

City Council Meeting
10 N. Public Square
August 20, 2020
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

I. OPENING MEETING

Invocation by Council Member Roth

Pledge of Allegiance led by Council Member Cooley

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Jayce Stepp, Council Member Ward Two Cary Roth, Council Member Ward Three; Calvin Cooley Council Member Ward Four; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Tamara Brock, City Manager; Julia Drake, City Clerk and Keith Lovell, Assistant City Attorney.

Via Phone: Kari Hodge, Council Member Ward One
Absent:

Mayor Matthew Santini opens Joint Public Meeting.

Kelley Dial, Cartersville School Board Chair, called roll for the school system.

II. 3rd JOINT PUBLIC HEARING

1. City School System Millage Rate

Mayor Matthew Santini called for a joint public hearing for anyone wishing to come forward to speak for or against the item.

A. Cartersville School System 2020 Millage Rate Set at 14.576 Mills

Mr. Rhinehart stated the Cartersville City School System has recommended to their Board to keep the millage rate the same as the 2019 millage rate of 14.576 mills. The proposed 2020 millage rate of 14.576 mills is considered to be above the 2020 rollback rate of 12.964 mills. As a result, the city and the city school board are required to hold three public hearings for the public to voice their opinions about the proposed tax increase. The City Council approves the School Board's recommended tax millage rate for city residents where all the property taxes collected are used by the Cartersville City School System. He recommended approval of the Cartersville City School System property tax millage rate of 14.576 mills for 2020.

With no one else in attendance to come forward to speak for or against the item, Mayor Santini closed joint public hearing.

A motion to approve the Cartersville School System 2020 Millage Rate Set at 14.576 Mills was made by Board Member Stepp and seconded by Board Member Wren. Motion carried unanimously. Vote: 6-0

Mayor Santini closes the Joint Public Meeting.

Ms. Dial adjourns school system.

III. OTHER

1. Cartersville Business Improvement District Millage Rate Set at 1.279 Mills for 2020

Tom Rhinehart, Finance Department Head, stated the Cartersville Business Improvement District (BID) is made up of the Downtown Cartersville Business District. These business owners have been self-assessing a property tax for many years to raise funds for use in the downtown area. The Downtown Development Authority (DDA) works with the local businesses to use the funds to improve the downtown area. The DDA Board requests the City Council approval of their recommended BID's property tax millage of 1.279 mills for 2020. This is the rollback rate. I recommend approval of the Cartersville Business Improvement District property tax millage of 1.279 mills for 2020.

This is the second reading.

A motion to approve the Cartersville School System 2020 Millage Rate Set at 14.576 Mills was made by Board Member Stepp and seconded by Board Member Wren. Motion carried unanimously. Vote: 6-0

2. GO Parks & Recreation Property Tax Millage Rate Set at 0.728 Mills

Mr. Rhinehart stated the citizens of Cartersville approved a referendum in November of 2014 authorizing the city to issue bonds to be used to pay for renovations and improvements to the parks and recreation buildings and properties. The bonds were issued with a ten-year payback period. In order to make the scheduled bond payments, the city is assessing a property tax millage of 0.728 mills (below the 2020 rollback rate of .77 mills) for 2020, also approved by the citizens. The millage rate for this will fluctuate over the ten years and will need to be set with a millage large enough to cover the semi-annual bond payments. I recommend approval of the Cartersville GO Parks and Recreation Bond tax millage rate of 0.728 mills for 2020.

This is the second reading.

Mayor Santini opened the Public Hearing for anyone wanting to come forward to speak

for or against this item.

With no one else in attendance to come forward to speak for or against the item, Mayor Santini closed the Public Hearing.

A motion to approve GO Parks & Recreation Property Tax Millage Rate was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0

III. REGULAR AGENDA

A. COUNCIL MEETING MINUTES

1. August 6, 2020 City Council Minutes and August 13, 2020 City Council Minutes

A motion to approve the August 6, 2020 City Council Meeting Minutes and the August 13, 2020 Special Called City Council Minutes as presented was made by Council Member Fox and seconded by Council Member Wren. Motion carried unanimously. Vote: 6-0

B. APPOINTMENTS

1. Etowah Area Consolidated Housing Authority

Tamara Brock, City Manager, stated Charlie Milner would like to continue serving on the Etowah Area Consolidated Housing Authority and his new term will expire April 01, 2025.

A motion to approve the reappointment of Charlie Milner to the Etowah Area Consolidated Housing Authority until April 1, 2025 was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0

2. Alcohol Control Board

Randy Mannino, Planning and Development Department Head, stated the Alcohol Control Board member for Ward 2, Jessie Weaver, moved outside of the City jurisdiction. David Holt has applied for the Ward 2 appointment and if appointed, will serve the remainder of Ms. Weaver's term, which expires September 5, 2023.

A motion to approve the appointment of David Holt to the Alcohol Control board until September 5, 2023 was made by Council Member Wren and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0

C. PUBLIC HEARING

1. AZ20-03 Faith Lane Annexation

Mr. Mannino stated the property owners of all seven (7) lots of Brook Ridge subdivision have requested annexation into the city for the school district. The subdivision is located on Faith Lane at Jones Mill Rd. and contains approximately 31 acres. The requested zoning is R-20. Planning Commission recommends denial due to lack of cost information for maintenance of the Pettit Creek Bridge. The City would be responsible for bridge maintenance if annexation occurs.

Planning Commission recommends denial, 3-2.

Mayor Santini opens the Public Hearing for the Zoning portion of the case for anyone who wishes to come forward and speak for or against this item.

Mr. Frank Johnson, representing Winslow Company Development, comes forward to speak for the item.

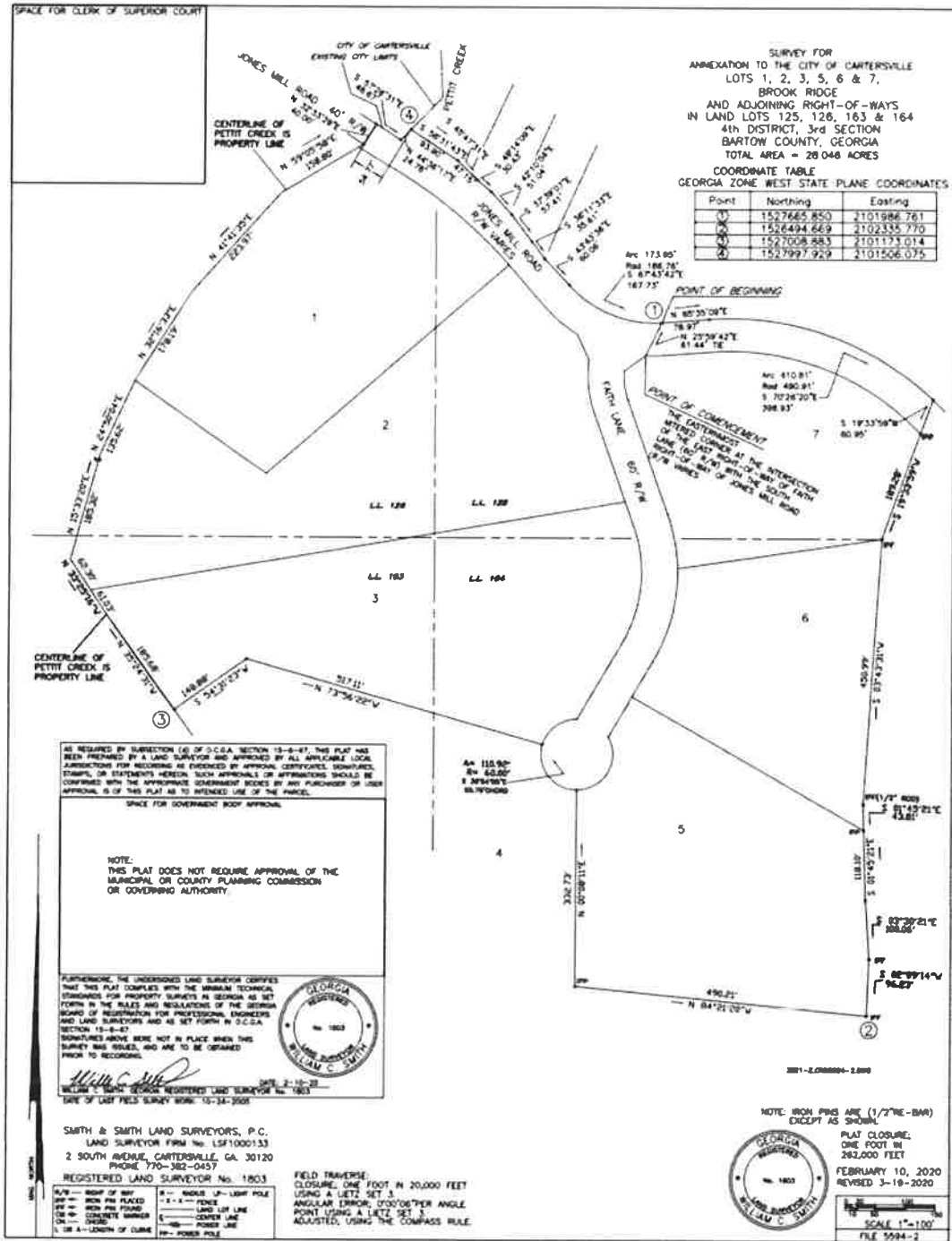
With no one else in attendance to come forward to speak for or against the item, Mayor Santini closed the Public Hearing for the Zoning portion of the hearing.

Mayor Santini opens the Public Hearing for the Annexation portion of the case for anyone who wishes to come forward and speak for or against this item.

Mr. Matt Stevens, 15 Faith Lane, comes forward to speak for the item.

With no one else in attendance to come forward to speak for or against the item, Mayor Santini closed the Public Hearing for the Annexation portion of the hearing.

This is a first reading and no vote is required.



2. Z20-03 175 E. Main St.

Mr. Mannino stated the applicant requests rezoning of 16.77 +/- acres from G-C (General Commercial) to MF-14 (Multi-Family Residential) for the purposes of

constructing a 200-unit apartment complex. The site is located in the Main Street Overlay District and will be required to comply with the Districts' standards.

Planning Commission recommends approval, 4-1.

Mayor Santini opens the Public Hearing for anyone who wishes to come forward and speak for or against this item.

Mr. Joshua Cox, 3922 Chalmers Gate, Smyrna, Ga, comes forward to answer any questions.

Joe Holmes, 106 8th Ave., Rome, Ga., comes forward to state that the plan is still to be owned and operated by the developer.

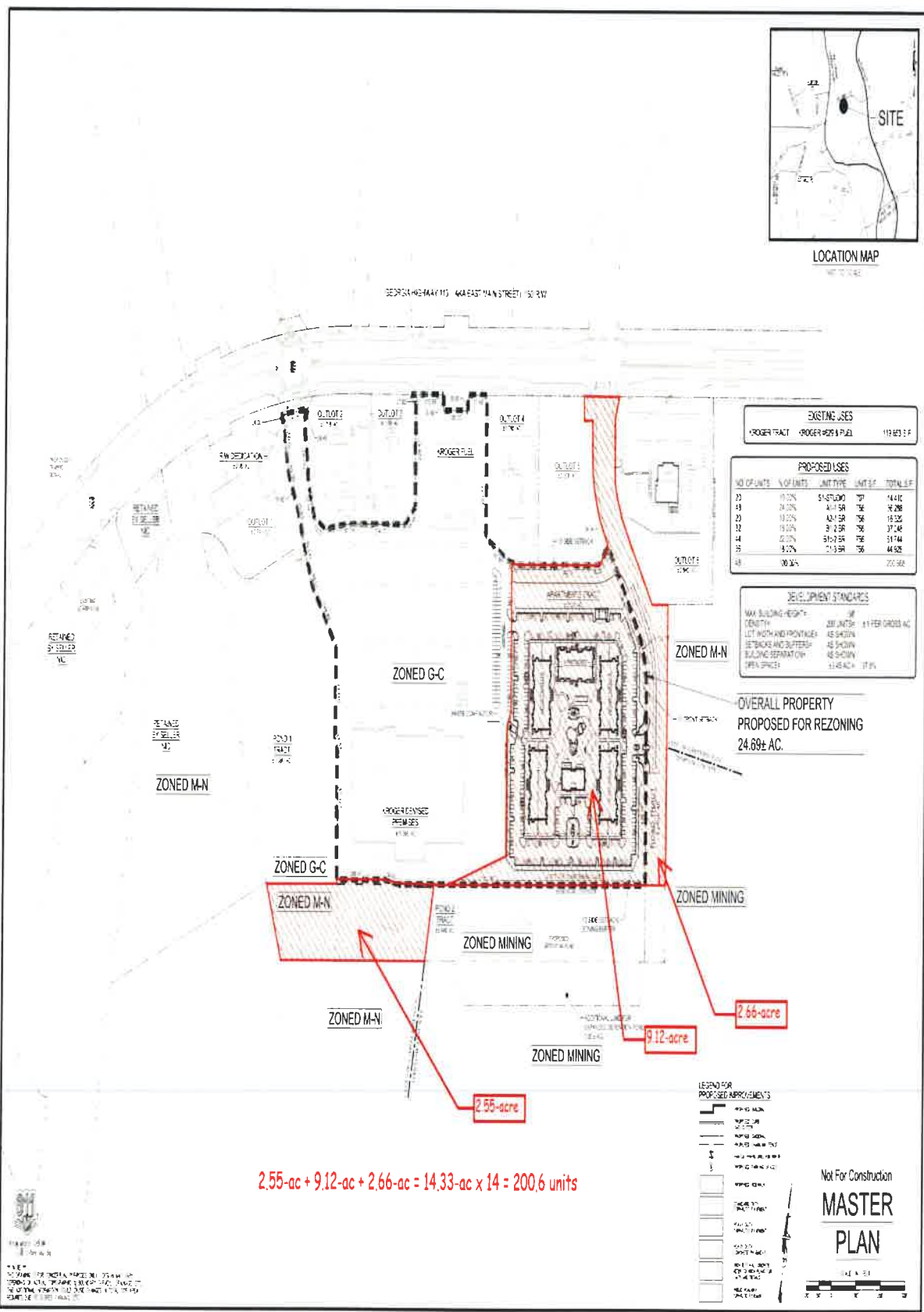
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This is a first reading and no vote is required.



LOCATION MAP
NET TO SCALE

BDG
Buckel Design Group, LLC.
3401 INDEPENDENCE ST
CARTERSVILLE, GA 30121
PHONE: 770.429.1234
WWW.BDGDESIGN.COM



EXISTING USES

*ROGER TRACT	*ROGER HOSE & PUMP	119,623 SF
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PROPOSED USES

NO OF UNITS	% OF UNITS	UNIT TYPE	UNIT SF	TOTAL SF
33	10.25%	\$1-STUDIO	73'	14,412
19	24.25%	A2-1 BR	75'	32,208
23	10.25%	A2-1 BR	75'	18,225
32	13.25%	3-2 BR	75'	37,344
44	22.25%	3-2 BR	75'	51,744
35	9.25%	2-1.5 BR	75'	44,520
48	100.00%			221,550

DEVELOPMENT STANDARDS

MAX BUILDING HEIGHT	35'
DENSITY	288 UNITS/AC @ 1.1 PER GROSS AC
LOT WIDTH AND FRONTAGE	45' SIDEWAY
SETBACKS AND BUFFERS	45' SIDEWAY
BUILDING SEPARATION	45' SIDEWAY
OPEN SPACE	11.45 AC @ 27.5%

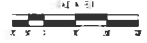
OVERALL PROPERTY
PROPOSED FOR REZONING
24.69± AC.

$2.55\text{-ac} + 9.12\text{-ac} + 2.66\text{-ac} = 14.33\text{-ac} \times 14 = 200,6 \text{ units}$

LEGEND FOR PROPOSED APPROVEMENTS

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Not For Construction
MASTER PLAN



PROPOSED MAIN STREET MARKET PLACE - APARTMENTS
FOR CHEROKEE MAIN STREET III, LLC
ROME, GEORGIA

3. AZ20-04 175 E. Main St.

Mr. Mannino stated the annexation/ zoning request is to annex 1.944 acres of PIN 0077-0459-001 located south of 135-175 Main Street Market Place to relocate and expand the detention pond for the proposed multi-family residential project identified in zoning application Z20-03. The annexed tract would be combined with an existing tract containing a detention pond for the Kroger development. The applicant requests MF-14 zoning.

Planning Commission recommends approval, 4-1.

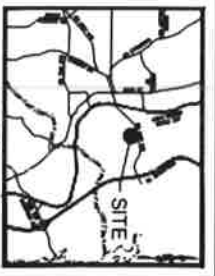
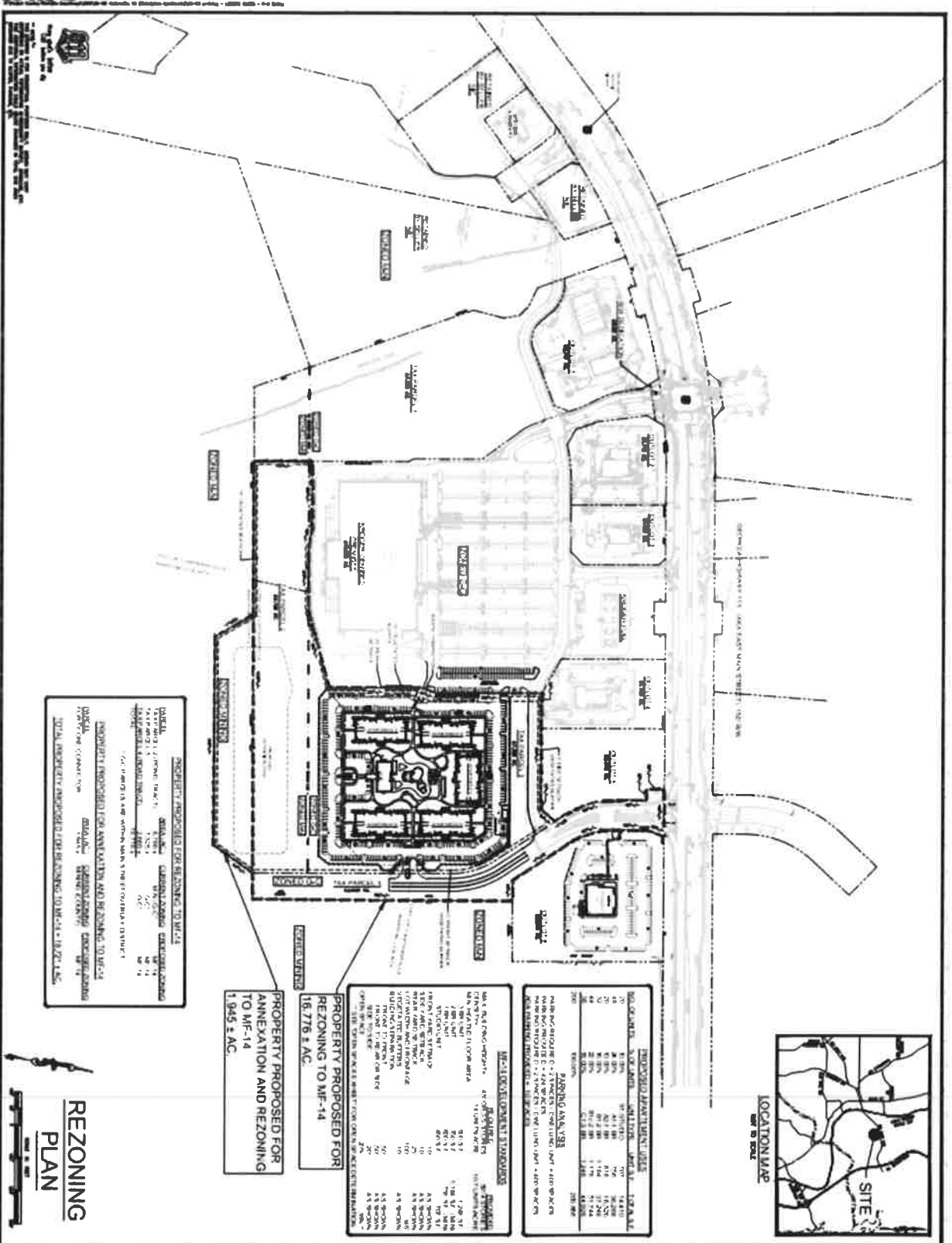
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PROPOSED APARTMENT UNITS

NO. OF UNITS	TYPE	TOTAL
10	1 BR	10
20	2 BR	20
40	3 BR	40
60	4 BR	60
80	5 BR	80
100	6 BR	100
120	7 BR	120
140	8 BR	140
160	9 BR	160
180	10 BR	180
200	11 BR	200
220	12 BR	220
240	13 BR	240
260	14 BR	260
280	15 BR	280
300	16 BR	300
320	17 BR	320
340	18 BR	340
360	19 BR	360
380	20 BR	380
400	21 BR	400
420	22 BR	420
440	23 BR	440
460	24 BR	460
480	25 BR	480
500	26 BR	500
520	27 BR	520
540	28 BR	540
560	29 BR	560
580	30 BR	580
600	31 BR	600
620	32 BR	620
640	33 BR	640
660	34 BR	660
680	35 BR	680
700	36 BR	700
720	37 BR	720
740	38 BR	740
760	39 BR	760
780	40 BR	780
800	41 BR	800
820	42 BR	820
840	43 BR	840
860	44 BR	860
880	45 BR	880
900	46 BR	900
920	47 BR	920
940	48 BR	940
960	49 BR	960
980	50 BR	980
1000	51 BR	1000
1020	52 BR	1020
1040	53 BR	1040
1060	54 BR	1060
1080	55 BR	1080
1100	56 BR	1100
1120	57 BR	1120
1140	58 BR	1140
1160	59 BR	1160
1180	60 BR	1180
1200	61 BR	1200
1220	62 BR	1220
1240	63 BR	1240
1260	64 BR	1260
1280	65 BR	1280
1300	66 BR	1300
1320	67 BR	1320
1340	68 BR	1340
1360	69 BR	1360
1380	70 BR	1380
1400	71 BR	1400
1420	72 BR	1420
1440	73 BR	1440
1460	74 BR	1460
1480	75 BR	1480
1500	76 BR	1500
1520	77 BR	1520
1540	78 BR	1540
1560	79 BR	1560
1580	80 BR	1580
1600	81 BR	1600
1620	82 BR	1620
1640	83 BR	1640
1660	84 BR	1660
1680	85 BR	1680
1700	86 BR	1700
1720	87 BR	1720
1740	88 BR	1740
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1780	90 BR	1780
1800	91 BR	1800
1820	92 BR	1820
1840	93 BR	1840
1860	94 BR	1860
1880	95 BR	1880
1900	96 BR	1900
1920	97 BR	1920
1940	98 BR	1940
1960	99 BR	1960
1980	100 BR	1980
2000	101 BR	2000
2020	102 BR	2020
2040	103 BR	2040
2060	104 BR	2060
2080	105 BR	2080
2100	106 BR	2100
2120	107 BR	2120
2140	108 BR	2140
2160	109 BR	2160
2180	110 BR	2180
2200	111 BR	2200
2220	112 BR	2220
2240	113 BR	2240
2260	114 BR	2260
2280	115 BR	2280
2300	116 BR	2300
2320	117 BR	2320
2340	118 BR	2340
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2380	120 BR	2380
2400	121 BR	2400
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2440	123 BR	2440
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2480	125 BR	2480
2500	126 BR	2500
2520	127 BR	2520
2540	128 BR	2540
2560	129 BR	2560
2580	130 BR	2580
2600	131 BR	2600
2620	132 BR	2620
2640	133 BR	2640
2660	134 BR	2660
2680	135 BR	2680
2700	136 BR	2700
2720	137 BR	2720
2740	138 BR	2740
2760	139 BR	2760
2780	140 BR	2780
2800	141 BR	2800
2820	142 BR	2820
2840	143 BR	2840
2860	144 BR	2860
2880	145 BR	2880
2900	146 BR	2900
2920	147 BR	2920
2940	148 BR	2940
2960	149 BR	2960
2980	150 BR	2980
3000	151 BR	3000
3020	152 BR	3020
3040	153 BR	3040
3060	154 BR	3060
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3100	156 BR	3100
3120	157 BR	3120
3140	158 BR	3140
3160	159 BR	3160
3180	160 BR	3180
3200	161 BR	3200
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3580	180 BR	3580
3600	181 BR	3600
3620	182 BR	3620
3640	183 BR	3640
3660	184 BR	3660
3680	185 BR	3680
3700	186 BR	3700
3720	187 BR	3720
3740	188 BR	3740
3760	189 BR	3760
3780	190 BR	3780
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4080	205 BR	4080
4100	206 BR	4100
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4780	240 BR	4780
4800	241 BR	4800
4820	242 BR	4820
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4900	246 BR	4900
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5380	270 BR	5380
5400	271 BR	5400
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5680	285 BR	5680
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5720	287 BR	5720
5740	288 BR	5740
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5840	293 BR	5840
5860	294 BR	5860
5880	295 BR	5880
5900	296 BR	5900
5920	297 BR	5920
5940	298 BR	5940
5960	299 BR	5960
5980	300 BR	5980
6000	301 BR	6000
6020	302 BR	6020
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6380	320 BR	6380
6400	321 BR	6400
6420	322 BR	6420
6440	323 BR	6440
6460	324 BR	6460
6480	325 BR	6480
6500	326 BR	6500
6520	327 BR	6520
6540	328 BR	6540
6560	329 BR	6560
6580	330 BR	6580
6600	331 BR	6600
6620	332 BR	6620
6640	333 BR	6640
6660	334 BR	6660
6680		

4. T20-02 Infill Overlay Districts

Mr. Mannino stated in 2019, the City Council enacted a moratorium on new subdivisions, demolitions, certain variance types and rezoning applications in the West End and Cherokee-Cassville Historic Districts to address citizen concerns. Fourteen (14) items were identified for staff to address. A committee was established to review staff recommendations. All (14) items have been resolved, addressed by the proposed Text Amendment, or expected to be addressed as a future update to the historic district design standards. The Text Amendment creates two new overlay districts with additional requirements for infill development in these districts.

Planning Commission recommends approval, 5-0.

Mayor Santini opens the Public Hearing for anyone who wishes to come forward and speak for or against this item.

With no one in attendance to come forward to speak for or against the item, Mayor Santini closed the Public Hearing.

This is a first reading and no vote is required.

D. FIRST READING OF ORDINANCES

1. Alcohol Text Amendment - Expansion of Specialty Shop Use

Mr. Mannino stated David Holt has applied for an amendment to the newly established “Specialty Shop” section of the alcohol ordinance. He is requesting a modification to one of the standards that limited the “Specialty Shop” category to the downtown business district (DBD). The business model he explained to the Alcohol Control Board (ACB) included the package sale of wine at his proposed restaurant, Largos, located at 214 E. Cherokee Street. The restaurant received approval from the ACB to serve alcohol. The text amendment would expand beyond the DBD to include the area within 500 feet of N. Tennessee Street between Main Street and Church Street.

ACB does recommend approval of the proposed text amendment.

Mayor Santini inquired about what would be required to extend the Downtown Business District versus approving this text amendment. Keith Lovell, Assistant City Attorney explained the 4-5 month formal process to expand the DBD would also require State approval.

Lillie Reid, with the Downtown Development Authority, stated that the DDA would be in favor

This is a first reading and no vote is required.

Ordinance no. _____

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 4 – ALCOHOLIC BEVERAGES. ARTICLE II. – LICENSING REQUIREMENTS. DIVISION 2. – APPLICATION AND ISSUANCE. SECTION 4-59. – POURING LICENSES LIMITED TO CERTAIN ESTABLISHMENTS. paragraph (a)(7)(f). is hereby amended by deleting said paragraph in its entirety and replacing it as follows:

1.

Sec. 4-59. - Pouring licenses limited to certain establishments.

f. Said establishments are only allowed in the downtown business district and the area within five hundred feet (500') of North Tennessee Street between Main Street and Church Street.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this Ordinance may be renumbered and/or alphabetized accordingly to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
JULIA DRAKE, CITY CLERK

E. RESOLUTIONS

1. Resolution of Support for DDRLF at 5 South Public Square

Ms. Reid stated the pass-through loan from DCA to DDA to property owner at 5 South Public Square is for building renovations. Staff recommends approval of this resolution.

A motion to approve the Resolution of Support was made by Council Member Stepp and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0

DOWNTOWN DEVELOPMENT AUTHORITY OF
CITY OF CARTERSVILLE
RESOLUTION

AUTHORIZING THE RECEIPT OF A LOAN FROM THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS (DEPARTMENT) UNDER THE DOWNTOWN DEVELOPMENT REVOLVING LOAN FUND PROGRAM; AUTHORIZING THE LENDING OF SUCH FUNDS TO The Florida Fund, LLC FOR THE PURCHASE AND RENOVATION OF 5 South Public Square, IN THE CITY OF Cartersville, IN Bartow COUNTY, GEORGIA, FOR USE AS A Restaurant and Office FACILITY; AUTHORIZING THE EXECUTION OF A PROMISSORY NOTE IN FAVOR OF THE DEPARTMENT, TO DOCUMENT THE AUTHORITY'S RECEIPT OF FUNDS FROM THE DEPARTMENT IN ORDER TO FUND THE LOAN TO The Florida Fund, LLC; AUTHORIZING THE SECRETARY TO EXECUTE AND DELIVER ANY AND ALL DOCUMENTS NECESSARY TO CLOSE THE TRANSACTION; AUTHORIZING THE OFFICERS AND AGENTS OF THE AUTHORITY TO TAKE ANY AND ALL ACTION CONSISTENT WITH THESE RESOLUTIONS; REPEALING CONFLICTING RESOLUTIONS; AND FOR OTHER PURPOSES.

WHEREAS, the Downtown Development Authority of The City of Cartersville (the "Authority") is a development authority formed pursuant to the Georgia Downtown Development Authorities Law, O.C.G.A. §§ 36-42-1 to 36-42-16, and a Resolution of the City Council of Cartersville, Georgia, dated July 16, 1981,

WHEREAS, pursuant to Code Section 36-42-8, the Authority has all of the powers necessary or convenient to carry out and effectuate the purposes of the Georgia Downtown Development Authorities Law;

WHEREAS, pursuant to Code Section OCGA 36-42-2, the purpose of the Georgia Downtown Development Authorities Law is to develop and promote trade, commerce, industry and employment opportunities for the public good and the general welfare of the State;

WHEREAS, The Florida Fund, LLC own and operate 5 South Public Square, a Georgia Business Corporation ("the Borrower"), which conducts a property leasing business in the City of Cartersville, which is located in Bartow County, Georgia;

WHEREAS, the Borrower desires to *start-up/expand* this operation by purchasing and renovating certain real property and improvements located at 5 South Public Square, in the City of Cartersville (the "Property");

WHEREAS, in order to finance the acquisition and renovation of the Property, the Borrower has obtained approval for a Downtown Development Revolving Loan Fund Loan from the Department;

WHEREAS, pursuant to the Downtown Development Revolving Loan Fund ("DD RLF") program, the Department makes a loan to an authority, which in turn utilizes these funds to make a loan to an industry or business;

WHEREAS, the Department has approved a DD RLF loan to the Borrower for the acquisition and renovation of the Property, which loan has been given a project number of 21dd-nr-008-10575;

WHEREAS, the Department has requested that the Authority act as a recipient of the DD RLF loan funds, and in turn lend such funds to the Borrower;

WHEREAS, the Authority has determined that the Borrower's acquisition and renovation of the Property will promote trade, commerce, industry and employment opportunities for the public good in the City of Cartersville.

WHEREAS, because the N/A are purchasing the Property from N/A, N.A., the N/A excused himself from discussion of this matter, and did not vote on these resolutions:

NOW, THEREFORE, IT IS HERBY RESOLVED BY THE DOWNTOWN DEVELOPMENT AUTHORITY OF The City of Cartersville as follows:

1. **Authorization to Obtain Loan from Department.** The Authority is hereby authorized to obtain from the Department a loan in the original principal amount of \$ 112,000 .00, pursuant to that certain Statement of Contract Award from the Department to the Development Authority of The City of Cartersville , dated August 5 , 2020 , issued in connection with Project No. 21dd-nr-008-10575 (the "Statement").

2. **Authorization to Make Loan to the Borrower.** Pursuant to the Statement, the Authority is hereby authorized to loan to The Florida Fund, LLC , on such terms and conditions as the Authority may be advised by the Department, the principal sum of \$ 112,000 .00, to be utilized for the acquisition and renovation of the Property. The Authority is also authorized, with the approval of the Department, to make any subsequent amendments to the loan or loan documents that may be needed to maintain or modify the terms of the loan as needed.

3. **Execution of Documents.** Dan Kramer , *Chair* of the Authority, or any member of the Authority, is hereby authorized to execute any and all promissory notes, instruments, closing statements and documents necessary or appropriate to close any and all transactions authorized by this Resolution, including any subsequent amendments that may be necessary to effectuate the transaction as approved by the Department.

4. **Ratification.** Any and all actions previously or subsequently taken by the officers or agents of the Authority consistent with the foregoing Resolutions are hereby approved, ratified and confirmed in all respects.

5. **Repeal of Conflicting Resolutions.** Any and all resolutions or parts thereof which conflict with or are inconsistent with this Resolution are hereby repealed.

SO RESOLVED, this 20th day of August , 2020 .

DOWNTOWN DEVELOPMENT AUTHORITY OF
The City of Cartersville

By:


Matthew J. Santini, Mayor


Julia Drake, City Clerk



Resolution of Support

WHEREAS, the Georgia Department of Community Affairs' Downtown Development Revolving Loan Fund (DDRLF) Program is designed to assist cities, counties and development authorities in their efforts to revitalize and enhance downtown areas by providing below-market rate financing to fund capital projects in core historic downtown areas;

WHEREAS, The Florida Fund, LLC plan to renovate certain real property and improvements located at 5 South Public Square in downtown Cartersville.

WHEREAS, upon completion of the project the renovated property will serve as restaurant and office space.

WHEREAS, the City has determined that the project will promote downtown development for the public good in the City; and

WHEREAS, in order to help The Florida Fund, LLC finance the project, the Downtown Development Authority of The City of Cartersville will apply for a Downtown Development Revolving Loan Fund Loan from the Department of Community Affairs ("DCA"); and

WHEREAS, DCA requires evidence of municipal support for all projects that are the subject of a DD RLF application submitted by a downtown development authority.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY OF CARTERSVILLE, GEORGIA as follows:

That the City of Cartersville endorses the submission of the DD RLF application by the Downtown Development Authority of The City of Cartersville for the downtown project at 5 South Public Square on behalf of The Florida Fund, LLC and agrees to support the development of the project.

SO RESOLVED, this 20 day of August, 2020.

THE CITY OF CARTERSVILLE

By: Matthew J. Santini
Matthew J. Santini
Title: Mayor

[Affix Seal Here]



Attest: Julia Drake
Julia Drake
Title: City Clerk

F. CONTRACTS/AGREEMENTS

1. Cartersville Gymnastics Booster Club MOU

Tom Gilliam, Parks and Recreation Department Head stated this is a Memorandum of Understanding (MOU) with Cartersville Gymnastics Booster Club Inc. The Booster Club has agreed to pay the Gymnastics Coaches to travel to competitions, per diem, and any travel-related expenses. In addition, the Booster Club will be allowed to hire a part-time coach to help with the Boys' Competitive Program that will be an employee or independent contractor of the Booster Club. This agreement will go into effect, upon approval, beginning August 21, 2020 through June 30, 2021.

A motion to approve the Resolution of Support was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 6-0

G. BID AWARD/PURCHASES

1. Scoreboard for Hicks Park

Mr. Gilliam stated one of the scoreboards at Hicks Park (Joe Frank Harris Field) was damaged beyond repair in a storm several weeks ago. The Parks and Recreation Department and Cartersville Little League sent out a Request for Bids for the replacement of the scoreboard. Two (2) bids were received and Vu/Scor was chosen. The purchase will include the Scoreboard, Ad-Panels, and installation of all Equipment. The cost of this scoreboard will be funded through the Property and Casualty Insurance Funds since the scoreboard was damaged beyond repair due to storm damage. The total replacement cost for all equipment and installation will be \$9,460. The recommended purchase of this Scoreboard from Vu/Scor is not to exceed amount of \$10,000.00.

Motion to approve the purchase of scoreboards for Hicks Park was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0

H. CONTRACTS/AGREEMENTS

1. Quit Claim Deed - Arrowhead Lane

Keith Lovell, Assistant City Attorney, stated this is to quitclaim a portion of Arrowhead Lane, which was abandoned in the early 70's, but never recorded.

A motion to approve the Quit Claim Deed for a portion of Arrowhead Lane was made

by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote 6-0

2. First Amendment to DDA Intergovernmental Agreement

Mr. Lovell stated the Agreement for Operations with the DDA was forwarded to the DCA for their review. After review, they said to remain in the Main Street Program; they recommended a three-month reserve be held by the City for the DDA's use. The proposed language was sent to the DCA and was approved by them. Therefore, this amendment is recommended for your approval.

A motion to approve this First Amendment to DDA Intergovernmental Agreement was made by Council Member Fox and seconded by Council Member Stepp. Motion carried unanimously. Vote: 6-0

I. BID AWARD/PURCHASES

1. Email Software Renewal

Dan Porta, Assistant City Manager, stated the Fiber Department has received the annual renewal for Mimecast, which is our email cybersecurity protection software. The annual support is \$21,202.82 and is recommended for your approval.

A motion to approve the Email Software Renewal was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 6-0

2. Travelers Insurance Deductible Invoice

Mr. Porta stated the city has received an invoice in the amount of \$8,287.70 from Travelers Insurance for deductibles on two insurance claims where the city is at fault. He recommended approval of this invoice.

A motion to approve the Travelers Insurance Deductible Invoice was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0

3. Bartow County Motorola Radio Invoice

Mr. Porta stated Bartow County has submitted the second quarter 2020 quarterly invoice for the Motorola radio system that is used by police, fire, FiberCom, gas, electric, public works and recreation departments. He recommended approval to pay this invoice in the amount of \$31,466.55.

A motion to approve the Bartow County Motorola Radio Invoice was made by Council Member Fox and seconded by Council Member Roth. Motion carried

unanimously. Vote: 6-0

4. Mobile Data Terminals

Scott Carter, Fire Chief, respectfully request approval to proceed with a budgeted project. This is the second year of a two-year project of replacing all Mobile Data Terminals (MTD) that our firefighters use while responding to emergencies and place 6 new Panasonic Toughbook computers in the field. The original MTD units were placed in our firetrucks nearly 8 years ago. The new units create a live link between Bartow 911's computer aided dispatch systems and provides firefighters the ability to review information concerning hydrants, structures, hazardous materials and any other aspects that can have an impact on a safe, successful outcome. These are identical to the units used by Cartersville PD and allows our IT staff a seamless Maintenance process between departments. This is a budgeted project in the 2020 SPLOST through Fiber for a total amount of \$19,897.87. Your positive consideration is appreciated in advance.

A motion to approve the Mobile Data Terminals was made by Council Member Wren and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0

5. Uniforms

Mr. Carter respectfully request approval to purchase budgeted uniforms for FY 20/21. In past years, uniforms have been ordered on an individual basis. In order to seek the lowest price, we have elected to do one bulk purchase. This order will be for a total of 252 pieces made up of Nomex Shirts, Pants and Job Shirts. All uniforms are NFPA compliant with proper burn protection. This is being done with a single source provider, due to the fact that this vendor has all Cartersville patches, specifications and required embroidery in stock. There are no local vendors who can supply such a specialized order. We will be able to speed up the process because all sizes are on record with the vendor, T & T Uniforms of Smyrna. The total for this bulk uniform order will be \$25,852.50, which is well below our budgeted amount. We thank you in advance for any positive consideration you may give.

A motion to approve the purchase of uniforms was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 6-0

6. Fire Gear Washer and Dryer

A motion was made to add this item by Council Member Wren and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0

Mr. Carter stated the Polk County Fire Department operates 9 Volunteer Fire Stations with 98 Volunteer Firefighters with a very limited budget. With the basic needs of the Fire Department having to be met on a day to day basis, Polk County does not have

the financial means to purchase a Fire Gear Washer. The City of Cartersville Fire Department has a 2004 Milnor Gear Guardian that is no longer in use. It was originally proposed to surplus this piece of equipment. With the knowledge that this piece of equipment could held the Polk County Fire Department immensely, it is suggested that Council approves the salvage and donation of this item to the Polk County Fire Department.

A motion to approve the salvage and donation of the Fire Gear Washer and Dryer to the Polk County Fire Department was made by Council Member Wren and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0

7. WPCP – Belt Press Emergency Repair

Bob Jones, Water Department Head, stated The Water Pollution Control Plant (WPCP) uses three (3) Ashbrook Simon-Hartley 2-meter belt filter presses (BFP) to dewater residual solids produced as a by-product of wastewater treatment. Presses 1 and 2 were installed in 1991 and have only had break down maintenance performed during that time.

Part of the Nutrient Removal Upgrade Project currently being constructed involves complete mechanical refurbishment of these presses. A factory team of technicians was onsite performing the restoration of BFP 1 when problems were discovered with the existing control wiring. The control wiring defects prevented the team from being able to test and commission the press when they completed their work.

In order to avoid standby charges from the factory team while the issue was resolved and to avoid having to reschedule a second trip from a factory representative, HERO Electric was hired to correct the control wiring defects while the factory team began work on BFP 2. HERO was selected because they designed and installed the Programmable Logic Controls (PLC) upgrade several years ago and were familiar with the operation of the presses. HERO was able to resolve the control wiring issues prior to completing the rehabilitation of BFP 2, thus avoiding standby charges and a lengthy reschedule for a second factory visit to commission the two presses.

He recommended approval of the attached invoice from HERO Electric for \$10,076.41. This is a budgeted item.

A motion to approve the WPCP – Belt Press Emergency Repair was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0

J. OTHER

1. Federal Annual Report Fiscal Year 2019/2020

Frank McCann, Police Chief, stated the Cartersville Police Department has to complete the federal annual report for the U.S. Department of Justice each year to account for the federal asset forfeiture money received and spent. The report is for fiscal year starting July 1, 2019 and ending June 30, 2020. The police department prepared this report with the assistance of Tom Rhinehart, Finance Director.

A motion to approve Federal Annual Report Fiscal Year 2019/2020 was made by Council Member Wren and seconded by Council Member Stepp. Motion carried unanimously. Vote: 6-0

2. City of Cartersville M&O Millage Rate set at 2.91 Mills for 2020

Mr. Rhinehart stated the property taxes received from the Cartersville M&O property tax collections are used for the general city government operations, which include police, fire, recreation, public works, etc. The proposed 2020 millage rate of 2.910 mills is the rollback rate. I recommend approval of the Cartersville M&O property tax millage rate of 2.910 mills for 2020.

This is the second reading.

Mayor Santini opened the Public Hearing for anyone wanting to come forward to speak for or against this item.

With no one in attendance to come forward to speak for or against this item, the Public Hearing was closed.

A motion to approve City of Cartersville M&O Millage Rate was made by Council Member Roth and seconded by Council Member Wren. Motion carried unanimously. Vote: 6-0

3. Hall Booth Smith Retainer Agreement

A motion was made to add this item by Council Member Wren and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0

Mr. Lovell suggested entering into an agreement with Hall Booth Smith, P.C., Attorneys at Law, to handle FCC correspondence.

A motion to approve the Hall Booth Smith Retainer Agreement was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously.
Vote: 6-0

A motion to adjourn the meeting was made by Council Member Wren and needing no second. Motion carried unanimously. Vote 6-0

Meeting Adjourned


/s/ Matthew J. Santini
Mayor

ATTEST:


/s/ Julia Drake
City Clerk

