

City Council Meeting
10 N. Public Square
July 16, 2020
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Roth.

Pledge of Allegiance led by Council Member Fox.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two Cary Roth, Council Member Ward Three; Calvin Cooley Council Member Ward Four; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Tamara Brock, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, Assistant City Attorney.

II. Regular Agenda

A. Council Meeting Minutes

1. June 18, 2020 City Council Minutes and July 2, 2020 City Council Minutes

A motion to approve the June 18, 2020 City Council Meeting Minutes and the July 2, 2020 City Council Minutes as presented was made by Council Member Stepp and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

B. Public Hearing – 1st Reading of Zoning/Annexation Requests

1. Z20-02 Rezoning 0.91 +/- Acres, 1220 Hwy 113, from O-C to G-C

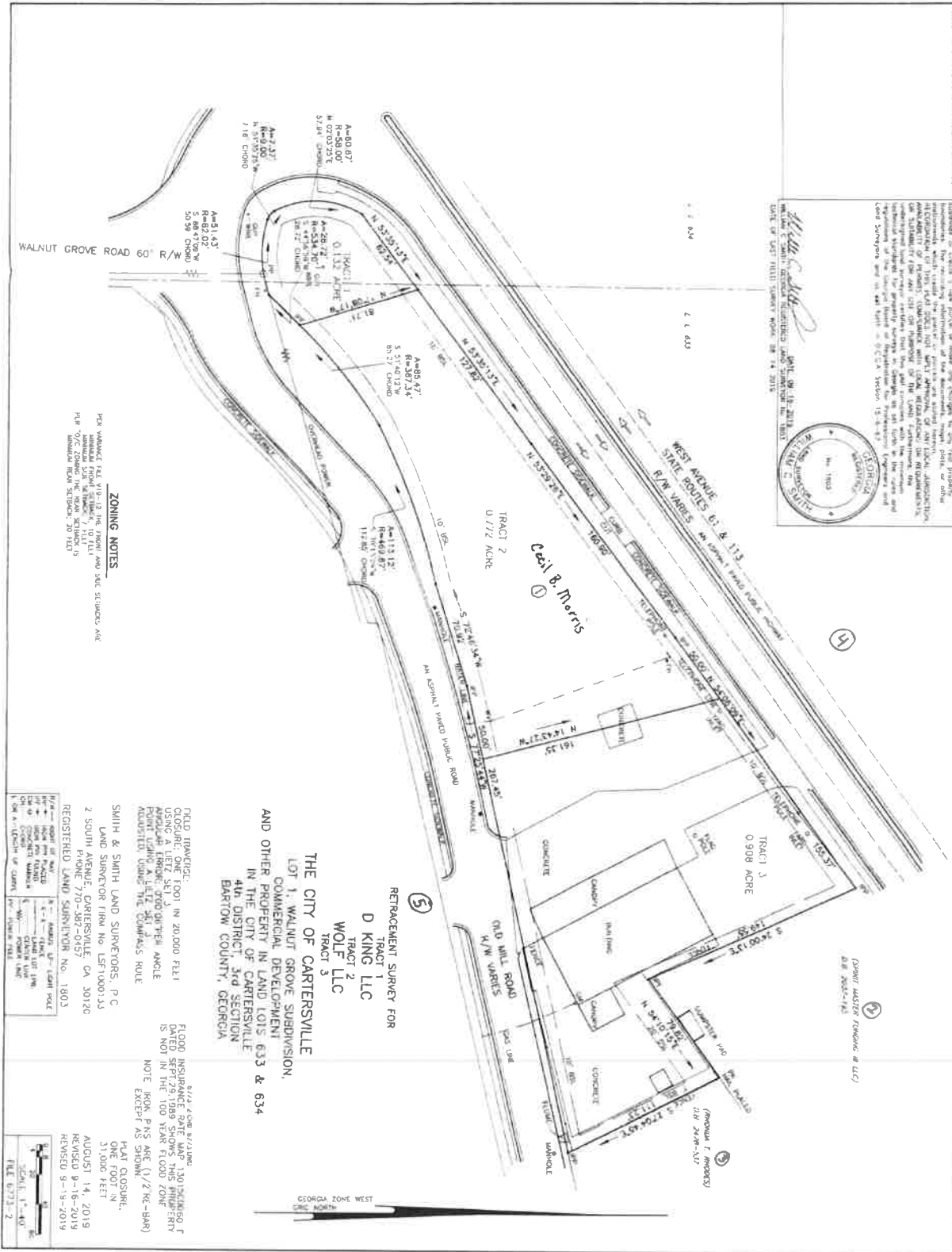
Randy Mannino, Planning and Development Department Head stated the applicant requests the rezoning of 0.91 +/- acres from O-C (Office Commercial) to G-C (General Commercial) at 1220 Hwy 113, for the location of a new veterinary clinic. Veterinary clinics are not allowed in the O-C zoning district. The site is the former location of the City's Fire Station #3 and is surrounded by commercial land uses including auto repair, storage rental, restaurant, and commercial services. Planning Commission recommends approval 6-0.

Public Hearing: Clay Walker, of Rome GA, applicant, came forward to speak for the item.

This is a first reading and does not require a vote.

This map is a representation of an existing or proposed subdivision and is not a warranty of accuracy or a guarantee of title. It is subject to the provisions of the Georgia Subdivision Map Act, Code Annotated § 44-10-1, and the provisions of the Georgia Surveying and Mapping Act, Code Annotated § 44-10-2. The map is prepared in accordance with the provisions of the Georgia Subdivision Map Act, Code Annotated § 44-10-1, and the provisions of the Georgia Surveying and Mapping Act, Code Annotated § 44-10-2. The map is prepared in accordance with the provisions of the Georgia Subdivision Map Act, Code Annotated § 44-10-1, and the provisions of the Georgia Surveying and Mapping Act, Code Annotated § 44-10-2.

WEST AVENUE 61 & 113
 STATE ROUTES 61 & 113
 R/W VARIES
 AN ADJACENT ROAD UNDER CONSTRUCTION



FOR WALNUT GROVE ROAD, THE R/W VARIES AND SEE SURVEY AND ADJACENT ROAD UNDER CONSTRUCTION. THE R/W VARIES AND SEE SURVEY AND ADJACENT ROAD UNDER CONSTRUCTION.

ZONING NOTES
 1. WALNUT GROVE ROAD, THE R/W VARIES AND SEE SURVEY AND ADJACENT ROAD UNDER CONSTRUCTION. THE R/W VARIES AND SEE SURVEY AND ADJACENT ROAD UNDER CONSTRUCTION.
 2. SOUTH AVENUE, CARTERSVILLE, GA 30126
 REGISTERED LAND SURVEYOR No. 1803

FIELD NOTES:
 CLEARING 100' IN 20.00' PLOT USING A LETZ SET. 3 ANGLE ERROR: 0.00' ON THE ANGLE. ADJUSTED USING THE COMPASS RULE.

SMITH & SMITH LAND SURVEYORS, P.C.
 LAND SURVEYOR FIRM No. LSF1000133
 2 SOUTH AVENUE, CARTERSVILLE, GA 30126
 PHONE: 770-282-0157

REPLACEMENT SURVEY FOR D KING LLC
 TRACT 1
 TRACT 2
 TRACT 3
 WOLF LLC

THE CITY OF CARTERSVILLE
 LOT 1, WALNUT GROVE SUBDIVISION,
 COMMERCIAL DEVELOPMENT
 AND OTHER PROPERTY IN LAND LOTS 633 & 634
 IN THE CITY OF CARTERSVILLE
 4th DISTRICT, 3rd SECTION
 BARTOW COUNTY, GEORGIA

FLUOR INSURANCE RATE MAP 1301CINLISO J
 DATED SEPTEMBER 1989 SHOWS THIS PROPERTY IS NOT IN THE 100 YEAR FLOOD ZONE
 NOTE: IRON PINS ARE (1/2" IR-BAR) EXCEPT AS SHOWN.

DATE OF SURVEY:
 08/14/2019
 31,000 FEET

SCALE:
 1" = 40'

REVISIONS:
 AUGUST 14, 2019
 REVISION 9-16-2019
 REVISION 9-18-2019

FILE 0773-2

C. Bid Award/Purchases

1. CityView Annual Software Maintenance Agreement

Mr. Mannino stated the annual maintenance agreement for our CityView software is due in the amount of \$18,732.73. This is a budgeted item.

A motion to approve CityView Annual Software Maintenance Agreement was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

D. Easements

1. Final Plat for Village Hill and Utility Easements

Keith Lovell, Assistant City Attorney stated the Final Plat for Village Hill and the Final Plat for Utility Easements for Village Hill have been prepared necessitating amendments to the Development Agreement, Deed of Dedication, and Easements for the Village Hill Project. The Development Agreement and Deed of Dedication are amended to reflect the Final Plat, and the Easement is amended to accommodate for Final Plat for Utility Easements containing a 48' unobstructed access and utility easement (A2), across the lots identified as Lot 2, Lot 3, Lot 4, Lot 5, and Lot 6. The Planning and Development Department, Gas Department, and City Attorney's Office, all approve of these documents, and request that Council approve and authorize the Mayor and City Clerk to sign said documents.

Motion to approve the Final Plat for Village Hill and Utility Easements was made by Council Member Stepp and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

E. Grant Application/Acceptance

1. Grassdale Road Sidewalk TAP Grant

Tommy Sanders, Public Works Department Head stated as the joint sidewalk project between the City of Cartersville and Bartow County moves forward, we have an opportunity to apply for TAP (Transportation Alternative Programs) Grant funding for the acquisition of the required right of way along Grassdale Road. Since this project has federal funding, we are required to obtain any and all right of way based on the Uniform Act. A right of way estimate has been performed on this project and it is estimated that these costs will total \$1,893,000. We hope that our consultant can reduce the right of way cost by reducing the needed right of way on their submitted plans. For grant application purposes, we need to utilize the right of way estimate report that was submitted (see attached). Since this is a joint project between Bartow County and the City of Cartersville, 20% of the cost (\$378,444) will be split between both entities; therefore, the City of Cartersville would be responsible for \$189,300.

The projected amount is not budgeted and would have to be funded by our SPLOST funds. In order to apply for this grant, an application and letter of support would need to be signed by our Mayor. Public Works recommends approval of the Mayor signing all related TAP Grant application documents necessary for the July 31, 2020 grant submittal.

A motion to approve Grassdale Road Sidewalk TAP Grant was made by Council Member Fox and seconded by Council Member Roth. Motion carried. Vote: 5-1. Council Member Wren voted in opposition.

F. Engineering Services

1. Grassdale Road Sidewalk-Engineering Services Change Order

Mr. Sanders stated the City of Cartersville was previously awarded a TAP (Transportation Alternative Program) Grant from the Georgia Department of Transportation. The professional engineering services for this project are being completed by Southeastern Engineering. Our current TAP grant will cover 80% of the design fees for an available reimbursable amount of up to \$360,000. Last year, we approved a contract with Southeastern Engineering for a total amount of \$331,500.

During preliminary engineering, the consultant has incurred additional items that are out of scope of the original agreement. It was determined that GDOT would not perform right of way estimations and the consultant was required to hire a subconsultant to perform this task. In addition, the Environmental Site Assessment determined that there were two sites along the corridor that would require limited phase II environmental testing/sampling. Therefore, a change order will be needed for these subconsultants to perform their work. The total change order request for these sub-consultants and any coordination by SEI is \$15,000.

This amount will be eligible for reimbursement of 80%. Since this is a joint project with Bartow County, the City will be responsible for \$1,500. This amount is not budgeted and would have to be funded by our SPLOST funds. In order to keep this project moving forward, Public Works recommends approving the additional funds for the attached change order.

Mr. Sanders stated these sidewalks include curb and gutter on both sides and will enhance safety for the corridor.

Motion to approve Grassdale Road Sidewalk-Engineering Services Change Order was made by Council Member Fox and seconded by Council Member Roth. Motion carried. Vote: 5-1. Council Member Wren voted in opposition.

G. Bid Award/Purchases

1. Garbage Truck Purchase

Mr. Sanders stated Solid Waste recently opened bids for an Automated Side Loader

Residential Garbage Truck. We had 11 bids and recommend the best bid from Carolina Environmental System for a Heil Body/Mack Chasis combo for \$275,794.00.

This is a budgeted item and will be purchased using GMA Leasepool financing.

A motion to approve Garbage Truck Purchase was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 6-0.

2. Dumpster Purchase

Mr. Sanders stated Solid Waste needs to purchase 19 new dumpsters for our commercial garbage service. We would like to purchase the dumpsters from Baker Waste Equipment for a total of \$15,133.00. This is a budgeted item.

A motion to approve the dumpster purchase was made by Council Member Wren and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

3. Backhoe Repair

Mr. Sanders stated our stormwater crew needs to have their backhoe repaired. The Garage was not sure what was wrong with it and had us take it to Franklin Tractor for assessment. We are requesting approval for up to \$8,000.00 to make this repair. The estimate is \$6,314.14 and they are already about \$900 into the work with the breakdown and assessment. This is a budgeted item and we recommend approval.

Motion to approve the Backhoe Repair in an amount not to exceed \$8,000 was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote:6-0.

4. Cass White Rd Gas Relocation

Michael Hill, Gas Department Head stated the City of Cartersville Gas System is required to relocate some existing facilities along Cass White Road in conjunction with Bartow County's road improvement project. This will require a hot tapping and stopping operation and specialized fittings to complete the project. The single source provider for this operation is Southeastern Natural Gas Services of Rome Inc. and they have quoted \$7,400.00. Southeastern Natural Gas Services has satisfactorily performed this operation for the Gas System in the past, so we recommend accepting their quote.

Motion to approve the Cass White Rd Gas Relocation was made by Council Member Roth and was seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

5. Camera System

Chief Frank McCann, Police Department stated I am requesting approval to purchase a covert camera system for investigative purposes. We currently do not have this type of system and it will be a benefit to the police department to have this capability to resolve criminal cases.

The police department sent a request for bids (RFB) to three companies. We subsequently received three bids from the companies. The following are the bids from each company that met the specifications:

Advanced Covert Technology	\$5,729.00
Covert Law Enforcement	\$9,995.00
Tactical Video	\$9,997.05

I recommend the best bid, Advanced Covert Technology, for \$5,729.00. This is a budgeted item and will be paid for out of federal asset forfeiture funds. The E-Verify and E-Save documents have been submitted to the police department and are on file. I am requesting your support and recommendation for this purchase.

Motion to approve the Camera System to be paid with Federal Asset forfeiture money was made by Council Member Fox and was seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

6. Civic Plus Invoice for Renewal – Website

Tamara Brock, City Manager stated this is the semi-annual fee from CivicPlus, the company that hosts and provides support for our website, in the amount of \$5,484.73.

A motion to approve Civic Plus Invoice for Renewal – Website was made by Council Member Cooley and seconded by Council Member Stepp. Motion carried unanimously. Vote: 6-0.

7. Calix Annual Maintenance Renewal

Dan Porta, Assistant City Manager stated this is the yearly support renewal for our Calix system that we use to deliver fiber optic internet service to our customers. The renewal charge is \$5,995 and is recommended for your approval.

A motion to approve Calix Annual Maintenance Renewal was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

8. Bartow County Radio Quarterly Invoice

Mr. Porta stated Bartow County has submitted an invoice for Motorola Radios for the first quarter of 2020 in the amount of \$31,445.47. This invoice is recommended for your approval.

A motion to approve Bartow County Radio Quarterly Invoice was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

9. Croy Engineering Invoices for Airport

Mr. Porta stated Croy Engineering is continuing to conduct work at the airport for the Airport Authority and has submitted three invoices for work completed through June 30, 2020 for the Runway Repavement Rehab, Land Acquisition - Phase 2 and Runway RSA Grading Projects. The total of these three invoices is \$45,767.85 and if approved will be paid from the FY 19-20 budget with Bartow County paying their 50% share on future invoices. I recommend approval to pay these invoices.

A motion to approve the Croy Engineering Invoices for Airport was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

10. Traveler's Insurance Deductible Invoice

Mr. Porta stated Travelers Insurance has submitted a deductible invoice for auto accidents where the city was at fault. The total amount due at this time for these two claims is \$27,508.26 and is recommended for your approval.

A motion to approve the Traveler's Insurance Deductible Invoice was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

11. Vicon Camera Replacement for Public Safety

Mr. Porta stated a number of cameras at the Public Safety Headquarters and Fire Stations 2 and 4 are not functioning due to age and obsolescence. After reviewing the cameras that are obsolete with both the Police and Fire Chief, it is recommended to purchase 39 cameras for these locations, plus the camera license and storage that is needed. Additional purchase of 3 monitors is also necessary. The total cost for the cameras and related equipment, plus installation is \$47,280 and is recommended for your approval.

A motion to approve the Vicon Camera Replacement for Public Safety was made by Council Member Roth and seconded by Council Member Wren. Motion carried unanimously. Vote:6-0.

12. Bartow County Grantwriting Invoice

Mr. Porta stated Bartow County has submitted an invoice for shared grantwriting services for January 1 through June 30, 2020 in the amount of \$46,733.23, which is recommended for your approval.

A motion to approve the Bartow County Grantwriting Invoice was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

H. Change Order

1. WPCP Nutrient Upgrade - Change Order 3

Bob Jones, Water Department Head stated construction of the Nutrient Removal Upgrade Project at the Water Pollution Control Plant (WPCP) has been underway for approximately sixteen (16) months. The project is proceeding well with improved weather and is approximately 50 percent complete. During the last six (6) months, we have placed a new 120-foot clarifier in service, completed the construction of the new blower building, substantially completed medium voltage power improvements and completed demolition of Clarifier No. 7.

Previous change orders have resulted in a net reduction in the cost of the project by \$743,305.53. Change Order No. 3 increases the cost by \$224,664.31 as outlined in the attached summary. This change order also adds 19 days to the contract performance period due to weather. The majority of the cost increase (\$200,022.54) is due to concrete repair work in Bioreactor No. 1 and Bioreactor No. 2 (highlighted in summary). These tanks were originally built in 1986 and have been in service since then. The extent of repairs could not be accurately quantified prior to bidding the project because most of the tank was either underwater or inaccessible for inspection. Other changes include credits for overtime inspections by the resident engineer, changes in materials, sampling equipment and rerouting of a chemical feed line.

The net financial impact of all change orders (including Change Order No. 3) is a reduction of the original contract amount by \$518,641.22. If approved, this change order will result in a new contract amount of \$37,044,241.42.

Mr. Jones stated Council approval of this change order is recommended.

A motion to approve the WPCP Nutrient Upgrade - Change Order 3 was made by Council Member Fox and seconded by Council Member Stepp. Motion carried unanimously. Vote: 6-0.

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote: 6-0.

Meeting Adjourned

/s/ 
Matthew J. Santini
Mayor

ATTEST:

/s/ 
Meredith Ulmer
City Clerk

