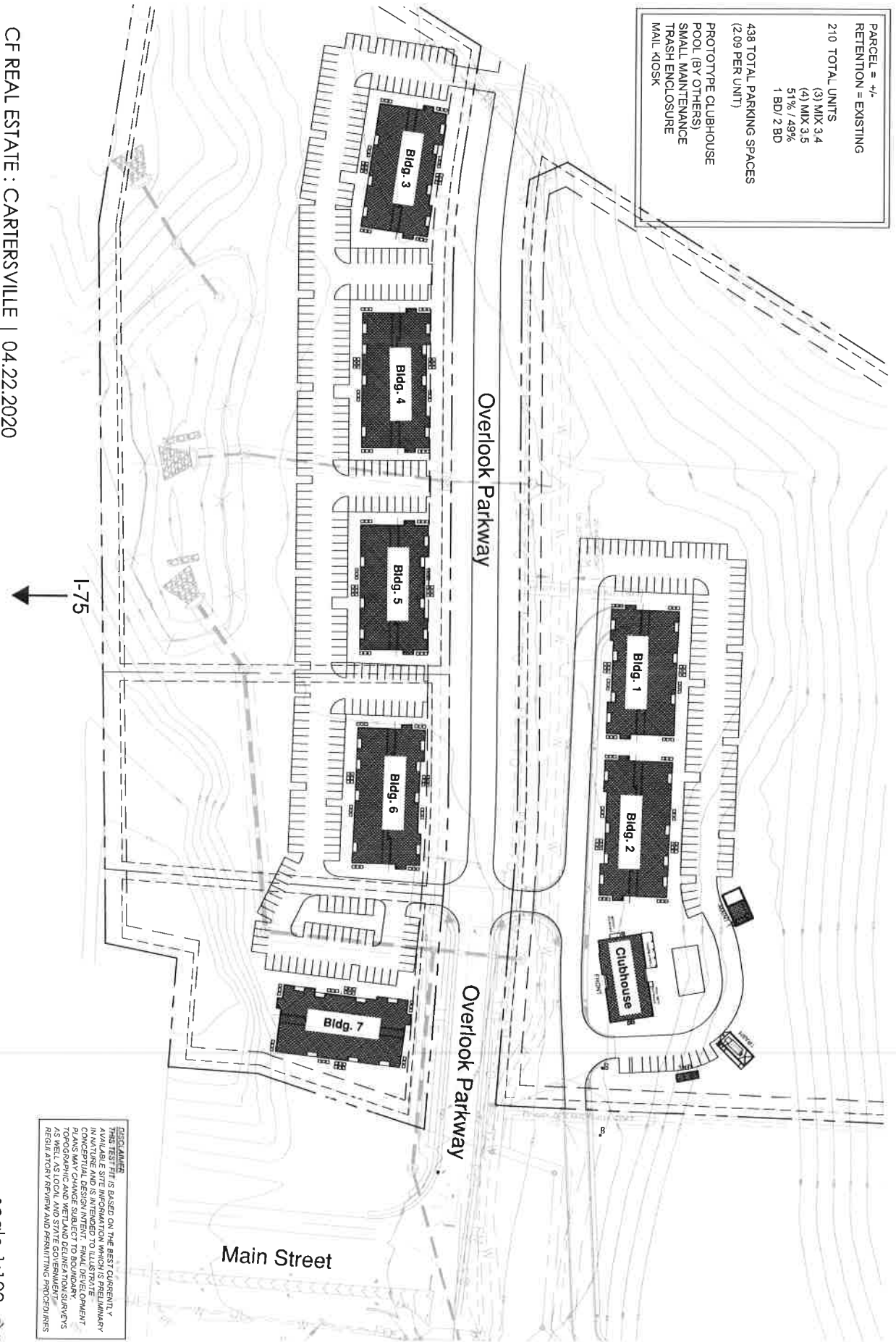
7 Item #1

PARCEL = +/-  
 RETENTION = EXISTING

210 TOTAL UNITS  
 (3) MIX 3.4  
 (4) MIX 3.5  
 51% / 49%  
 1 BD / 2 BD

438 TOTAL PARKING SPACES  
 (2.09 PER UNIT)

PROTOTYPE CLUBHOUSE  
 POOL (BY OTHERS)  
 SMALL MAINTENANCE  
 TRASH ENCLOSURE  
 MAIL KIOSK



**DISCLAIMER**  
 THIS PLAN IS BASED ON THE BEST CURRENTLY AVAILABLE INFORMATION AND IS INTENDED TO ILLUSTRATE THE CONCEPTUAL DESIGN INTENT. FINAL DEVELOPMENT PLANS MAY CHANGE SUBJECT TO BOUNDARY, LOCATION AND METHOD DELIVERED TO SURVEYS AS WELL AS CITY AND COUNTY REGULATORY REVIEW AND PERMITTING PROCEDURES.

CF REAL ESTATE : CARTERSVILLE | 04.22.2020

Scale 1:100





**From:** Brett Oliver <boliver@cfres.com>  
**Sent:** Wednesday, June 3, 2020 11:03 AM  
**To:** David Hardegree <dhardegree@cityofcartersville.org>  
**Cc:** Jeffrey Royal <jeroyal@gmail.com>; Dave Lemco <dlemco@cfres.com>  
**Subject:** [External]Fwd: Z20-01

**CAUTION : This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

---

David,

I wanted to share the below statement from Robert Jordan who is part of the ownership group to the north of us showing their support. Is this something that could be made part of your report and part of the hearing on Tuesday? Thanks so much,

Brett O.

## Brett Oliver

*Partner & Director of Development*

 **CF REAL ESTATE SERVICES**  
710 Peachtree St NE, Suite 100  
Atlanta, GA 30308  
678.296.6967 mobile  
[www.cfres.com](http://www.cfres.com)

----- Forwarded message -----

**From:** Robert Jordan <[rjordan@rjordancompany.com](mailto:rjordan@rjordancompany.com)>  
**Date:** Tue, Jun 2, 2020 at 3:17 PM  
**Subject:** Z20-01  
**To:** Brett Oliver <[boliver@cfres.com](mailto:boliver@cfres.com)>

Hi Brett –

I am writing as the representative of the ownership of the 339 acre tract known as “Center Rd”. Parcel ID C108-00002-003 – which is adjacent to the 28 acre parcel known as 26 Overlook Parkway which is under zoning application case # Z20-01. We are in support of the zoning application and conceptual site plan for multi-family housing that we have reviewed.

Best regards,

Rob Jordan  
404-441-1618



**From:** Brett Oliver <[boliver@cfres.com](mailto:boliver@cfres.com)>  
**Sent:** Tuesday, June 2, 2020 12:57 PM  
**To:** Jordan, Rob <[Rob.Jordan@colliers.com](mailto:Rob.Jordan@colliers.com)>  
**Subject:** Fwd: [External]Zoom Info

Rob,

Just got this from Cartersville on the Planning Commission meeting. If you all are willing, it would be wonderful to get a short statement of support of the rezoning that we could send to David Hardegree prior to the hearing and have available to the commissioners. That way you all don't have to be present but we could demonstrate some solidarity. Let me know what you think.

Brett O.

**Brett Oliver**

*Partner & Director of Development*

 **CF REAL ESTATE SERVICES**  
710 Peachtree St NE, Suite 100  
Atlanta, GA 30308  
678.296.6967 mobile  
[www.cfres.com](http://www.cfres.com)

----- Forwarded message -----

**From:** David Hardegree <[dhardegree@cityofcartersville.org](mailto:dhardegree@cityofcartersville.org)>  
**Date:** Tue, Jun 2, 2020 at 12:49 PM  
**Subject:** RE: [External]Zoom Info  
**To:** Brett Oliver <[boliver@cfres.com](mailto:boliver@cfres.com)>  
**Cc:** Jeffrey Royal <[jeroyal@gmail.com](mailto:jeroyal@gmail.com)>, Dave Lemco <[dlemco@cfres.com](mailto:dlemco@cfres.com)>

**PLANNING COMMISSION MEETING**

**TUESDAY, JUNE 9<sup>TH</sup>, 5:30 P.M. ZOOM MEETING ONLY**

**Zoom Meeting link:** <https://us02web.zoom.us/j/81698883327>

**Meeting ID:** 816 9888 3327

**Call-in Numbers:** 1-301-715-8592 or 1-646- 876- 9923

**David Hardegree**

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**From:** Tony Patel <tonypatel1@aol.com>  
**Sent:** Tuesday, June 9, 2020 5:19 PM  
**To:** David Hardegree  
**Subject:** [External]Fwd: Cartersville Rezone Hearing - Statement of Support for Application

**CAUTION : This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

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To: Cartersville Planning Commission, c/o David Hardigree, Planning & Development Department

Subject: Pending MF-14 Rezone Application for 26 Overlook Parkway in Cartersville

To Whom It May Concern,

I represent Cartersville Hotel Group, LLC, the owner/operator of the soon-to-open Hilton Tru hotel on Overlook Parkway, which adjoins the 29 acres (+/-) property which has recently been proposed for rezoning to Multifamily from General Commercial. After reviewing the application materials, including proposed site plan and building renderings, as well as discussing with representatives of the applicant, our company strongly supports approval of the rezone and feels it will have a positive impact on our business, the surrounding area, and the community of Cartersville as a whole. With our unique knowledge of this property, we agree that the proposed apartment development would be the highest-and-best use for the property.

Please vote to approve this application so that we can continue to grow and improve this end of Main Street in Cartersville.

Warm Regards,

Tony Patel







# City of Cartersville

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**City Council Meeting**  
**6/18/2020 7:00:00 PM**  
**Airport Authority**

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<b>SubCategory:</b>	Appointments
<b>Department Name:</b>	Administration
<b>Department Summary Recommendation:</b>	The term of the Airport Authority Chairman, Hans Lutjens, expires on June 19, 2020 and he would like to continue serving on the authority. If reappointed, his term would be extended until June 19, 2024.
<b>City Manager's Remarks:</b>	Your approval of this reappointment is recommended.
<b>Financial/Budget Certification:</b>	N/A
<b>Legal:</b>	
<b>Associated Information:</b>	N/A

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# City of Cartersville

**City Council Meeting  
6/18/2020 7:00:00 PM  
GDOT Grant for Airport**

<b>SubCategory:</b>	Contracts/Agreements
<b>Department Name:</b>	Administration
<b>Department Summary Recommendation:</b>	GDOT Aviation has allocated the remaining grant funds in their current fiscal year budget for the Cartersville-Bartow Airport to help pay for a safety improvement at the airport. The main use of these funds is for an Engineered Materials Arrestor System (EMAS) which is a device to stop airplanes that are unable to stop on their own before going off the end of the runway. The State portion of the grant funds is \$2,649,482.50 and the Federal grant funds is \$209,560.50. The local match is \$906,445.33. I recommend approval of these grant funds.
<b>City Manager's Remarks:</b>	Your approval of these grant funds is recommended.
<b>Financial/Budget Certification:</b>	In reviewing the grant with Dan, it appears this will be a FY 2021 expense. There is \$300,000 in the proposed FY 2020-21 budget allotted for the airport. The county will reimburse the city for expenses on another airport grant and these funds will be used as the city's remaining portion for this grant.
<b>Legal:</b>	
<b>Associated Information:</b>	

Revised April 30, 2020

## CONTRACT FOR CONSTRUCTION OF AIRPORT

AIRPORT PROJECT NO. AP020-9041-33(015)  
PID - T006956

BARTOW

## \*\*LIMITED PARTICIPATION\*\*

STATE OF GEORGIA  
FULTON COUNTY

\*\* DO NOT UNSTAPLE THIS BOOKLET...  
ENTER ALL REQUIRED INFORMATION  
EITHER BY HAND OR STAMP.

THIS CONTRACT made and entered into on \_\_\_\_\_, by and between the DEPARTMENT OF TRANSPORTATION OF GEORGIA, party of the first part (hereinafter called "DEPARTMENT"), and the CITY OF CARTERSVILLE (hereinafter called "SPONSOR"), who have been duly authorized to execute this Contract.

## WITNESSETH:

WHEREAS, the DEPARTMENT and the SPONSOR desire the construction of certain work at a certain airport, and the SPONSOR agrees to contract for all the materials and to perform all work and labor for said purpose, the Project being more particularly described as follows:

DESIGN, RUNWAY REHABILITATION PHASE I AT THE CARTERSVILLE  
AIRPORT IN CARTERSVILLE, GA

Now, therefore, in consideration of the premises and the mutual covenants herein contained, the parties hereto agree as follows:

(1) The work and materials shall be in strict and entire conformity with the provisions of this contract and the plans on Airport Project No. T006956/AP020-9041-33(015) BARTOW, prepared (or approved) by the Georgia Department of Transportation and in accordance with the Standard Specifications, 2013 Edition, and the Supplemental Specifications, 2016 Edition and Special Provisions contained in Attachment A, which are hereby made a part of this Contract as fully and to be the same effect as if the same had been set forth at length in the body of this Contract, and the Federal Aviation Administration's Standards for Specifying Construction of Airports, dated December 21, 2018, updated through Errata Sheet dated April 30, 2020.

The original plans and specifications are on file at the Office of the Georgia Department of Transportation in Atlanta, Georgia and said plans and specifications are hereby made a part of this Contract as fully and to be same effect as if the same had been set forth at length in the body of this Contract.

(2) At the time of execution of this Contract, the SPONSOR agrees to furnish to the DEPARTMENT, at the expense of the SPONSOR, a complete set of plans and specifications for said project, and to furnish to said DEPARTMENT from time to time on demand by the DEPARTMENT to the SPONSOR all revisions of said plans and specifications.

(3) This contract is accepted with the express understanding that no person, firm, corporation or governmental agency can increase the liability of the DEPARTMENT in connection herewith, except under written Agreement with the DEPARTMENT.

(4) The DEPARTMENT and the SPONSOR agree that the cost of this Project shall be as follows:

The total estimated cost of the Project is THREE MILLION SEVEN HUNDRED SIXTY-FIVE THOUSAND FOUR HUNDRED EIGHTY-EIGHT and 33/100 Dollars (\$3,765,488.33). The total estimated cost of the Project as described herein is shown on the Summary of Construction Items in Exhibit A, which is hereby made a part of this Contract as fully and to be the same effect as if the same had been set forth at length in the body of this Contract.

It is further agreed that the DEPARTMENT'S obligation will include state funds in the amount of TWO MILLION SIX HUNDRED FORTY-NINE THOUSAND FOUR HUNDRED EIGHTY-TWO and 50/100 Dollars (\$2,649,482.50) and federal funds in the amount of TWO HUNDRED NINE THOUSAND FIVE HUNDRED SIXTY and 50/100 Dollars (\$209,560.50) for the Project as summarized in Exhibit A. It is further agreed that the maximum amount the DEPARTMENT shall be obligated to pay is the total amount of the state and federal share of the project which is TWO MILLION EIGHT HUNDRED FIFTY-NINE THOUSAND FORTY-THREE and 00/100 Dollars (\$2,859,043.00). However, if the sum total of the actual cost of the Project is less than the amounts indicated in Exhibit A, the DEPARTMENT shall be obligated to pay its pro rata share of the actual project cost as verified from the records of the SPONSOR or actual measured quantities of the items listed in the Summary of Construction Items (Exhibit A), whichever is less. It is further understood the SPONSOR'S local share of the project is in the amount of NINE HUNDRED SIX THOUSAND FOUR HUNDRED FORTY-FIVE and 33/100 Dollars (\$906,445.33).

It is further understood and agreed that any costs of the total Project that exceed the above estimated Project costs will be the sole responsibility of the SPONSOR.

It is further understood and agreed that any line item in the Summary of Construction Items as shown in EXHIBIT A may be increased or decreased without the execution of a Supplemental Agreement, provided that the DEPARTMENT'S total maximum obligation under this Contract is not changed.

Payments by the DEPARTMENT shall be made upon the submission of monthly work progress statements. The payments by the DEPARTMENT for the work completed, as evidenced by the monthly statements, shall be on a prorated basis. These monthly payments will be made in the amount of sums earned less all previous partial payments. Any amounts held by the SPONSOR as retainage will not be paid by the DEPARTMENT until such retainage is paid by the SPONSOR.

Upon completion of the project, the DEPARTMENT will pay the SPONSOR a sum equal to one hundred percent (100%) of the DEPARTMENT'S share of the compensation set forth herein less the total of all previous partial payments made, or in the process of payment.



The SPONSOR shall maintain all books, documents, papers, accounting records, and other evidence pertaining to costs incurred on the Project and used in support of their proposal and shall make such material available at all reasonable times during the period of the Contract, and for three years from the date of final payment under the Contract, for inspection by the Department and copies thereof shall be furnished if requested.

5) The work shall be done in accordance with the Laws of the State of Georgia and to the satisfaction of the DEPARTMENT. It is further agreed that the SPONSOR shall comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance and use of Federal funds for this project, as well as those regulations and requirements included in the Federal Office of Management and Budget Uniform Grant Guidance, 2 CFR Part 200. All construction on this project shall be in accordance and compliance with the 2013 Edition of the Standard Specifications, of the DEPARTMENT, the Supplemental Specifications, 2016 Edition and Special Provisions included in Attachment A and made a part of this contract and the Standards for Specifying Construction of Airports, dated December 21, 2018, Federal Aviation Administration, updated through Errata sheet dated April 30, 2020, hereinafter jointly referred to as the "STANDARDS." The DEPARTMENT reserves the right to refuse payment on any monthly statement presented for work which does not comply with the STANDARDS. The DEPARTMENT reserves the right to withhold the final payment until the project is completed to the DEPARTMENT'S satisfaction and complies with the STANDARDS. The decision of the Chief Engineer upon any question connected with the execution or fulfillment of this Contract shall be final and conclusive.

(6) The SPONSOR further covenants that it is the owner of fee simple title to the land whereon the actual construction of said project is performed, as evidenced by Certificate of Title heretofore furnished to DEPARTMENT.

(7) It is further understood and agreed that no money derived from motor fuel taxes shall be expended for this project and that for the purposes of this contract a specific allotment of funds has been made, from sources other than motor fuel taxes.

(8) To the extent allowed by law, the SPONSOR hereby agrees to defend any and all suits, if any should arise as a result of said project, at the entire expense of said SPONSOR, and to pay from the funds of said SPONSOR any and all settlements or judgments that may be made or had under or as a result of such suits.

(9) To the extent allowed by law, the SPONSOR further agrees to save harmless the DEPARTMENT from any and all claims for any damages whatsoever that may arise prior to or during construction of the work to be done under said project and this contract, or as a result of said construction work whether said damages arise as a result of the actual construction work or from change of grade, change of location, drainage, loss of access, loss of ingress and egress, torts, or any other cause whatsoever; it being the intention of this Contract to save harmless the DEPARTMENT from any claim that could or may arise as a result of construction of said project.

(10) The SPONSOR further agrees that, at its own cost and expense, it will maintain said project in a manner satisfactory to the DEPARTMENT and said SPONSOR will make provisions each year for such maintenance.

(11) It is agreed by the SPONSOR that time is of the essence in the completion of this project and that the obligation of the DEPARTMENT is made in the interest and for the public welfare. Therefore, the SPONSOR shall perform its responsibilities for the project until the maximum allowable cost to the Department is reached or until JULY 31, 2022, whichever comes first.

(12) To the extent applicable, the SPONSOR certifies that it is in compliance with O.C.G.A § 36-70-20 et seq., and is not debarred from receiving financial assistance from the State of Georgia. Also, the SPONSOR certifies that the funds to be used on the project are consistent with applicable Service Delivery Strategy.

(13) For land purchased for airport development purposes, the SPONSOR will, when the land is no longer needed for airport purposes, dispose of such land and make available to the DEPARTMENT an amount equal to the DEPARTMENT's original monetary participation in the land purchase. Land shall be considered to be needed for airport purposes under this provision if (a) it may be needed for aeronautical purposes (including runway protection zones) and (b) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport.

(14) In accordance with the provisions of Section 36-81-7 of the Official Code of Georgia Annotated, the SPONSOR will provide certification of compliance with state audit requirements as described in Exhibit B which is hereby made a part of this Contract as if fully set out herein.

(15) Pursuant to O.C.G.A. § 50-5-85, SPONSOR hereby certifies that it is not currently engaged in, and agrees that for the duration of this contract, it will not engage in a boycott of Israel.

(16) In accordance with the provisions of Section 13-10-91 of the Official Code of Georgia Annotated, the SPONSOR will provide certification of compliance with the Georgia Security and Immigration Compliance Act as described in Exhibit C which is hereby made a part of this Contract as if fully set out herein.

(17) It is FURTHER AGREED that the SPONSOR shall comply and shall require its contractors, subcontractors and consultants to comply with the requirements of the State of Georgia's Sexual Harassment Prevention Policy as described in Exhibit D which is hereby made a part of this Agreement as if fully set out herein.

(18) It is FURTHER AGREED that the SPONSOR shall comply and require its contractors, subcontractors and consultants to comply with the requirements of Executive Order No. 13513, Federal Leadership on Reducing Text Messaging while driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009.

IN WITNESS WHEREOF, the DEPARTMENT has caused these presents to be executed by the COMMISSIONER of said DEPARTMENT, who has been duly authorized, and by the MAYOR of the CITY OF CARTERSVILLE, who has been duly authorized by the CITY OF CARTERSVILLE, who have hereto set their hands this day and year hereafter written.

DEPARTMENT OF TRANSPORTATION BY:

CITY OF CARTERSVILLE

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
COMMISSIONER (SEAL)

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
PRINTED NAME

ATTEST: \_\_\_\_\_  
Treasurer

This contract approved by

CITY OF CARTERSVILLE

at a meeting held at:

DRAFT

\_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
CLERK (SEAL)

\_\_\_\_\_  
Federal ID/IRS #

**CARTERSVILLE AIRPORT  
CARTERSVILLE, GA**

**SUMMARY OF CONSTRUCTION ITEMS**

**EXHIBIT A**

**GDOT Project Number: AP020-9041-33(015) Bartow  
PID: T006956**

**EMAS Design, Runway Rehabilitation Phase I**

ITEM	Spec	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	FEDERAL FUNDS	%	STATE FUNDS	%
<b>Part I Federal Funds FY18A - SBGP-022-2018</b>										
1	FAA	Project Formulation	EA	9700.00	\$1.00	\$9,700.00	\$8,730.00	90%	\$0.00	0%
2a	FAA	EMAS Services	EA	93,633	\$1.00	\$93,633.33	\$84,270.00	90%	\$0.00	0%
<b>Total Part I Federal Funds FY18A</b>						<b>\$103,333.33</b>	<b>\$93,000.00</b>		<b>\$0.00</b>	
<b>Part II Federal Funds FY19A - SBGP-025-2019</b>										
2b	FAA	EMAS Services	EA	65,867	\$1.00	\$65,866.67	\$59,280.00	90%	\$0.00	0%
3	FAA	EMAS Plans	EA	28,105	\$1.00	\$28,105.00	\$25,294.50	90%	\$0.00	0%
4	FAA	Contract Documents	EA	1,575	\$1.00	\$1,575.00	\$1,417.50	90%	\$0.00	0%
5	FAA	Engineer's Design Report	EA	17,315	\$1.00	\$17,315.00	\$15,583.50	90%	\$0.00	0%
6	FAA	Coordination, Review, and Comments	EA	7,890	\$1.00	\$7,890.00	\$7,101.00	90%	\$0.00	0%
7	FAA	Bid Phase	EA	8,760	\$1.00	\$8,760.00	\$7,884.00	90%	\$0.00	0%
<b>Total Part II Federal Funds FY19A</b>						<b>\$129,511.67</b>	<b>\$116,560.50</b>		<b>\$0.00</b>	
<b>Part III State Funds FY20 - Runway Rehabilitation Phase I</b>										
8		LIMITED PARTICIPATION PROJECT. PHASE I RUNWAY REHABILITATION. THE AMOUNT IN THIS CONTRACT SHALL NOT EXCEED \$2,649,482.50 OR 75%, WHICHEVER IS LESS OF THE ACTUAL CONSTRUCTION COST OF \$3,532,643.33. AIRPORT CONSTRUCTION - LIMITED PARTICIPATION	EA	3532643.33	\$1.00	\$3,532,643.33	\$0.00	0%	\$2,649,482.50	75%
<b>Total Part III State Funds FY20</b>						<b>\$3,532,643.33</b>	<b>\$0.00</b>		<b>\$2,649,482.50</b>	
<b>Total Project Cost</b>						<b>\$3,765,488.33</b>	<b>\$209,560.50</b>		<b>\$2,649,482.50</b>	

<u>FAA GRANT AND FAIN</u>	<u>AWARD DATE</u>	<u>Amount</u>	<u>Fund Source</u>
3-13-SBGP-022-2018	6/13/2018	\$93,000.00	22142
3-13-SBGP-025-2019	7/22/2019	\$116,560.50	22147
FY20 STATE	N/A	<u>\$2,649,482.50</u>	01201
<b>Total Maximum Obligation of Federal and State Funds this Contract:</b>		<b>\$2,859,043.00</b>	

Item # 9

**EXHIBIT B**

**CERTIFICATION OF  
COMPLIANCE WITH STATE AUDIT REQUIREMENT**

I hereby certify that I am the duly authorized representative of \_\_\_\_\_ whose address is \_\_\_\_\_, and it is also certified that:

The provisions of Section 36-81-7 of the Official Code of Georgia Annotated, relating to the "Requirement of Audits" have been complied with in full such that:

- (a) Each unit of local government having a population in excess of 1,500 persons or expenditures of \$550,000.00 or more shall provide for and cause to be made an annual audit of the financial affairs and transactions of all funds and activities of the local government for each fiscal year of the local government.
- (b) The governing authority of each local unit of government not included above shall provide for and cause to be made the audit required not less often than once every two fiscal years.
- (c) The governing authority of each local unit of government having expenditures of less than \$550,000.00 in that government's most recently ended fiscal year may elect to provide for and cause to be made, in lieu of the biennial audit, an annual report of agreed upon procedures for that fiscal year.
- (d) A copy of the report and any comments made by the state auditor shall be maintained as a public record for public inspection during the regular working hours at the principal office of the local government. Those units of local government not having a principal office shall provide a notification to the public as to the location of and times during which the public may inspect the report.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

EXHIBIT B

Item # 9



## EXHIBIT C

## GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

<b>Contractor's Name:</b>	City of Cartersville
<b>Solicitation/Contract No./ Call No. or Project Description:</b>	T006956/AP020-9041-33(015) Bartow EMAS Design, Runway Rehabilitation Phase I at the Cartersville Airport in Cartersville, GA

## CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of the Georgia Department of Transportation has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

109605

Federal Work Authorization User Identification Number  
(EEV/E-Verify Company Identification Number)

4/21/2008

Date of Authorization

City of Cartersville

Name of Contractor

**I hereby declare under penalty of perjury that the foregoing is true and correct**

\_\_\_\_\_  
Printed Name (of Authorized Officer or Agent of Contractor)

\_\_\_\_\_  
Title (of Authorized Officer or Agent of Contractor)

\_\_\_\_\_  
Signature (of Authorized Officer or Agent)

\_\_\_\_\_  
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

DATE: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

[NOTARY SEAL]

My Commission Expires: \_\_\_\_\_

## EXHIBIT D

### CERTIFICATION OF COMPLIANCE WITH THE STATE OF GEORGIA'S SEXUAL HARASSMENT PREVENTION POLICY

The State of Georgia promotes respect and dignity and does not tolerate sexual harassment in the workplace. The State is committed to providing a workplace and environment free from sexual harassment for its employees and for all persons who interact with state government. All State of Georgia employees are expected and required to interact with all persons including other employees, SPONSOR, contractors, and customers in a professional manner that contributes to a respectful work environment free from sexual harassment. Furthermore, the State of Georgia maintains an expectation that SPONSOR, its contractors and their employees and subcontractors will interact with entities of the State of Georgia, their customers, and other contractors of the State in a professional manner that contributes to a respectful work environment free from sexual harassment.

Pursuant to the State of Georgia's Statewide Sexual Harassment Prevention Policy (the "Policy"), SPONSOR and all contractors who are regularly on State premises or who regularly interact with State personnel must complete sexual harassment prevention training on an annual basis.

SPONSOR, including its employees and subcontractors, who have violated the Policy, including but not limited to engaging in sexual harassment and/or retaliation may be subject to appropriate corrective action. Such action may include, but is not limited to, notification to the employer, removal from State premises, restricted access to State premises and/or personnel, termination of contract, and/or other corrective action(s) deemed necessary by the State.

- DRAFT
- (i) If SPONSOR is an individual who is regularly on State premises or who will regularly interact with State personnel, SPONSOR certifies that:
    - (a) SPONSOR has received, reviewed, and agreed to comply with the State of Georgia's Statewide Sexual Harassment Prevention Policy located at <http://doas.ga.gov/human-resources-administration/board-rules-policy-and-compliance/jointly-issued-statewide-policies/sexual-harassment-prevention-policy>;
    - (b) SPONSOR has completed sexual harassment prevention training in the last year; or will complete the Georgia Department of Administrative Services' sexual harassment prevention training located at <http://doas.ga.gov/human-resources-administration/sexual-harassment-prevention/hr-professionals/employee-training> (scroll down to section for entities without a LMS section) or this direct link <https://www.youtube.com/embed/NjVt0DDnc2s?rel=0> prior to accessing State premises and prior to interacting with State employees; and on an annual basis thereafter; and,
    - (c) Upon request by the State, SPONSOR will provide documentation substantiating the completion of sexual harassment training.

- (ii) If SPONSOR has employees and subcontractors that are regularly on State premises or who will regularly interact with State personnel, SPONSOR certifies that:
  - (a) SPONSOR will ensure that such employees and subcontractors have received, reviewed, and agreed to comply with the State of Georgia’s Statewide Sexual Harassment Prevention Policy located at <http://doas.ga.gov/human-resources-administration/board-rules-policy-and-compliance/jointly-issued-statewide-policies/sexual-harassment-prevention-policy>;
  - (b) SPONSOR has provided sexual harassment prevention training in the last year to such employees and subcontractors and will continue to do so on an annual basis; or SPONSOR will ensure that such employees and subcontractors complete the Georgia Department of Administrative Services’ sexual harassment prevention training located at <http://doas.ga.gov/human-resources-administration/sexual-harassment-prevention/hr-professionals/employee-training> (scroll down to section for entities without a LMS section) or this direct link <https://www.youtube.com/embed/NjVt0DDnc2s?rel=0> prior to accessing State premises and prior to interacting with State employees; and on an annual basis thereafter; and
  - (d) Upon request of the State of the Georgia Department of Transportation, SPONSOR will provide documentation substantiating such employees and subcontractors’ acknowledgment of the State of Georgia’s Statewide Sexual Harassment Prevention Policy and annual completion of sexual harassment prevention training.

DRAFT

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Company: City of Cartersville



Department of Transportation  
State of Georgia

JUNE 15, 2020

SPECIAL PROVISIONS

AIRPORT PROJECT NO. T006956/AP020-9041-33(015) BARTOW  
DESIGN, RUNWAY REHABILITATION PHASE I AT THE CARTERSVILLE AIRPORT IN  
CARTERSVILLE, GA

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S.P. CODE	SPECIAL PROVISIONS DESCRIPTION
108-1-01-SP	Prosecution and Progress
109-1-01-SP	Measurement and Payment

DRAFT

*First Use Date 2013 Specifications: November 1, 2013*

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**SPECIAL PROVISION**

**Section 108—Prosecution and Progress**

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*Retain Subsection 108.03 except as modified below:*

**For this Project, the Progress Schedule required by Subsection 108.03 need not be submitted.**

**DRAFT**

*First Use Date 2013 Specifications: November 1, 2013*

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**SPECIAL PROVISION**

**Section 109—Measurement & Payment**

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**Delete the first sentence of Subsection 109.07.A, paragraph one, and substitute the following:**

- A. General: On the tenth day of each calendar month, the total value of Items complete in place will be estimated by the Engineer and certified for payment.

**DRAFT**



# City of Cartersville

**City Council Meeting**  
**6/18/2020 7:00:00 PM**  
**Croy Engineering Airport Services**

<b>SubCategory:</b>	Bid Award/Purchases
<b>Department Name:</b>	Administration
<b>Department Summary Recommendation:</b>	The Cartersville-Bartow Airport Authority has contracted with Croy Engineering to assist them with engineering work for the runway pavement rehabilitation project, storm drainage system and Runway 19 Runway Safety Area (RSA) project. A number of these invoices for work by Croy Engineering have been paid by the Airport Authority, however, due to the large project sizes, I am requesting the attached invoices be paid by the city and a request will be made to Bartow County for 50% of the cost. The total of the attached invoices is \$219,907.65 and is recommended for your approval.
<b>City Manager's Remarks:</b>	I recommend approval for payment of these invoices to Croy Engineering.
<b>Financial/Budget Certification:</b>	This is a budgeted item and the city will seek reimbursement from the county for one half of the expenses paid.
<b>Legal:</b>	
<b>Associated Information:</b>	



# INVOICE

Croy Engineering, LLC  
P. O. Box 6097  
Marietta, GA 30065-0097  
Phone 770.971.5407  
Fax 770.971.0620

City of Cartersville  
PO Box 1390  
Cartersville, GA 30120

Invoice number 19949  
Date 09/05/2019

Project **1350.012 Cartersville - Runway 19 RSA Grading**

Description	Contract Amount	Percent Complete	Total Billed	Current Billed
<b>Design</b>				
Element 1 - Project Formulation	6,635.00	100.00	6,635.00	0.00
Element 2 - Survey Work	10,505.00	100.00	10,505.00	0.00
Element 3 - Construction Plans	43,300.00	100.00	43,300.00	0.00
Element 4 - Contract Documents	5,355.00	100.00	5,355.00	0.00
Element 5 - DBE Plan	11,550.00	0.00	0.00	0.00
Element 6 - Coordination, Review & Comments	3,455.00	100.00	3,455.00	0.00
Element 7 - Bid Phase Services	12,540.00	100.00	12,540.00	0.00
Subtotal	93,340.00	87.63	81,790.00	0.00
<b>Amendment 1</b>				
Element 1 - Project Formulation	845.00	100.00	845.00	0.00
Element 2 - Survey Work	4,039.00	79.05	3,193.00	443.00
Element 3 - Construction Plans	22,410.00	100.00	22,410.00	0.00
Element 6 - Coordination, Review & Comments	3,455.00	100.00	3,455.00	0.00
Element 8a - Env. Permitting - RSA Grading	44,486.00	80.00	35,588.80	27,940.73
Element 8b - Env. Permitting - Hangar Development	26,892.00	10.00	2,689.20	2,689.20
Subtotal	102,127.00	66.76	68,181.00	31,072.93
Total	195,467.00	76.72	149,971.00	31,072.93

Invoice total **31,072.93**



# INVOICE

Croy Engineering, LLC  
 P. O. Box 6097  
 Marietta, GA 30065-0097  
 Phone 770.971.5407  
 Fax 770.971.0620

City of Cartersville  
 PO Box 1390  
 Cartersville, GA 30120

Invoice number 19947  
 Date 09/05/2019

Project 1350.002 Cartersville-Bartow Co Airport  
 - Storm Drainage System

Description	Contract Amount	Percent Complete	Total Billed	Current Billed
<b>Construction</b>				
Project Formulation	3,950.00	100.00	3,950.00	0.00
Construction Administration Services	25,650.00	50.00	12,825.00	7,695.00
Construction Inspection/Observation Services	36,899.00	60.00	22,139.40	16,604.55
Record Drawings and Final Engineer's Report	2,330.00	0.00	0.00	0.00
Amendment 1 - Survey	9,020.00	0.00	0.00	0.00
Amendment 2 - Construction Administration	5,170.00	0.00	0.00	0.00
Subtotal	83,019.00	46.87	38,914.40	24,299.55
Total	83,019.00	46.87	38,914.40	24,299.55

Invoice total 24,299.55



# INVOICE

**Croy Engineering, LLC**  
 P. O. Box 6097  
 Marietta, GA 30065-0097  
 Phone 770.971.5407  
 Fax 770.971.0620

City of Cartersville  
 PO Box 1390  
 Cartersville, GA 30120

Invoice number 20121  
 Date 10/08/2019

Project **1350.002 Cartersville-Bartow Co Airport  
 - Storm Drainage System**

Description	Contract Amount	Percent Complete	Total Billed	Current Billed
<b>Construction</b>				
Project Formulation	3,950.00	100.00	3,950.00	0.00
Construction Administration Services	25,650.00	75.00	19,237.50	6,412.50
Construction Inspection/Observation Services	36,899.00	100.00	36,899.00	14,759.60
Record Drawings and Final Engineer's Report	2,330.00	0.00	0.00	0.00
Amendment 1 - Survey	9,020.00	0.00	0.00	0.00
Amendment 2 - Construction Administration	5,170.00	28.00	1,447.60	1,447.60
Subtotal	83,019.00	74.12	61,534.10	22,619.70
Total	83,019.00	74.12	61,534.10	22,619.70

Invoice total **22,619.70**



# INVOICE

Croy Engineering, LLC  
P. O. Box 6097  
Marietta, GA 30065-0097  
Phone 770.971.5407  
Fax 770.971.0620

City of Cartersville  
PO Box 1390  
Cartersville, GA 30120

Invoice number 20123  
Date 10/08/2019

Project **1350.012 Cartersville - Runway 19 RSA Grading**

Description	Contract Amount	Percent Complete	Total Billed	Current Billed
<b>Design</b>				
Element 1 - Project Formulation	6,635.00	100.00	6,635.00	0.00
Element 2 - Survey Work	10,505.00	100.00	10,505.00	0.00
Element 3 - Construction Plans	43,300.00	100.00	43,300.00	0.00
Element 4 - Contract Documents	5,355.00	100.00	5,355.00	0.00
Element 5 - DBE Plan	11,550.00	4.00	462.00	462.00
Element 6 - Coordination, Review & Comments	3,455.00	100.00	3,455.00	0.00
Element 7 - Bid Phase Services	12,540.00	100.00	12,540.00	0.00
Subtotal	93,340.00	88.12	82,252.00	462.00
<b>Amendment 1</b>				
Element 1 - Project Formulation	845.00	100.00	845.00	0.00
Element 2 - Survey Work	4,039.00	100.00	4,039.00	846.00
Element 3 - Construction Plans	22,410.00	100.00	22,410.00	0.00
Element 6 - Coordination, Review & Comments	3,455.00	100.00	3,455.00	0.00
Element 8a - Env. Permitting - RSA Grading	47,324.57	90.00	42,592.10	7,003.30
Element 8b - Env. Permitting - Hangar Development	26,892.00	40.00	10,756.80	8,067.60
Subtotal	104,965.57	80.12	84,097.90	15,916.90
<b>Construction</b>				
Project Formulation	2,009.00	0.00	0.00	0.00
Construction Administration Services	54,163.00	0.00	0.00	0.00
Construction Materials Testing Services	30,419.00	0.00	0.00	0.00
Construction Inspection/Observation Services	105,351.00	0.00	0.00	0.00
ALP Update, Record Drawings and Final Engineer's Report	7,740.00	0.00	0.00	0.00
Environmental	59,386.00	0.00	0.00	0.00
Subtotal	259,068.00	0.00	0.00	0.00
Total	457,373.57	36.37	166,349.90	16,378.90

Invoice total **16,378.90**





# INVOICE

Croy Engineering, LLC  
P. O. Box 6097  
Marietta, GA 30065-0097  
Phone 770.971.5407  
Fax 770.971.0620

City of Cartersville  
PO Box 1390  
Cartersville, GA 30120

Invoice number 21009  
Date 03/25/2020

Project **1350.012 Cartersville - Runway 19 RSA Grading**

Professional Services: February 16, 2020 through March 15, 2020

Description	Contract Amount	Percent Complete	Total Billed	Current Billed
<b>Design</b>				
Element 1 - Project Formulation	6,635.00	100.00	6,635.00	0.00
Element 2 - Survey Work	10,505.00	100.00	10,505.00	0.00
Element 3 - Construction Plans	43,300.00	100.00	43,300.00	0.00
Element 4 - Contract Documents	5,355.00	100.00	5,355.00	0.00
Element 5 - DBE Plan	11,550.00	37.33	4,312.00	0.00
Element 6 - Coordination, Review & Comments	3,455.00	100.00	3,455.00	0.00
Element 7 - Bid Phase Services	12,540.00	100.00	12,540.00	0.00
Subtotal	93,340.00	92.25	86,102.00	0.00
<b>Amendment 1</b>				
Element 1 - Project Formulation	845.00	100.00	845.00	0.00
Element 2 - Survey Work	4,039.00	100.00	4,039.00	0.00
Element 3 - Construction Plans	22,410.00	100.00	22,410.00	0.00
Element 6 - Coordination, Review & Comments	3,455.00	100.00	3,455.00	0.00
Element 8a - Env. Permitting - RSA Grading	47,324.57	100.00	47,324.57	0.00
Element 8b - Env. Permitting - Hangar Development	31,125.00	90.00	28,012.50	7,158.75
Subtotal	109,198.57	97.15	106,086.07	7,158.75
<b>Construction</b>				
Project Formulation	2,009.00	100.00	2,009.00	0.00
Construction Administration Services	54,163.00	100.00	54,163.00	8,124.45
Construction Materials Testing Services	27,968.60	23.61	6,602.73	0.00
Construction Inspection/Observation Services	105,351.00	100.00	105,351.00	12,642.12
ALP Update, Record Drawings and Final Engineer's Report	7,740.00	25.00	1,935.00	0.00
Environmental	59,386.00	39.61	23,520.36	0.00
Subtotal	256,617.60	75.44	193,581.09	20,766.57
Total	459,156.17	84.02	385,769.16	27,925.32

Invoice total 27,925.32



# INVOICE

Croy Engineering, LLC  
P. O. Box 6097  
Marietta, GA 30065-0097  
Phone 770.971.5407  
Fax 770.971.0620

City of Cartersville  
PO Box 1390  
Cartersville, GA 30120

Invoice number 21268  
Date 05/06/2020

Project **1350.012 Cartersville - Runway 19 RSA Grading**

Professional Services: March 16th through April 15th, 2020

Description	Contract Amount	Percent Complete	Total Billed	Current Billed
<b>Design</b>				
Element 1 - Project Formulation	6,635.00	100.00	6,635.00	0.00
Element 2 - Survey Work	10,505.00	100.00	10,505.00	0.00
Element 3 - Construction Plans	43,300.00	100.00	43,300.00	0.00
Element 4 - Contract Documents	5,355.00	100.00	5,355.00	0.00
Element 5 - DBE Plan	11,550.00	37.33	4,312.00	0.00
Element 6 - Coordination, Review & Comments	3,455.00	100.00	3,455.00	0.00
Element 7 - Bid Phase Services	12,540.00	100.00	12,540.00	0.00
Subtotal	93,340.00	92.25	86,102.00	0.00
<b>Amendment 1</b>				
Element 1 - Project Formulation	845.00	100.00	845.00	0.00
Element 2 - Survey Work	4,039.00	100.00	4,039.00	0.00
Element 3 - Construction Plans	22,410.00	100.00	22,410.00	0.00
Element 6 - Coordination, Review & Comments	3,455.00	100.00	3,455.00	0.00
Element 8a - Env. Permitting - RSA Grading	47,324.57	100.00	47,324.57	0.00
Element 8b - Env. Permitting - Hangar Development	31,125.00	95.00	29,568.75	1,556.25
Subtotal	109,198.57	98.57	107,642.32	1,556.25
<b>Construction</b>				
Project Formulation	2,009.00	100.00	2,009.00	0.00
Construction Administration Services	54,163.00	100.00	54,163.00	0.00
Construction Materials Testing Services	27,968.60	55.00	15,382.73	8,780.00
Construction Inspection/Observation Services	105,351.00	100.00	105,351.00	0.00
ALP Update, Record Drawings and Final Engineer's Report	7,740.00	50.00	3,870.00	1,935.00
Environmental	59,386.00	39.61	23,520.36	0.00
Subtotal	256,617.60	79.61	204,296.09	10,715.00
Total	459,156.17	86.69	398,040.41	12,271.25

Invoice total **12,271.25**



# INVOICE

Croy Engineering, LLC  
P. O. Box 6097  
Marietta, GA 30065-0097  
Phone 770.971.5407  
Fax 770.971.0620

City of Cartersville  
PO Box 1390  
Cartersville, GA 30120

Invoice number 21396  
Date 06/02/2020

Project **1350.012 Cartersville - Runway 19 RSA Grading**

## Task Order #16

Description	Contract Amount	Percent Complete	Total Billed	Current Billed
<b>Construction</b>				
Project Formulation	2,009.00	100.00	2,009.00	0.00
Construction Administration Services	54,163.00	100.00	54,163.00	0.00
Construction Materials Testing Services	27,968.60	55.00	15,382.73	0.00
Construction Inspection/Observation Services	105,351.00	100.00	105,351.00	0.00
ALP Update Record Drawings and Final Engineer's Report	7,740.00	50.00	3,870.00	0.00
Environmental	49,733.59	47.29	23,520.36	0.00
Subtotal	246,965.19	82.72	204,296.09	0.00
<b>Construction Amendment No. 1</b>				
Construction Administration Services	38,696.00	50.00	19,348.00	19,348.00
Construction Inspection/Observation Services	73,230.00	40.00	29,292.00	29,292.00
Subtotal	111,926.00	43.46	48,640.00	48,640.00
Total	358,891.19	70.48	252,936.09	48,640.00

Invoice total **48,640.00**

## Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
21396	06/02/2020	48,640.00	48,640.00				
	Total	48,640.00	48,640.00	0.00	0.00	0.00	0.00

**PLEASE REMIT TO: Croy Engineering, LLC P O Box 6097 Marietta, GA 30065-0097**

Terms: Net cash upon receipt of invoice. A finance charge of 1-1/2% per month may be added to accounts after 30 days.

PLEASE REFERENCE INVOICE NUMBER ON YOUR REMITTANCE

Item # 10



# INVOICE

Croy Engineering, LLC  
 P. O. Box 6097  
 Marietta, GA 30065-0097  
 Phone 770.971.5407  
 Fax 770.971.0620

City of Cartersville  
 PO Box 1390  
 Cartersville, GA 30120

Invoice number 21398  
 Date 06/02/2020

Project **1350.014 Runway Pavement Rehab**

Task Order #15

Description	Contract Amount	Percent Complete	Total Billed	Current Billed
<b>Design Amendment No. 1</b>				
<b>Element 4 - Construction Plans</b>	23,870.00	100.00	23,870.00	23,870.00
<b>Element 8 - Meetings &amp; Coordination</b>	8,140.00	50.00	4,070.00	4,070.00
<b>Element 9 - Bid Phase Services</b>	8,760.00	100.00	8,760.00	8,760.00
Subtotal	40,770.00	90.02	36,700.00	36,700.00
Total	40,770.00	90.02	36,700.00	36,700.00

Invoice total **36,700.00**

### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
21398	06/02/2020	36,700.00	36,700.00				
	Total	36,700.00	36,700.00	0.00	0.00	0.00	0.00

**PLEASE REMIT TO: Croy Engineering, LLC P O Box 6097 Marietta, GA 30065-0097**

Terms: Net cash upon receipt of invoice. A finance charge of 1-1/2% per month may be added to accounts after 30 days.

PLEASE REFERENCE INVOICE NUMBER ON YOUR REMITTANCE

Item # 10



# City of Cartersville

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**City Council Meeting  
6/18/2020 7:00:00 PM  
Matthews Garage Vehicle Repair**

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<b>SubCategory:</b>	Bid Award/Purchases
<b>Department Name:</b>	Administration
<b>Department Summary Recommendation:</b>	A city vehicle was recently involved in a vehicle accident and the other driver is 100% at fault. The estimated repair cost from the city's insurance company, Travelers is \$6,318.82. Our insurance company will subrogate the claim and seek reimbursement from the other party's insurance company. I am requesting approval of repair work from Matthews Garage for this vehicle repair.
<b>City Manager's Remarks:</b>	I recommend approval of this vehicle repair.
<b>Financial/Budget Certification:</b>	This is not a budgeted item, but will be reimbursed to the city from the other party's insurance company.
<b>Legal:</b>	
<b>Associated Information:</b>	

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## TRAVELERS

Mid-Atlantic Claim Center (BI-007)

Email Supplements:

supplementrequest@travelers.com

By phone: (888) 299-7456

PO Box 430

Buffalo, NY 14240

Phone: (800) 238-6214

Claim #:  
Workfile ID:FKK0213001  
2a231643

## Estimate of Record

Written By: JON PRICE, 5/20/2020 11:21:51 AM  
Adjuster: MENNA, DAN, (610) 736-2515 Business

Insured:	CITY OF CARTERSVILLE	Owner Policy #:	CT501PEHH8101H53891 1	Claim #:	FKK0213001
Type of Loss:	Collision	Date of Loss:	05/04/2020 12:30 PM	Days to Repair:	11
Point of Impact:	07 Left Rear	Deductible:	1000.00		

Owner (Insured):	Inspection Location:	Appraiser Information:	Repair Facility:
CITY OF CARTERSVILLE PO BOX 1390 CARTERSVILLE, GA 30120-1390 (770) 387-5672 Business	WATER PLANT WATER PLANT 102 WALNUT GROVE RD CARTERSVILLE, GA 30120-0000 Field (770) 655-0257 Day	jcprice@travelers.com (404) 456-7837	MATTHEWS GARAGE INC. 18 PINSON DRIVE CARTERSVILLE, GA 30120 (770) 382-0900 Business (770) 382-5522 Fax

## VEHICLE

2012 FORD F-150 XL Supercab 145" WB 4WD 4D P/U 8-5.0L Flex Fuel Electronic Fuel Injection WHITE

VIN:	1FTFX1EF1CFB87100	Production Date:	05/2012	Interior Color:	GRAY
License:	GV4050C	Odometer:	87645	Exterior Color:	WHITE
State:	GA	Condition:			

TRANSMISSION	CONVENIENCE	SAFETY	Bucket Seats
Automatic Transmission	Air Conditioning	Drivers Side Air Bag	Reclining/Lounge Seats
Overdrive	Intermittent Wipers	Passenger Air Bag	WHEELS
4 Wheel Drive	Tilt Wheel	Anti-Lock Brakes (4)	Styled Steel Wheels
POWER	Cruise Control	4 Wheel Disc Brakes	PAINT
Power Steering	Keyless Entry	Traction Control	Clear Coat Paint
Power Brakes	Message Center	Stability Control	Stone Guard
Power Windows	Steering Wheel Touch Controls	Front Side Impact Air Bags	TRUCK
Power Locks	RADIO	Head/Curtain Air Bags	Rear Step Bumper
Power Mirrors	AM Radio	Rear Side Impact Air Bags	Bedliner (Spray On)
DECOR	FM Radio	Hands Free Device	Trailer Hitch
Dual Mirrors	Stereo	Positraction	Trailer Package
Tinted Glass	Search/Seek	SEATS	
Console/Storage	CD Player	Cloth Seats	

Claim #: FKK0213001  
Workfile ID: 2a231643

### Estimate of Record

2012 FORD F-150 XL Supercab 145" WB 4WD 4D P/U 8-5.0L Flex Fuel Electronic Fuel Injection WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		REAR BUMPER					
2		O/H bumper assy	NONE			1.8	
3	**	Repl A/M CAPA Bumper painted w/o reverse sensor	FO1102375DSC	1	425.00	Incl.	1.8
4		Add for Clear Coat					0.7
5	**	Repl A/M LT Mount bracket	17068-00383	1	17.60		
6		Repl Reinforcement w/class III hitch	9L3Z17D826B	1	360.27	Incl.	
7	**	Repl A/M Step pad w/trailer tow w/o reverse sensor	2941572	1	90.00	Incl.	
8		REAR LAMPS					
9	**	Repl A/M CAPA RT Tail lamp assy w/bright trim	FO2819143C	1	103.00	0.3	
10		PICK UP BOX					
11	#	R&I Tool box				1.0	
12	**	Repl A/M CAPA Tail gate w/o flex step	FO1900124PP	1	598.00	1.7	3.0
13		Add for Clear Coat					1.2
14		Repl LT Pivot	4L3Z83430B39AA	1	12.55	Incl.	0.2
15		Add for Clear Coat					0.1
16		R&I R&I box assy	NONE			2.5	
17	*	Repl LKQ LT bed side panel; Styleside; 6.5 foot bed +25%	NA25189	1	<u>554.69</u>	11.5	3.2
		NOTE: LKQ = like kind and quality same year or newer OEM part					
18		Overlap Major Non-Adj. Panel					-0.2
19		Add for Clear Coat					0.6
20		Add for Stone Guard					0.5
21		Deduct for Rear Bumper R&I				-0.8	
22	#	Rpr Cut/clean LKQ part				5.0	
		NOTE: Measure, cut and trim to fit bedside					
23		Repl LT Corner reinf reinforcement	9L3Z9941059A	1	167.24	Incl.	0.3
24		Add for Clear Coat					0.1
25		Repl LT Corner pillar	9L3Z9941033A	1	336.63	5.5	0.5
		NOTE: Pillar is twisted and driven in at lower section					
26	*	Rpr Rear sill	9L3Z9910608A			<u>3.0</u>	1.0
		NOTE: After rear pulls					
27		Add for Clear Coat					0.2
28		Repl LT Outer wheelhouse	4L3Z9927887AA	1	348.86	1.0	0.5
29		Overlap Minor Panel					-0.2
30		Add for Clear Coat					0.1
31		Repl LT Rear support	6L3Z99279A31A	1	18.78	0.1	
32		R&I LT Upper molding carbon black	9L3Z99291A41BA			0.3	
33		Repl LT Lower deflector black textured	5L3Z99292A23AAA	1	14.55	0.2	
34		Repl LT Decal "4X4" sterling gray	9L3Z9925622EC	1	42.95	0.4	

Claim #: FKK0213001  
Workfile ID: 2a231643

### Estimate of Record

2012 FORD F-150 XL Supercab 145" WB 4WD 4D P/U 8-5.0L Flex Fuel Electronic Fuel Injection WHITE

35	Refn	Fuel door	9L3Z99405A26AA				0.3	
36		Add for Clear Coat					0.1	
37	**	Repl	A/M Tail gate mldg w/o flex step carbon black	FO1904107	1	51.00	0.3	
			NOTE: One time use double side tape mounted part					
38	**	Repl	A/M Emblem w/o camera	AA8Z9942528A-AT	1	20.00	0.1	
39	**	Repl	A/M Nameplate "F-150"	BL3Z9942528A-AT	1	20.00	0.2	
40	**	Repl	A/M Nameplate "FLEX FUEL"	BL3Z9942528G-AT	1	14.00	0.2	
41	#	Subl	Spray-in liner		1	312.50 X		
			NOTE: Cost includes mark-up, confirmed with Styles Collision/Bullet Liner, 770-382-1890					
42	#	Rpr	Frame rack set-up w/o measure				1.0	
43	#	Rpr	Rough sheet-metal pull				3.0	
			NOTE: Pull to left rear corner of bedside and rear sill					
44	MISCELLANEOUS OPERATIONS							
45	**	Repl	A/M Seam sealer		2	50.00		
			NOTE: For bedside panel and rear sill repair					
46	**	Repl	A/M Restore Corrosion Protection		1	8.00 T	0.3	
47	**	Repl	A/M Cover for overspray		1	5.00	0.2	
48	OTHER CHARGES							
49	#		Hazardous Waste		1	5.00		
					SUBTOTALS	3,575.62	38.8	14.0

### NOTES

**Prior Damage Notes:**

Minor scuffs to rt front door, t-gate molding faded,

### ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			3,250.12
Body Labor	38.8 hrs @	\$ 44.00 /hr	1,707.20
Paint Labor	14.0 hrs @	\$ 44.00 /hr	616.00
Paint Supplies	14.0 hrs @	\$ 30.00 /hr	420.00
Miscellaneous			320.50
Other Charges			5.00
Subtotal			6,318.82
Total Cost of Repairs			6,318.82
Deductible			1,000.00
Total Adjustments			1,000.00
Net Cost of Repairs			5,318.82

MyPriceLink Estimate ID / Quote ID:

692364640188899328 / 67630249



Claim #: FKK0213001  
Workfile ID: 2a231643

## Estimate of Record

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2012 FORD F-150 XL Supercab 145" WB 4WD 4D P/U 8-5.0L Flex Fuel Electronic Fuel Injection WHITE

All supplements must be pre-approved by Travelers.

Supplement repair charges may be subject to rejection unless approved by Travelers prior to repairs.

This instrument is a damage estimate only and not an acceptance of liability or authorization to repair.

Repair must be pre-authorized by the vehicle owner.

Vehicle owner maintains the right to repair vehicle at a repair facility of their choice.

Please present this estimate to the repair facility prior to repairs.

Necessary Information for Photograph and Video Estimates (READ CAREFULLY):

This estimate may have been completed based wholly or in part using photographs and/or video. Because of the use of photographs and video, this estimate may not be complete, as there could be hidden damage. You should provide this estimate to the shop of your choice prior to commencement of work. If your shop finds additional damages or undiscovered damages, Travelers will work with your repairer to assess the appropriate scope of work. Your shop is instructed in this estimate to contact Travelers through its supplement process and the damages they discover must be reviewed and approved prior to repairing the vehicle. In the event that you are not repairing your vehicle and believe that our estimate does not account for all of your damages, please contact your Claim professional to discuss and address your concerns and options.

NOTICE TO THIRD PARTY CLAIMANTS: Failure to use the insurance proceeds in accordance with a security agreement between you and a lienholder, if any, may be a violation of Code Section 16-8-4 of the O.C.G.A. If you have any questions, contact your lending institution.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. THE AFTER MARKET CRASH PARTS USED IN THE PREPARATION OF THIS ESTIMATE ARE WARRANTED BY THE MANUFACTURER OR DISTRIBUTOR OF SUCH PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Claim #: FKK0213001  
 Workfile ID: 2a231643

## Estimate of Record

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2012 FORD F-150 XL Supercab 145" WB 4WD 4D P/U 8-5.0L Flex Fuel Electronic Fuel Injection WHITE

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR2MA09, CCC Data Date 05/14/2020, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2020 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

### SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category.  
 X=Miscellaneous Non-Taxed charge category.

### SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category.  
 M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

### OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel.  
 CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel.  
 HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non  
 Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace.  
 R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel.  
 Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway  
 Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Claim #: FKK0213001  
 Workfile ID: 2a231643

### Estimate of Record

2012 FORD F-150 XL Supercab 145" WB 4WD 4D P/U 8-5.0L Flex Fuel Electronic Fuel Injection WHITE

#### ALTERNATE PARTS SUPPLIERS

Line	Supplier	Description	Price
3	KEYSTONE - ATLANTA, GA 1700 WESTGATE PARKWAY SW ATLANTA GA 30336 (404) 691-6930	#FO1102375DSC A/M CAPA Bumper painted w/o reverse sensor Quote: 574725615 Expires: 07/03/20	\$ 425.00
5	AutoNation Collision Parts ATL William Blankenship 237 Greenwood Court McDonough GA 30253 (888) 873-4403	#17068-00383 A/M LT Mount bracket	\$ 17.60
7	KSI - ATLANTA GA David Birge 2861 Bankers Industrial Drive Atlanta GA 30360 (877) 277-2787	#2941572 A/M Step pad w/trailer tow w/o reverse sensor	\$ 90.00
9	KEYSTONE - ATLANTA, GA 1700 WESTGATE PARKWAY SW ATLANTA GA 30336 (404) 691-6930	#FO2819143C A/M CAPA RT Tail lamp assy w/bright trim Quote: 574727604 Expires: 07/03/20	\$ 103.00
12	KEYSTONE - ATLANTA, GA 1700 WESTGATE PARKWAY SW ATLANTA GA 30336 (404) 691-6930	#FO1900124PP A/M CAPA Tail gate w/o flex step Quote: 574746114 Expires: 07/03/20	\$ 598.00
17	Lance Used Auto Parts Michael Lance 375 Maltbie St.  Lawrenceville GA 30045 (770) 963-0555	#NA25189 LKQ LT bed side panel; Styleside; 6.5 foot bed +25% LT QTR PANEL-000 4DR PU WHT - BED SIDE; (STYLESIDE), 6' 6" BOX, W/O	\$ 443.75
37	KEYSTONE - ATLANTA, GA 1700 WESTGATE PARKWAY SW ATLANTA GA 30336 (404) 691-6930	#FO1904107 A/M Tail gate mldg w/o flex step carbon black Quote: 574746114 Expires: 07/03/20	\$ 51.00
38	Adhesive Templates (Adhesive Only) 4717 CAMPUS DR KALAMAZOO MI 49008 (888) 249-3350	#AA8Z9942528A-AT A/M Emblem w/o camera Quote: 640225540 Expires: 05/26/20	\$ 20.00

Claim #: FKK0213001  
Workfile ID: 2a231643

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Estimate of Record

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2012 FORD F-150 XL Supercab 145" WB 4WD 4D P/U 8-5.0L Flex Fuel Electronic Fuel Injection WHITE

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39	Adhesive Templates (Adhesive Only) 4717 CAMPUS DR KALAMAZOO MI 49008 (888) 249-3350	#BL3Z9942528A-AT A/M Nameplate "F-150" Quote: 640225540 Expires: 05/26/20	\$ 20.00
40	Adhesive Templates (Adhesive Only) 4717 CAMPUS DR KALAMAZOO MI 49008 (888) 249-3350	#BL3Z9942528G-AT A/M Nameplate "FLEX FUEL" Quote: 640225540 Expires: 05/26/20	\$ 14.00



# City of Cartersville

**City Council Meeting  
6/18/2020 7:00:00 PM  
Police Protective Equipment**

<b>SubCategory:</b>	Bid Award/Purchases						
<b>Department Name:</b>	Police						
<b>Department Summary Recommendation:</b>	<p>I am requesting approval to purchase protective equipment for all of our sworn police officers. Our current gear is approximately 40 years old and needs to be replaced.</p> <p>The police department sent a request for bids (RFB) for protective gear to three companies and received three bids from the companies. The following are the bids for the protective gear that met the specifications:</p> <table border="0"> <tr> <td>Cormac</td> <td>\$32,832.00</td> </tr> <tr> <td>Danna</td> <td>\$32,940.00</td> </tr> <tr> <td>Galls</td> <td>\$33,742.00</td> </tr> </table> <p>I recommend the best bid from Cormac for \$32,832.00. Part of this purchase is a budgeted item. However, all items are needed and payment for all items will be made using state asset and federal asset forfeiture funds. The E-Verify and E-Save documents have been submitted to the police department and are on file. I am requesting your support and recommendation for this purchase.</p>	Cormac	\$32,832.00	Danna	\$32,940.00	Galls	\$33,742.00
Cormac	\$32,832.00						
Danna	\$32,940.00						
Galls	\$33,742.00						
<b>City Manager's Remarks:</b>	Your approval of the police protective equipment purchase from Cormac is recommended.						
<b>Financial/Budget Certification:</b>	Part of this purchase is a budgeted item. However, all items are needed and payment for all items will be made using state asset and federal asset forfeiture funds.						
<b>Legal:</b>	N/A						
<b>Associated Information:</b>	E-verify and E-Save documents are on file at the Police Department						



# City of Cartersville

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**City Council Meeting**  
**6/18/2020 7:00:00 PM**  
**D&C Meter Restock 2020-01**

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<b>SubCategory:</b>	Bid Award/Purchases
<b>Department Name:</b>	Water Department
<b>Department Summary Recommendation:</b>	The Distribution and Collection Office (D&C) needs to restock $\frac{3}{4}$ -inch residential meters. Delta Municipal is the Neptune distributor for Georgia and thus a sole source provider. They have provided a quote of \$6,200.00 for 100 Neptune T-10 direct read meters. I recommend approval of this purchase.
<b>City Manager's Remarks:</b>	I recommend approval of this FY 2020-01 budgeted expense.
<b>Financial/Budget Certification:</b>	This is a budgeted item. All expenses will pass through account 505.3320.52.2390 Meters and Settings.
<b>Legal:</b>	
<b>Associated Information:</b>	

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# Delta

www.deltamunicipal.com

## Quote

### Delta Municipal Supply Company, Inc.

408 Jesse Cronin Road  
Braselton, GA 30517

Date	Quote #
6/8/2020	10709

Bill To
City of Cartersville Water Department P.O. Box 1390 Cartersville, GA 30120

Ship To
City of Cartersville - Water Dept. 148 Walnut Grove Rd. Cartersville, GA 30120

Your No.	Terms	Rep	FOB	Ship Via
Pending	Net 30 Days	BB	Destination	Best Way

Quantity	Description	Unit Price	Total
100	5/8 x 3/4" Neptune T-10 Water Meter D/R Cubic Feet	62.00	6,200.00

Thank you for the opportunity to quote the above. Please call with any questions.

**Subtotal** \$6,200.00

**Sales Tax (0.00)** \$0.00

**Total** \$6,200.00

**WE APPRECIATE YOUR BUSINESS!** Please contact our office with any questions regarding this quote.

Phone: 770-277-0211 Fax: 770-277-2412 Toll Free: 1-800-273-0574

*"We Supply Service"*

Item # 13



# City of Cartersville

**City Council Meeting  
6/18/2020 7:00:00 PM  
Emergency Repairs to Tower 1 Truck**

<b>SubCategory:</b>	Bid Award/Purchases
<b>Department Name:</b>	Fire
<b>Department Summary Recommendation:</b>	Respectfully request permission for emergency repairs to our Tower 1 truck. These repairs must be completed for the tower truck to pass its annual certification and operate properly and safely. The repairs include, but are not limited to, new slides for the aerial rails, rebuilding the radiator, and balancing the ladder and cabling system. These repairs will be performed by Ten-8 who is the only certified Pierce Fire apparatus mechanic in our area capable of this extensive of a repair. This work will take place at their Cobb County facility. We are requesting an amount up to and not to exceed \$17,000.00.
<b>City Manager's Remarks:</b>	Your approval of these repairs is recommended.
<b>Financial/Budget Certification:</b>	These funds will be covered under our FY 19-20 budgeted vehicle maintenance account.
<b>Legal:</b>	
<b>Associated Information:</b>	





**IN SERVICE TO SERVE YOU**

**Ten-8 Fire & Safety Equip of GA**

1591 Collier Road  
Forsyth, GA 31029  
Phone No. 1-478-994-3235  
Fax No. 1-478-994-6458

Invoice To :  
CITY OF CARTERSVILLE  
P.O. BOX 1390  
CARTERSVILLE, GA 30120  
Phone No. : 770-387-5640  
Email :

**Service Estimate**

Page 1

**Quote No. :** GQ2976  
**Status :** Pending  
**Quote Date :** 06/11/20  
**Quote Time :** 11:21:48 AM  
**Contract No. :**

Customer Id CARTER  
PO No. :  
Equip. Id. : 15235  
"VIN # :": 4P1CT02H34A004140  
Description : PAP 100'  
Veh. Miles : 42515  
Veh. Hours : 4556  
Approved :



IN SERVICE TO SERVE YOU

**Ten-8 Fire & Safety Equip of GA**

1591 Collier Road

Forsyth, GA 31029

Phone No. 1-478-994-3235

Fax No. 1-478-994-6458

**Service Estimate**

Page 2

Quote No. : GQ2976

Status : Pending

Quote Date : 06/11/20

Quote Time : 11:21:48 AM

Contract No. :

Complaint 1 : CHASSIS P.M.

PERFORM CHASSIS P.M. REMOVE AND REPLACE TWO BATTERIES ON PASSENGER SIDE.  
REPLACE BATTERY STUDS WITH POSTS. REPLACE BOTH CABLE SETS.

**Service Lines**

Type	No.	Description	Qty	Unit Price Excl. Tax	Amount	Disc %	Disc. Amt.	Net Amount
Item	GRE-WIX33651MP	FUEL FILTER,RAYCOR	1.000	9.886	9.89	0.00	0.00	9.89
G/L	30500	SHOP SUPPLY FEE	1.000	76.80	76.80	0.00	0.00	76.80
Resource	BAGLEY	CHASSIS P.M. & R/R 2 BATTERIES	8.000	120.00	960.00	0.00	0.00	960.00
Item	GRE-WIX24088	WIX COOLANT FILTER	1.000	67.57143	67.57	0.00	0.00	67.57
Item	GRE-WIX51971MP	DETROIT DIESEL OIL FILTER	2.000	16.55714	33.11	0.00	0.00	33.11
Item	GRE-WIX46849	AIR FILTER FARR 1400CFM	1.000	135.22857	135.23	0.00	0.00	135.23
Item	GRE-LUC10287	15W40 OIL,GALLON	10.000	17.986	179.86	0.00	0.00	179.86
Resource	FRT	FREIGHT CHARGES	1.000	48.79	48.79	0.00	0.00	48.79
Item	GRE-WIX57196	HYD FILTER-POWER STEERING	1.000	11.357	11.36	0.00	0.00	11.36
Item	GRE-57740XE	WIX TRANSMISSION FILTER	1.000	78.11429	78.11	0.00	0.00	78.11
Item	GRE-LCS MYSJT6-CART	MYSTIC JT-6 RED GREASE	1.000	4.857	4.86	0.00	0.00	4.86
Item	HHG-W0206-2200	FILTER ELEMENT	1.000	99.67143	99.67	0.00	0.00	99.67
Item	HAR-OR230-BN70	FILTER CAP O RING	1.000	3.957	3.96	0.00	0.00	3.96
Item	GRE-WIXWS10129	SPIN-ON Air Dryer FILTER	1.000	56.143	56.14	0.00	0.00	56.14
Item	GRE-84-9584	BATTERY HARNESS,BLACK 14"	2.000	52.50	105.00	0.00	0.00	105.00
Item	GRE-84-9585	BATTERY HARNESS,RED,14"	2.000	52.50	105.00	0.00	0.00	105.00
Item	GRE-BT31S1000	GROUP 31 BATTERY-STUD TYPE	2.000	117.00	234.00	0.00	0.00	234.00
Item	GRE-82-9184	GP-31 BATTERY NUT 2 PK	6.000	6.714	40.28	0.00	0.00	40.28
Item	GRE-SHL 45337	Donax A295 S6 ATF/ALLISON- GALLON	1.000	66.50	66.50	0.00	0.00	66.50
G/L Account	30700	Donax A295 S6 ATF/ALLISON- GALLON	1.000	66.50	66.50	0.00	0.00	66.50
G/L Account	30700	DonaX A295 S6 ATF/ALLISON- 5GAL	2.000	266.21	532.42	0.00	0.00	532.42
Total					2915.05	0.00	0.00	2,915.05

Item # 14



IN SERVICE TO SERVE YOU

**Ten-8 Fire & Safety Equip of GA**

1591 Collier Road

Forsyth, GA 31029

Phone No. 1-478-994-3235

Fax No. 1-478-994-6458

**Service Estimate**

Page 3

Quote No. : GQ2976

Status : Pending

Quote Date : 06/11/20

Quote Time : 11:21:48 AM

Contract No. :

Complaint 2 : AERIAL P.M.

PERFORM AERIAL P.M.

**Service Lines**

Type	No.	Description	Qty	Unit Price Excl. Tax	Amount	Disc %	Disc. Amt.	Net Amount
Item	PIE-1492332	ELEMENT, FILTER	1.000	675.30769	675.31	0.00	0.00	675.31
G/L	30500	SHOP SUPPLY FEE	1.000	115.20	115.20	0.00	0.00	115.20
Resource	FRT	FREIGHT CHARGES	1.000	28.46	28.46	0.00	0.00	28.46
Resource	WESLEY	AERIAL P.M.	12.000	120.00	1440.00	0.00	0.00	1440.00
Item	PIE-1555175	*O-RING, BOWL FILTER	1.000	18.40	18.40	0.00	0.00	18.40
Item	PIE-1278590	*ELEMENTRETURN FOR 53-4853	1.000	191.27692	191.28	0.00	0.00	191.28
Item	PIE-99-6031	GASKET,PAP HIGH PRESSURE	1.000	23.51667	23.52	0.00	0.00	23.52
Item	PIE-1461961	CAP, FILL/BREATHER W/DIPSTICK	1.000	123.86154	123.86	0.00	0.00	123.86
Item	SCC-41150	*GREASE, SYNTH, SUPER LUBE 400G CART	1.000	23.046	23.05	0.00	0.00	23.05
Total					2639.07		0.00	2,639.07



IN SERVICE TO SERVE YOU

**Ten-8 Fire & Safety Equip of GA**

1591 Collier Road

Forsyth, GA 31029

Phone No. 1-478-994-3235

Fax No. 1-478-994-6458

**Service Estimate**

Page 4

Quote No. : GQ2976

Status : Pending

Quote Date : 06/11/20

Quote Time : 11:21:48 AM

Contract No. :

Complaint 3 : REPLACE ALL AERIAL SLIDE PADS AND CABLE SHEAVES

REMOVE, REPLACE, AND ADJUST ALL LADDER SECTION GUIDE AND WEAR PADS. REMOVE AND REPLACE ALL LADDER SECTION CABLE SHEAVES, SHIMS, AND PINS. RE-ADJUST CABLES. TEST FOR PROPER AERIAL OPERATION. REMOVE BASE SECTION BOOM GUARDS, CLEAN ALL RUST. PRIME AND RE-PAINT. INSTALLED NEW NUTSERTS, GUARDS, AND BOLTS.

**Service Lines**

Type	No.	Description	Qty	Unit Price Excl. Tax	Amount	Disc %	Disc. Amt.	Net Amount
Item	PIE-70-8738	GUARD,BOOM SUPPORT,S/S 85'PAP/100'PAP 2000/SHDL 20	2.000	74.96923	149.94	0.00	0.00	149.94
G/L	30500	SHOP SUPPLY FEE	1.000	141.60	141.60	0.00	0.00	141.60
Resource	FRT	FREIGHT CHARGES	1.000	78.16	78.16	0.00	0.00	78.16
Resource	BAGLEY	R/R SLIDE PADS & SHEAVES/CLEAN RUST & PAINT	17.000	120.00	2040.00	0.00	0.00	2040.00
Resource	PARSAUD	R/R SLIDE PADS & SHEAVES/CLEAN RUST & PAINT	12.500	120.00	1500.00	0.00	0.00	1500.00
Item	PIE-1365878	PIN,SHEAVE,1.25"DIA X 3.50" LG S/S, AERIAL DEVICE	8.000	36.13333	289.07	0.00	0.00	289.07
Item	PIE-1365873	@SHEAVE PIN	1.000	29.08333	29.08	0.00	0.00	29.08
Item	PIE-82-2167-0100	BOLT,,31-18NC,PH FLT HD,SS 1.00" LONG	8.000	0.70	5.60	0.00	0.00	5.60
Item	PIE-95-0106	PAINT AEROSOL WHITE	1.000	54.03333	54.03	0.00	0.00	54.03
Total					4287.48		0.00	4,287.48

Complaint 4 : DRIVER SIDE CREW DOOR WILL NOT SHUT INTERMITTENTLY

REMOVE DOOR PANEL. FOUND DOOR LATCH WORN.  
REMOVE AND REPLACE DOOR LATCH ASSEMBLY. TEST. RE-INSTALL DOOR PANEL.

**Service Lines**

Type	No.	Description	Qty	Unit Price Excl. Tax	Amount	Disc %	Disc. Amt.	Net Amount
Item	PIE-1277769	LATCH ASSYDBL RTRLH	1.000	54.91667	54.92	0.00	0.00	54.92
G/L	30500	SHOP SUPPLY FEE	1.000	19.20	19.20	0.00	0.00	19.20
Resource	FRT	FREIGHT CHARGES	1.000	14.57	14.57	0.00	0.00	14.57
Resource	WESLEY	R/R DOOR LATCH	2.000	120.00	240.00	0.00	0.00	240.00
Total					328.69		0.00	328.69



IN SERVICE TO SERVE YOU

**Ten-8 Fire & Safety Equip of GA**

1591 Collier Road

Forsyth, GA 31029

Phone No. 1-478-994-3235

Fax No. 1-478-994-6458

**Service Estimate**

Page 5

Quote No. : GQ2976

Status : Pending

Quote Date : 06/11/20

Quote Time : 11:21:48 AM

Contract No. :

Complaint 5 : R/R RADIATOR

COOLANT LEAK AT TOP RADIATOR TANK.  
DRAIN COOLANT. REMOVE ENGINE FAN, SHROUD, AND ALL OTHER COMPONENTS NECESSARY TO GAIN ACCESS. REMOVE RADIATOR. SEND RADIATOR FOR REPAIRS. RE-INSTALL REPAIRED RADIATOR. RE-INSTALL ALL REMOVED COMPONENTS. REMOVE AND REPLACE WORN CAB PIVOT BUSHINGS AND PINS. TEST DRIVE UNIT AND CHECK FOR LEAKS.

**Service Lines**

Type	No.	Description	Qty	Unit Price Excl. Tax	Amount	Disc %	Disc. Amt.	Net Amount
G/L	30250	RADIATOR REPAIR	1.000	3,313.33	3313.33	0.00	0.00	3313.33
G/L	30500	SHOP SUPPLY FEE	1.000	108.00	108.00	0.00	0.00	108.00
Resource	FRT	FREIGHT CHARGES	1.000	78.62	78.62	0.00	0.00	78.62
Resource	WESLEY	R/R RADIATOR & CAB BUSHINGS	1.000	120.00	120.00	0.00	0.00	120.00
Resource	PARSAUD	R/R RADIATOR & CAB BUSHINGS	21.500	120.00	2580.00	0.00	0.00	2580.00
Item	GRE-31309	RADIATOR CAP	1.000	6.957	6.96	0.00	0.00	6.96
Item	GRE-1006021	ANTIFREEZE, GREEN, GALLON	8.000	12.286	98.29	0.00	0.00	98.29
Item	PIE-40-6317	PINCAB PIVOTFIXED0.88 DIA	2.000	35.68333	71.37	0.00	0.00	71.37
Item	PIE-40-6313	ISOLATOR CAB PIVOT	2.000	152.76923	305.54	0.00	0.00	305.54
Total					6682.10		0.00	6,682.10

THIS IS AN ESTIMATE, NOT A CONTRACT AND IS VALID FOR 30 CALENDAR DAYS. ESTIMATES ARE PROVIDED ON A BEST ENDEAVORS BASIS ONLY. WORK WILL BE CHARGED BASED UPON THE PRICE OF PARTS PROVIDED BY TEN-8 FIRE EQUIPMENT PLUS LABOR. IF THERE IS ANY UNFORESEEN WORK DIRECTLY RELATED TO THE REPAIRS ON THE ESTIMATE, THE CUSTOMER WILL BE CONTACTED FOR AUTHORIZATION TO COMPLETE THE ADDITIONAL WORK. IF THE ADDITIONAL WORK IS DECLINED THE CUSTOMER IS STILL LIABLE FOR ANY WORK COMPLETED. BY SIGNING BELOW YOU AUTHORIZE TEN-8 EQUIPMENT TO PERFORM THE REPAIRS DETAILED IN THE ESTIMATE ABOVE.

<b>Total Amount</b>	<b>\$</b>	<b>16852.39</b>
<b>Discount</b>	<b>\$</b>	<b>0.00</b>
<b>Taxes</b>	<b>\$</b>	<b>0.00</b>
<b>Balance Due</b>	<b>\$</b>	<b>16,852.39</b>

Confirm Info : \_\_\_\_\_ Signature : \_\_\_\_\_

Date : \_\_\_\_\_



# City of Cartersville

**City Council Meeting  
6/18/2020 7:00:00 PM  
Budget Ordinance for the Fiscal Year 2020-21**

<b>SubCategory:</b>	Budget
<b>Department Name:</b>	Finance
<b>Department Summary Recommendation:</b>	<p>The FY2020-21 budget ordinance is attached. The proposed budget is a balanced budget and decreased \$8,252,150 over the FY2019-20 budget. The decrease equates to a 4.99% decrease. The proposed budget includes no salary adjustments, no increase in the city's property tax millage rate, an increase in health insurance premiums for both the city and the employees, the sale of the old police department building located on Main Street, and the general fund borrowing funds from the utility funds.</p> <p>Budget comparison by type for the FY2020-21 proposed budget compared to the FY2019-20 budget includes: personnel expenses increase by \$521,045; operating expenses decreased \$2,667,180; purchase of commodities increased by \$581,460; BID tax expenses increased by \$1,260; debt service expenses increased \$107,905; capital expenses decreased \$7,291,070, and transfers to the general fund increased \$494,430. I recommend approval of the proposed FY2020-21 budget as presented.</p>
<b>City Manager's Remarks:</b>	Tom R will present the proposed FY20-21 budget on Thursday evening. This is the second reading.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	

**Ordinance**  
**of the**  
**City of Cartersville, Georgia**

**Ordinance No. \_\_\_\_\_**

**NOW BE IT HEREBY ORDAINED** by the Mayor and City Council that pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year 2020 – 2021 budget.

**2020 - 2021 Budget Summary**

<u>General Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
Revenues	\$26,310,555	
Expenditures:		
Legislative		\$ 1,761,220
Administration		\$ 1,120,980
Finance Dept.		\$ 1,319,035
Customer Service Dept.		\$ 767,345
Police		\$ 6,090,390
Fire		\$ 7,925,255
Municipal Court		\$ 298,260
Public Works		\$ 2,580,120
Recreation		\$ 3,260,255
Planning & Development		\$ 1,187,695
Downtown Development Authority		\$ 0
<u>Special Revenue Funds</u>		
GO Park Bonds Series 2014	\$ 1,092,375	\$ 1,092,375
SPLOST – 2003	\$ 50,000	\$ 50,000
SPLOST – 2014	\$ 50,000	\$ 50,000
SPLOST - 2020	\$ 2,864,000	\$ 2,864,000
DEA	\$ 412,950	\$ 412,950
State Forfeiture	\$ 3,000	\$ 3,000
Hotel/Motel Tax	\$ 750,000	\$ 750,000
Motor Vehicle Rental Tax	\$ 80,500	\$ 80,500
Grant Funds	\$ 0	\$ 0
Business Improve Dist Tax	\$ 24,535	\$ 24,535
Downtown Development Auth	\$ 210,450	\$ 210,450
Development Fees	\$ 5,000	\$ 5,000
Tax Allocation District	\$ 290,000	\$ 290,000

**Enterprise Funds**

<b>Fiber Optics</b>	<b>\$ 2,352,000</b>	<b>\$ 2,352,000</b>
<b>Electric</b>	<b>\$48,746,650</b>	<b>\$48,746,650</b>
<b>Gas</b>	<b>\$26,114,640</b>	<b>\$26,114,640</b>
<b>Solid Waste</b>	<b>\$ 3,163,700</b>	<b>\$ 3,163,700</b>
<b>Stormwater</b>	<b>\$ 1,595,000</b>	<b>\$ 1,595,000</b>
<b>Water &amp; Sewer</b>	<b>\$41,505,895</b>	<b>\$14,760,020</b>
<b>Water Pollution Control Plant</b>		<b>\$22,677,130</b>
<b>Water Treatment Plant</b>		<b>\$ 4,068,745</b>

**Internal Service Fund**

<b>Garage</b>	<b>\$ 1,408,755</b>	<b>\$ 1,408,755</b>
---------------	---------------------	---------------------

**BE IT AND IT IS HEREBY ORDAINED.**

**ADOPTED, this \_\_\_ day of June 2020. First Reading.**

**ADOPTED this \_\_\_ day of June 2020. Second Reading.**

**/s/ \_\_\_\_\_**  
**Matthew J. Santini**  
**Mayor**

**ATTEST:**

**/s/ \_\_\_\_\_**  
**Meredith Ulmer**  
**City Clerk**





# City of Cartersville

**City Council Meeting  
6/18/2020 7:00:00 PM  
Contracts for Performing Services**

<b>SubCategory:</b>	Contracts/Agreements
<b>Department Name:</b>	Administration
<b>Department Summary Recommendation:</b>	<p>This item includes the Contracts for Performing Services for those agencies that are awarded funds each year as part of the annual budget. The dollar amount recommended is the same as last year. The agencies and amounts for this year are:</p> <ul style="list-style-type: none"><li>• Cartersville-Bartow Library/ \$454,500</li><li>• Cultural Arts Alliance/ \$51,000</li><li>• Juvenile Court/ \$15,000</li><li>• Bartow Health Access/ \$2,000</li><li>• Good Neighbor Homeless Shelter/ \$2,000</li><li>• Summer Hill Learning Center/ \$1,200</li><li>• Bartow-Cartersville Joint Development Authority/ \$200,000</li></ul>
<b>City Manager's Remarks:</b>	Your approval of the contracts under this item is recommended.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	

CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as “City” and **Bartow Health Access** hereinafter referred to as “Contractee.”

W I T N E S S E T H

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.05 (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

**Bartow Health Access, Inc. is organized exclusively for charitable and educational purposes, to provide accessible health care for those without insurance; more specifically, to create premier health status in our community by enhancing, coordinating and providing plans and partnerships which address accessibility, accountability, prevention, education and information.**

Section 2. In exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

**\$2000.00**

Section 3. Contractee agrees to perform the above described activities within the following time period:

**July 1, 2020 – June 30, 2021**

Section 4(a). Contractee shall by the tenth of each month during the term of this Contract prepare and send to the City a monthly financial report of the previous month which indicates at a minimum all funds received and to whom disbursed, including methodology indicating where or to whom the funds provided by the City were disbursed to.

(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 10. All notices and accounting request should be sent to the following:

For the City: City Manager, City of Cartersville  
P. O. Box 1390  
Cartersville, GA 30120

For the Contractee: Bartow Health Access  
C/o Gary James  
31 Point North Dr #105  
Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Matthew J. Santini, Mayor

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this \_\_\_\_\_, day of \_\_\_\_\_, 20\_\_\_\_.

Signed in the presence of:

\_\_\_\_\_  
Witness

By: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Title: \_\_\_\_\_

**CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

20-8092710  
EEV/Basic Pilot Program\* User Identification Number

Gary Jones  
BY: Authorized Officer or Agent  
(Contractor Name)

3-11-20  
Date

Bartow Health Access O/R/A Townsend Community Clinic Executive Director  
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

31 Pointe North Drive Cartersville, GA 30120  
Contractor Address

Gary Jones  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
11th DAY OF March, 20 20

Irene Hufstetler  
Notary Public  
My Commission Expires:  
04-04-2021



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**AFFIDAVIT VERIFYING STATUS FOR  
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

GARY JAMES

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Bantaw Health Access D/B/A Tallahassee Community Clinic

[Name of business, corporation, partnership]

- 1)  I am a United States citizen
- 2)  I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.



Gary James 3-11-20  
 Signature of Applicant: Date  
GARY JAMES  
 Printed Name

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
11th DAY OF March, 2020

\* \_\_\_\_\_  
Alien Registration number for non-citizens

Irene Hufstetler  
Notary Public  
My Commission Expires 04-4-2021

\*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as “City” and **Bartow Cartersville Joint Development Authority** hereinafter referred to as “Contractee.”

W I T N E S S E T H

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.05 (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

**To operate and provide for a Cartersville-Bartow County Department of Economic Development that works to maintain a balance of industrial, commercial and residential growth while protecting resources, the environment and the quality of life in Cartersville and Bartow County.**

Section 2. In exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

**\$200,000.00**

Section 3. Contractee agrees to perform the above described activities within the following time period:

**July 1, 2020 – June 30, 2021**

Section 4(a). Contractee shall by the tenth of each month during the term of this Contract prepare and send to the City a monthly financial report of the previous month which indicates at a minimum all funds received and to whom disbursed, including methodology indicating where or to whom the funds provided by the City were disbursed to.

(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition, Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.



Section 10. All notices and accounting requests should be sent to the following:

For the City: City Manager, City of Cartersville  
P. O. Box 1390  
Cartersville, GA 30120

For the Contractee: Cartersville-Bartow County Dept. of Economic Development  
C/o Melinda Lemmon  
P.O. Box 2224  
Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Matthew J. Santini, Mayor

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this \_\_\_\_\_, day of \_\_\_\_\_, 20\_\_\_\_.

Signed in the presence of:

\_\_\_\_\_  
Witness

By: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Title: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

409322  
EEV/Basic Pilot Program\* User Identification Number

Melinda Lemma  
BY: Authorized Officer or Agent  
(Contractor Name)

3/30/2020  
Date

Bartow Cartersville Joint Development Authority Executive Director  
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

P.O. Box 2224 Cartersville, GA 30120  
Contractor Address

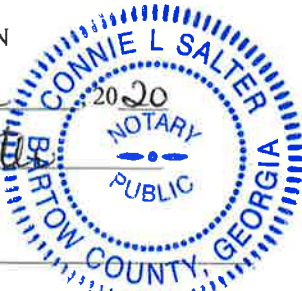
Melinda Lemmon  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

31 DAY OF March

Cornie L. Salter  
Notary Public

My Commission Expires:  
Feb. 3, 2021



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**AFFIDAVIT VERIFYING STATUS FOR  
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Melinda Lemmon

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Bartow-Cartersville Joint Development Authority

[Name of business, corporation, partnership]

- 1)  I am a United States citizen
- 2)  I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Melinda Lemmon      3/30/2020  
Signature of Applicant:      Date

Melinda Lemmon \_\_\_\_\_  
Printed Name:



Connie L. Salter  
Notary Public  
My Commission Expires: Feb. 3, 2021

\* \_\_\_\_\_  
Alien Registration number for non-citizens

\*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition, Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 10. All notices and accounting requests should be sent to the following:

For the City: City Manager, City of Cartersville  
P. O. Box 1390  
Cartersville, GA 30120

For the Contractee: Cultural Arts Alliance of Cartersville/Bartow County, Inc.  
Kristy Montgomery  
P.O. Box 243  
Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Matthew J. Santini, Mayor

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this \_\_\_\_\_, day of \_\_\_\_\_,  
20\_\_\_\_.

Signed in the presence of:

\_\_\_\_\_  
Witness

By: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Title: \_\_\_\_\_

## CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

333898  
EEV/Basic Pilot Program\* User Identification Number

  
BY: Authorized Officer or Agent  
(Contractor Name)

3/23/2020  
Date


Cultural Arts Alliance of Cartersville-  
Contractor/Entity Name Bartow County

President  
Title of Authorized Officer or Agent of Contractor

101 North Erwin Street, PO Box 243, Cartersville, Ga 30120  
Contractor Address

Kristyn Montgomery  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
23 DAY OF MARCH, 20 20

  
Notary Public

My Commission Expires:  
6-14-22



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**AFFIDAVIT VERIFYING STATUS FOR  
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Kristyn Montgomery / Cultural Arts Alliance of Cartersville - Bartow County  
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Cultural Arts Alliance of Cartersville - Bartow County  
[Name of business, corporation, partnership]

- 1)  I am a United States citizen
- 2)  I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

<u></u>	<u>3/23/2020</u>
Signature of Applicant:	Date
<u>Kristyn Montgomery</u>	<u>3/23/2020</u>
Printed Name:	

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

\* \_\_\_\_\_  
Alien Registration number for non-citizens

\_\_\_\_\_  
Notary Public  
My Commission Expires:

\*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as “City” and **Good Neighbor House**

hereinafter referred to as “Contractee.”

W I T N E S S E T H

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.03 (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

**Operate a temporary homeless shelter for homeless men, women & families in the City of Cartersville. Clients receive shelter, food, clothing, mail/phone access, and assistance in locating housing.**

Section 2. In exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

**\$2,000.00**

Section 3. Contractee agrees to perform the above described activities within the following time period:

**July 1, 2020 – June 30, 2021**

Section 4(a). Contractee shall by the tenth of each month during the term of this Contract prepare and send to the City a monthly financial report of the previous month which indicates at a minimum all funds received and to whom disbursed, including methodology indicating where or to whom the funds provided by the City were disbursed to.

(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 10. All notices and accounting request should be sent to the following:

For the City: City Manager, City of Cartersville  
P. O. Box 1390  
Cartersville, GA 30120

For the Contractee: Good Neighbor House  
Jessica Mitcham  
PO Box 664  
Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Matthew J. Santini, Mayor

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this \_\_\_\_\_, day of \_\_\_\_\_, 20\_\_\_\_.

Signed in the presence of:

\_\_\_\_\_  
Witness

By: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Title: \_\_\_\_\_

**AFFIDAVIT VERIFYING STATUS FOR  
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Jessica Mitcham

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Homeless Shelter Action Committee, Inc

[Name of business, corporation, partnership]

- 1)  I am a United States citizen
- 2)  I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Jessie Mitcham 3/30/20  
Signature of Applicant: Date

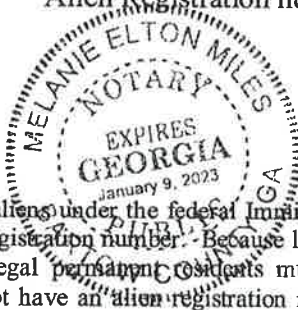
Jessica Mitcham  
Printed Name:

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
30 DAY OF MARCH, 2020

Melanie Elton Miles  
Notary Public

My Commission Expires: 1-9-2023

\*  
\_\_\_\_\_  
Alien Registration number for non-citizens



\*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

**CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

332020  
EEV/Basic Pilot Program\* User Identification Number

Jessie Mitcham  
BY: Authorized Officer or Agent  
(Contractor Name)

3/30/20  
Date

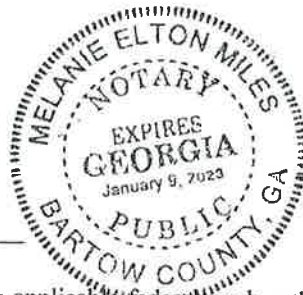
Jessica Mitcham Executive Director  
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

Homeless Shelter Action Committee, Inc  
PO Box 664 / 110 Porter St  
Contractor Address Cartersville GA 30120

Jessica Mitcham  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
30 DAY OF MARCH, 2020

Melanie Elton Miles  
Notary Public  
My Commission Expires: 1-9-2023



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as “City” and **Bartow County Juvenile Court** hereinafter referred to as “Contractee.”

W I T N E S S E T H

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.03 (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

**Provide substance abuse prevention education**

Section 2. In exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

**\$15,000.00**

Section 3. Contractee agrees to perform the above described activities within the following time period:

**July 1, 2020 - June 30, 2021**

Section 4(a). Contractee shall by the tenth of each month during the term of this Contract prepare and send to the City a monthly financial report of the previous month which indicates at a minimum all funds received and to whom disbursed, including methodology indicating where or to whom the funds provided by the City were disbursed to.

(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 10. All notices and accounting request should be sent to the following:

For the City: City Manager, City of Cartersville  
P. O. Box 1390  
Cartersville, GA 30120

For the Contractee: Juvenile Court of Bartow County  
Judge Neal Brunt  
135 Cherokee Avenue  
Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals this  
\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Matthew J. Santini, Mayor

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this \_\_\_\_\_, day of \_\_\_\_\_, 20\_\_\_\_.

Signed in the presence of:

\_\_\_\_\_  
Witness

By: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Title: \_\_\_\_\_



**AFFIDAVIT VERIFYING STATUS FOR  
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Steve Taylor

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Bartow County Juvenile Court of Bartow County

[Name of business, corporation, partnership]

- 1)  I am a United States citizen
- 2)  I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Steve Taylor 3-20-20  
Signature of Applicant: Date

Steve Taylor, Commissioner  
Printed Name:

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
20<sup>th</sup> DAY OF March, 2020

Camara Warren

Notary Public

My Commission Expires: 3/15/22

\* \_\_\_\_\_  
Alien Registration number for non-citizens

\*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

**CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

137838  
EEV/Basic Pilot Program\* User Identification Number

*Steve Taylor*  
BY: Authorized Officer or Agent  
(Contractor Name)

03-20-2020  
Date

Bartow County  
Contractor/Entity Name

Commissioner  
Title of Authorized Officer or Agent of Contractor

135 W. Cherokee Ave., Suite 251, Cartersville, GA 30120  
Contractor Address

Steve Taylor, Commissioner  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
20<sup>th</sup> DAY OF March, 2020

*Danara Warren*  
Notary Public

My Commission Expires: 3/15/22

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as “City” and **Bartow County Library, Inc.** hereinafter referred to as “Contractee.”

W I T N E S S E T H

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.03 (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

**Provide a Learning Center for children and adults which includes resources and services to encourage learning and love for reading.**

Section 2. In exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

**\$1200.00 per year to be paid at \$300.00 each calendar quarter**

Section 3. Contractee agrees to perform the above described activities within the following time period:

**July 1, 2020 – June 30, 2021**

Section 4(a). Contractee shall by the tenth of each month during the term of this Contract prepare and send to the City a monthly financial report of the previous month which indicates at a minimum all funds received and to whom disbursed, including methodology indicating where or to whom the funds provided by the City were disbursed to.

(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 10. All notices and accounting request should be sent to the following: **Item # 16**

For the City: City Manager, City of Cartersville  
P. O. Box 1390  
Cartersville, GA 30120

For the Contractee: Bartow County Library, Inc.  
C/o Ann Robinson  
29 Robinson Loop Road, SW  
Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Matthew J. Santini, Mayor

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this \_\_\_\_\_, day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed in the presence of:

\_\_\_\_\_  
Witness

By: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Title: \_\_\_\_\_

Bartow County Public Library, Inc.

**AFFIDAVIT VERIFYING STATUS FOR  
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Ann E. Robinson  
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Bartow County Library, Inc.  
[Name of business, corporation, partnership]

- 1)  I am a United States citizen
- 2)  I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

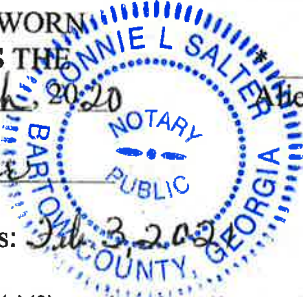
In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Ann E. Robinson      3-31-20  
Signature of Applicant:      Date

Ann E. Robinson      3-31-20  
Printed Name:      Date

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE 31 DAY OF March, 2020      Alien Registration number for non-citizens

Connie L. Salter  
Notary Public  
My Commission Expires: Jul 3, 2022



\*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

**CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

EEV/Basic Pilot Program\* User Identification Number

Ann E. Robinson  
BY: Authorized Officer or Agent  
(Contractor Name)

3-31-20  
Date

Bartow County Library, Inc.  
Contractor/Entity Name

Title of Authorized Officer or Agent of Contractor

Contractor Address

Ann E. Robinson  
Printed Name of Authorized Officer or Agent

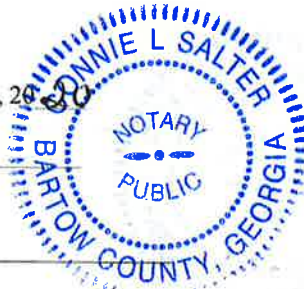
SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

31 DAY OF March, 2020

Cornie L. Salter  
Notary Public

My Commission Expires:

Feb. 3, 2021



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as “City” and **Cartersville-Bartow County Library System** hereinafter referred to as “Contractee.”

W I T N E S S E T H

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.03 (h) and (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

**Provide all citizens of the city with resources and services to help met their information, educational, cultural, and recreational needs.**

Section 2. In exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

**\$454,500.00**

Section 3. Contractee agrees to perform the above described activities within the following time period:

**July 1, 2020 - June 30, 2021**

Section 4(a). Contractee shall by the tenth of each month during the term of this Contract prepare and send to the City a monthly financial report of the previous month which indicates at a minimum all funds received and to whom disbursed, including methodology indicating where or to whom the funds provided by the City were disbursed to.



(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 10. All notices and accounting request should be sent to the following:

For the City: City Manager, City of Cartersville  
P. O. Box 1390  
Cartersville, GA 30120

For the Contractee: Cartersville-Bartow County Library Systems  
Carmen Sims  
429 W. Main Street  
Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals  
this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Matthew J. Santini, Mayor

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this \_\_\_\_\_, day of \_\_\_\_\_, 20 \_\_\_\_.

Signed in the presence of:

\_\_\_\_\_  
Witness

By: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Title: \_\_\_\_\_

**CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

331040

EEV/Basic Pilot Program\* User Identification Number

Carmen Sims  
BY: Authorized Officer or Agent  
(Contractor Name)

3/25/20  
Date

Bartow County Library System  
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

429 West Main Street Cartersville GA 30120  
Contractor Address

Carmen Sims  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

25<sup>th</sup> DAY OF March, 2020

Charity Howard  
Notary Public

My Commission Expires:

Sept 1, 2023

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**AFFIDAVIT VERIFYING STATUS FOR  
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Carmen Sims  
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Bartow County Library System  
[Name of business, corporation, partnership]

- 1)  I am a United States citizen
- 2)  I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Carmen Sims      3-23-20  
Signature of Applicant:      Date

Carmen Sims      \_\_\_\_\_  
Printed Name:      \_\_\_\_\_

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
25<sup>th</sup> DAY OF March, 2020

\* \_\_\_\_\_  
Alien Registration number for non-citizens

Charitay Howard  
Notary Public

My Commission Expires: Sept 1, 2023

\*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



# City of Cartersville

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**City Council Meeting  
6/18/2020 7:00:00 PM  
Employee Benefits - Holidays**

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<b>SubCategory:</b>	Second Reading of Ordinances
<b>Department Name:</b>	Administration
<b>Department Summary Recommendation:</b>	The Employee Benefits ordinance is being updated to include holiday pay for the police and fire department employees.
<b>City Manager's Remarks:</b>	This encompasses a goal set at Visioning this past January. All other city employees receive holiday pay. Your approval for police and fire to receive holiday pay is recommended.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	

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ORDINANCE NO. \_\_\_\_\_

NOW BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR AND CITY COUNCIL THAT THE CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 16 – PERSONNEL. ARTICLE II. – EMPLOYEE BENEFITS. DIVISION 1. – GENERALLY. SECTION 16-28. – HOLIDAYS is deleted in its entirety and replaced with the following:

1.

Sec. 16-28. Holidays.

- (1) All regular employees except policemen and firemen shall receive the following holidays: January 1; Martin Luther King, Jr., birthday, on the day designated by the state; Good Friday; Memorial Day, the last Monday in May; July 4; Labor Day; Veterans Day, November 11; Thanksgiving Day and the Friday following Thanksgiving Day; and Christmas Eve and Christmas Day. If a holiday falls on Sunday, the employee shall receive as a holiday the Monday immediately following. If a holiday falls on Saturday, the employee shall receive as a holiday the Friday immediately preceding the holiday.
- (2) Policeman and firemen who are working on the holidays approved in paragraph (1) above, shall be paid an additional hourly wage for each hour worked during the holiday.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: \_\_\_\_\_  
SECOND READING: \_\_\_\_\_

\_\_\_\_\_  
MATTHEW J. SANTINI, MAYOR

ATTEST: \_\_\_\_\_  
MEREDITH ULMER, CITY CLERK



# City of Cartersville

**City Council Meeting  
6/18/2020 7:00:00 PM  
Sick-Personal Leave Bonus**

<b>SubCategory:</b>	Second Reading of Ordinances
<b>Department Name:</b>	Administration
<b>Department Summary Recommendation:</b>	The ordinance has been updated for FY20-21 to remove the sick/personal leave bonus normally received by eligible employees.
<b>City Manager's Remarks:</b>	In the past, any unused sick/personal leave bonus would be paid each year to those eligible employees (Sec 16-30 Sick/Personal Leave of the Employee Benefits and Personnel Policy). In order to balance the budget in the coming fiscal year, we have proposed to temporarily stop this bonus. Due to the COVID-19 Pandemic, the bonus for unused sick/personal leave, as stated for in paragraph (g) of Sec. 16-30 of this chapter has not be included in the proposed budget that would include calendar year 2020. This is the second reading of the proposed ordinance change. Your approval is recommended.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	

ORDINANCE NO. \_\_\_\_\_

NOW BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR AND CITY COUNCIL THAT THE CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 16 – PERSONNEL. ARTICLE II. – EMPLOYEE BENEFITS. DIVISION 1. – GENERALLY. SECTION 16-30. – SICK/PERSONAL LEAVE is hereby amended by adding a new paragraph (i) as follows:

1.

Sec. 16-30. Sick/personal leave.

- (i) Due to the COVID-19 pandemic, the reimbursement for unused sick/personal leave, as provided for in paragraph (g) of Sec. 16-30 of this Chapter, is cancelled for the calendar year 2020.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: \_\_\_\_\_  
SECOND READING: \_\_\_\_\_

\_\_\_\_\_  
MATTHEW J. SANTINI, MAYOR

ATTEST: \_\_\_\_\_  
MEREDITH ULMER, CITY CLERK





# City of Cartersville

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**City Council Meeting**  
**6/18/2020 7:00:00 PM**  
**April 2020 Financial Report**

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<b>SubCategory:</b>	Monthly Financial Statement
<b>Department Name:</b>	Finance
<b>Department Summary Recommendation:</b>	Attached are the April 2020 financial reports.
<b>City Manager's Remarks:</b>	Tom R. will present this information to City Council at Thursday's meeting.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	

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## MONTHLY SUMMARY

As of April 30, 2020

	FY 2018-19	FY 2019-20	FY 2018-19	FY 2019-20	100.00% OF BUDGET (Year to Date)
	MONTH OF April-19	MONTH OF April-20	Year to Date April-19	Year to Date April-20	
<b>GENERAL FUND</b> <small>excluding SPSLOST, DDA &amp; School System Property Tax Revenue &amp; Expenditures</small>					
REVENUE	\$1,706,713	\$1,403,958	\$21,440,204	\$24,909,200	93.46%
EXPENDITURE	\$1,992,039	\$2,545,921	\$20,701,542	\$22,516,350	84.48%
Gen. Fund Net Profit (Loss)	<b>(\$285,326)</b>	<b>(\$1,141,963)</b>	<b>\$738,662</b>	<b>\$2,392,850</b>	
<b>WATER &amp; SEWER</b>					
REVENUE	\$2,003,701	\$1,773,619	\$19,011,580	\$19,518,586	43.06%
EXPENDITURE	\$1,944,211	\$2,759,632	\$15,819,267	\$25,944,551	57.23%
Wtr. & Swr. Fund Net Profit (Loss)	<b>\$59,490</b>	<b>(\$986,013)</b>	<b>\$3,192,313</b>	<b>(\$6,425,965)</b>	
<b>GAS</b>					
REVENUE	\$2,293,863	\$1,863,936	\$23,401,659	\$20,696,341	71.75%
EXPENDITURES	\$2,935,087	\$1,835,496	\$26,791,626	\$16,961,692	58.80%
Gas Fund Net Profit (Loss)	<b>(\$641,224)</b>	<b>\$28,440</b>	<b>(\$3,389,967)</b>	<b>\$3,734,649</b>	
<b>ELECTRIC</b>					
REVENUE	\$3,449,240	\$3,509,655	\$40,174,618	\$40,173,042	85.24%
EXPENDITURES	\$3,643,600	\$3,493,281	\$38,898,491	\$37,758,060	80.12%
Electric Fund Net Profit (Loss)	<b>(\$194,360)</b>	<b>\$16,374</b>	<b>\$1,276,127</b>	<b>\$2,414,982</b>	
<b>STORMWATER</b>					
REVENUE	\$126,306	\$126,134	\$1,256,340	\$1,357,013	88.76%
EXPENDITURE	\$103,583	\$100,170	\$1,433,489	\$1,221,541	79.90%
Stormwater Fund Net Profit (Loss)	<b>\$22,723</b>	<b>\$25,964</b>	<b>(\$177,149)</b>	<b>\$135,472</b>	
<b>SOLID WASTE</b>					
REVENUE	\$316,681	\$233,368	\$2,217,617	\$2,709,336	90.98%
EXPENDITURE	\$206,950	\$195,627	\$2,334,149	\$2,461,871	82.67%
Solid Waste Fund Net Profit (Loss)	<b>\$109,731</b>	<b>\$37,741</b>	<b>(\$116,532)</b>	<b>\$247,465</b>	
<b>FIBER OPTICS</b>					
REVENUE	\$186,271	\$193,566	\$1,866,376	\$1,959,451	88.34%
EXPENDITURE	\$105,940	\$211,214	\$1,809,079	\$1,594,407	71.88%
Fiber Fund Net Profit (Loss)	<b>\$80,331</b>	<b>(\$17,648)</b>	<b>\$57,297</b>	<b>\$365,044</b>	

				% of Monthly Totals to Budget
<b>General Fund</b>	<b>Description</b>	<b>4/30/2020</b>	<b>FY 2020 Budget</b>	
	<b>Total Revenues</b>	<b>\$24,909,200</b>	<b>\$26,653,300</b>	<b>93.46%</b>
	GO Bond Proceeds from School	\$0	\$0	#DIV/0!
	Property Taxes-City Portion Only	\$4,025,201	\$3,684,815	109.24%
	Local Option Sales Tax (LOST)	\$3,544,065	\$4,493,260	78.88%
	Other Taxes	\$7,563,238	\$9,106,915	83.05%
	Building Permit & Inspection Fees	\$323,113	\$350,000	92.32%
	Fines and Forfeitures	\$241,729	\$541,845	44.61%
	Operating Transfers In-City Utilities	\$2,537,025	\$3,010,955	84.26%
	Other Revenues	\$6,674,829	\$5,465,510	122.13%
	<b>Total Expenditures</b>	<b>\$22,516,350</b>	<b>\$26,653,300</b>	<b>84.48%</b>
	Personnel Expenses	\$15,447,440	\$18,094,310	85.37%
	Operating Expenses	\$6,316,579	\$7,824,290	80.73%
	Capital Expenses	\$296,631	\$279,000	106.32%
	GO Bond Proceeds from School		\$0	#DIV/0!
Debt Pymt - JDA/CBA		\$0	#DIV/0!	
Library Appropriations	\$455,700	\$455,700	100.00%	
<b>Water &amp; Sewer Fund</b>	<b>Total Revenues</b>	<b>\$19,518,586</b>	<b>\$45,330,345</b>	<b>43.06%</b>
	Water Sales	\$11,471,729	\$11,825,000	97.01%
	Sewer Sales	\$6,268,589	\$6,480,000	96.74%
	Bond Proceeds		\$25,600,000	0.00%
	Use of Reserves		\$844,845	0.00%
	Prior Year Capacity Fees		\$0	#DIV/0!
	Other Revenues	\$1,778,268	\$580,500	306.33%
	<b>Total Expenditures</b>	<b>\$25,944,550</b>	<b>\$45,330,345</b>	<b>57.23%</b>
	Personnel Expenses	\$3,219,887	\$4,143,850	77.70%
	Operating Expenses	\$2,935,365	\$4,619,210	63.55%
Capital Expenses	\$14,895,280	\$30,870,000	48.25%	
Transfer To General Fund	\$1,746,667	\$2,077,820	84.06%	
Debt Payments	\$3,147,351	\$3,619,465	86.96%	
<b>Gas Fund</b>	<b>Total Revenues</b>	<b>\$20,696,342</b>	<b>\$28,847,030</b>	<b>71.75%</b>
	Gas Sales	\$17,755,063	\$23,174,055	76.62%
	Gas Commodity Charge	\$1,241,399	\$2,017,920	61.52%
	Bond Proceeds	\$0	\$0	#DIV/0!
	Proceeds from Capital Leases	\$92,285	\$0	#DIV/0!
	Other Revenues	\$1,607,595	\$976,810	164.58%
	Use of Reserves	\$0	\$2,678,245	0.00%
	Use of Borrowed Funds	\$0	\$0	#DIV/0!
	<b>Total Expenses</b>	<b>\$16,961,692</b>	<b>\$28,847,030</b>	<b>58.80%</b>
	Personnel Expenses	\$1,852,011	\$2,265,130	81.76%
Operating Expenses	\$1,058,230	\$1,747,450	60.56%	
Purchase of Natural Gas	\$10,169,040	\$16,892,575	60.20%	
Transfer to General Fund	\$2,559,020	\$3,070,825	83.33%	
Debt Service	\$778,393	\$778,365	100.00%	
Capital Expenses	\$544,998	\$4,092,685	13.32%	

				% of Monthly Totals to Budget	
<b>Electric Fund</b>	<b>Description</b>	<b>4/30/2020</b>	<b>FY 2020 Budget</b>		
	<b>Total Revenues</b>	<b>\$40,173,042</b>	<b>\$47,128,390</b>	<b>85.24%</b>	
	Electric Sales	\$38,970,542	\$45,760,995	85.16%	
	Other Revenues	\$1,202,500	\$1,367,395	87.94%	
	<b>Total Expenses</b>	<b>\$37,758,060</b>	<b>\$47,128,390</b>	<b>80.12%</b>	
	Personnel Expenses	\$2,100,282	\$2,557,110	82.13%	
	Operating Expenses	\$1,147,025	\$1,629,795	70.38%	
	Purchase of Electricity	\$31,728,902	\$38,970,235	81.42%	
	Capital Expenses	\$547,984	\$1,265,410	43.30%	
	Transfer to General Fund	\$2,233,867	\$2,705,840	82.56%	
<b>Stormwater Fund</b>	<b>Total Revenues</b>	<b>\$1,357,013</b>	<b>\$1,528,800</b>	<b>88.76%</b>	
	Stormwater Revenues	\$1,257,743	\$1,482,800	84.82%	
	Mitigation Grant Revenue	\$0	\$0	#DIV/0!	
	Other Revenues	\$24,706	\$10,000	247.06%	
	Proceeds from Capital Leases	\$74,564	\$36,000	207.12%	
	Use of Reserves	\$0	\$0	#DIV/0!	
	Stormwater Improvement Funds	\$0	\$0	#DIV/0!	
	<b>Total Expenses</b>	<b>\$1,221,540</b>	<b>\$1,528,800</b>	<b>79.90%</b>	
	Personnel Expenses	\$641,873	\$794,345	80.81%	
	Operating Expenses	\$487,926	\$618,920	78.84%	
Capital Expenses	\$91,741	\$115,535	79.41%		
<b>Solid Waste Fund</b>	<b>Total Revenues</b>	<b>\$2,709,336</b>	<b>\$2,978,000</b>	<b>90.98%</b>	
	Refuse Collections Revenues	\$2,367,701	\$2,774,000	85.35%	
	Other Revenues	\$154,614	\$49,000	315.54%	
	Proceeds From Capital Leases	\$187,021	\$155,000	120.66%	
	<b>Total Expenses</b>	<b>\$2,461,871</b>	<b>\$2,978,000</b>	<b>82.67%</b>	
	Personnel Expenses	\$1,080,729	\$1,298,360	83.24%	
	Operating Expenses	\$1,232,991	\$1,524,640	80.87%	
	Capital Expenses	\$148,151	\$155,000	95.58%	
	<b>Fiber Optics Fund</b>	<b>Total Revenues</b>	<b>\$1,959,451</b>	<b>\$2,218,200</b>	<b>88.34%</b>
		Fiber Optics Revenues	\$1,729,039	\$2,004,000	86.28%
GIS Revenues		\$93,700	\$113,200	82.77%	
Proceeds from Capital Leases		\$26,268	\$0	#DIV/0!	
Other Revenues		\$110,444	\$101,000	109.35%	
<b>Total Expenses</b>		<b>\$1,594,407</b>	<b>\$2,218,200</b>	<b>71.88%</b>	
Personnel Expenses		\$564,357	\$714,740	78.96%	
Operating Expenses		\$751,603	\$884,140	85.01%	
MEAG Telecom Statewide Pymt		\$0	\$0	0.00%	
Debt Payment		\$6,994	\$15,305	0.00%	
Capital Expenses	\$271,453	\$604,015	44.94%		

Cash Position	6/30/19	7/31/19	8/31/19	9/30/19	10/31/19	11/30/19	12/31/19
Total Unrestricted Cash Balance	\$40,251,710.03	\$38,456,775.96	\$38,418,828.41	\$36,834,019.31	\$35,720,053.48	\$36,316,216.85	\$38,579,091.94
Total Restricted Cash Balance	\$181,915,991.66	\$182,603,781.75	\$182,259,321.76	\$183,491,168.79	\$184,019,838.49	\$185,424,490.82	\$185,911,548.24
Cash Position		1/31/20	2/28/20	3/31/20	4/30/20	5/31/20	6/30/20
Total Unrestricted Cash Balance		\$36,616,221.50	\$38,379,293.08	\$39,561,091.29	\$36,026,625.10		
Total Restricted Cash Balance		\$186,017,679.78	\$183,444,627.96	\$177,886,375.27	\$182,551,009.58		

Highlights for the Month of April 2020:

Unrestricted cash decreased due to decreases in the Grant, Gas, General, Water, Electric, Insurance, and Fiber funds, and were offset by increases in the Stormwater and Solid Waste funds.

Restricted cash increased due to increased cash in the Pension, Motor Vehicle Tax, GO Parks & Rec Bond, and Debt Service funds. The following funds had decreases in cash: Hotel-Motel, Federal DEA, SPLOST 2014, and SPLOST 2020 Funds.