

City Council Meeting held via Zoom.

Zoom ID:

10 N. Public Square

May 7, 2020

6:15 P.M. – Work Session

7:00 P.M. – Council Meeting

**This meeting was held via ZOOM.**

## **I. Opening Meeting**

Invocation by Council Member Cooley.

Pledge of Allegiance led by Council Member Hodge.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Cary Roth, Council Member Ward Three; Calvin Cooley, Council Member Ward Four; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Tamara Brock, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, Assistant City Attorney.

Mayor Santini held a moment of silence for Former City Council Member Lindsey McDaniel for his recent passing.

## **II. Regular Agenda**

### **A. Council Meeting Minutes**

#### **1. April 16, 2020**

A motion to approve the April 16, 2020 City Council Meeting Minutes as presented was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 6-0.

#### **2. April 23, 2020 Special Called Council Meeting Minutes**

A motion to approve the April 23, 2020 City Council Meeting Minutes as presented was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 6-0.

### **B. Appointments**

#### **1. Cartersville Building Authority**

Tamara Brock, City Manager stated the terms of Cartersville Building Authority members Mike Fields, Ralph 'Sonny' Miller, and Tamara Brock will expire on May 15, 2020. All have agreed to continue to serve if reappointed. Their new terms would expire May 15, 2024.

Motion to approve was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

**C. Contracts/Agreements**

**1. Elevator Repair in City Hall Annex Building**

Randy Mannino, Planning and Development Department Head stated due to high winds and storms during the week of April 20<sup>th</sup>, a power surge or lightning strike fried the motherboard and some other electronics on the elevator in the annex building. We received a quote from Thyssenkrupp Elevator Corporation in the amount of \$12,266 for repairs and upgrades to the system, including more surge protection. They are a sole source provider and are the City's service contractor for this elevator. Due to ADA requirements, this elevator needs to be repaired as soon as feasible. Your approval of this expenditure is recommended.

Motion to approve the elevator repair was made by Council Member Wren and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

**D. Bid Award/Purchases**

**1. SEGAS Invoice**

Derek Hampton, Electric Department Head stated the Electric Department is requesting authorization of a payment for an invoice from Southeastern Natural Gas Services of Rome, Inc. This invoice is for some directional boring needed to get power to an AT&T project. AT&T agreed to pay the expense to get the power to them and they have already submitted that reimbursement to us.

Motion approve the payment of the SEGAS Invoice was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

**2. Weather Warn Installation**

Chief Scott Carter, Fire Department stated he respectfully requests approval to proceed with a new control system for the City of Cartersville Warning Siren System. The current control system is almost 20 years old and is a manually operated system with old dot matrix record keeping capabilities. This new Weather Warn PC siren controller allows for automatic National Weather (NWS) Service polygon activation. As an example, when the NWS activates a certain GIS polygon, it will send a signal to this control system and automatically activate the warning sirens within Cartersville. The system allows for manual override and a protection, a full diagnostic feedback on silent test with notification. It can automatically tweet a warning through the City of Cartersville twitter account and provides a digital record keeping system of all tests and activations.

This is a single source project that is specific to our Whelen sirens. We request the expenditure of \$15,700.00 to Mobile Communications America from Birmingham, AL. This is a

time sensitive project due to our current weather pattern and could take up to 45 days for completion and training. We respectfully request your approval and stand ready for any questions.

Motion to approve the Weather Warn Installation was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

### **3. Matthews Garage Vehicle Repair**

Dan Porta, Assistant City Manager stated a City vehicle was involved in an accident where the other driver was at fault. Travelers Insurance has estimated the repairs at \$10,133.02 and these costs will be reimbursed by the other party's insurance company. I recommend approval to pay Matthews Garage for the vehicle repair.

Motion approve payment of the Vehicle Repair was made by Council Member Hodge and seconded by Council Member Cooley. Motion carried unanimously. Vote: 6-0.

### **4. Carousel Industries Support Renewal**

Mr. Porta stated the annual support renewal for our Fortinet software in the amount of \$10,157.61 is due and recommended for your approval.

Motion to approve the Carousel Industries Support Renewal was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote:6-0.

### **5. Transco Delivery Point to Brown Farm Road Regulating Station**

Michael Hill, Gas Department Head stated there were four bidders for the pipe installation for the 6" Transco Delivery Point to the Brown Farm Road regulating station. The bids received included all of the installation as well as directional boring with a rock clause. ElectriCom, LLC, of Paoli, IN, was the low bidder, totaling \$1,229,746.92. The bid tabulation is attached. After reviewing their references, the Gas System found they are fully capable of satisfactorily completing this project. Therefore, I recommend approval of this bid.

Motion to approve Transco Delivery Point to Brown Farm Road Regulating Station was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

### **6. D & C Fire Hydrant Restock**

Bob Jones, Water Department Head stated the Distribution & Collection Office (D&C) restocks on roughly an annual basis the most common fire hydrants in our system. This is done to get volume discounts rather than purchasing hydrants one or two at a time throughout the year.

Quotes were requested for 9 hydrants from the following vendors:

- Fortiline Waterworks \$11,745.00
- Core & Main \$12,456.00
- Ferguson Waterworks \$14,770.62

I recommend approval of the Fortiline Waterworks quote in the amount of \$11,745.00.

Motion to approve the D & C Fire Hydrant Restock was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

## **7. WPCP Grit Chamber #2 Repair**

Mr. Jones stated the grit chamber removes fine particles that are heavier than water upon entry to the plant. Also, the material consists primarily of sand and stone less than 0.5-inches in diameter, syringe needles, bottle tops and various small metals. This equipment runs in the most severe duty environment in the plant.

Several weeks ago, the Number 2 Grit Chamber stopped working. The chamber consists of buckets which dredge the grit material out of the bottom and convey it to a dumpster above the chamber. Two shafts which drive the chain bent causing misalignment of the chain. The misalignment bent the chain and damaged the bearings on the drive shafts beyond repair.

I am asking approval to purchase, via sole source, the needed parts to repair this equipment from WSE Solutions in the amount of \$29,209.00.

Motion to approve the WPCP Grit Chamber #2 Repair was made by Council Member Hodge and seconded by Council Member Stepp. Motion carried unanimously. Vote: 6-0.

## **E. Monthly Financial Statement**

### **1. February 2020 Financial Report**

Tom Rhinehart, Finance Department Head stated revenues have declined, but it is too early to tell how the City will be affected long term.

### **2. March 2020 Financial Report**

Mrs. Brock went over the financial report and stated once the April numbers are in the City will really know what the losses are.

## **F. Discussion**

### **1. Canoe/Kayak Launch**

Mrs. Brock stated Bartow County has applied for grant at Sam Smith Park to build a Canoe/Kayak launch with over 60 parking spaces. The County would receive the grant money and the City would maintain it.

Council Member Roth announced it was the National Day of Prayer.

After announcements a motion to adjourn the meeting was made by Council Member Wren and needing no second. Motion carried unanimously. Vote: 6-0.

**Meeting Adjourned**

/s/ \_\_\_\_\_  
Matthew J. Santini  
Mayor

ATTEST:

/s/ \_\_\_\_\_  
Meredith Ulmer  
City Clerk