

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Planning and Development  
PO Box 1390  
10 Public Sq.  
Cartersville, Ga. 30120

**Re: Acceptance of Final Reports of Special Inspection**

**Permit #** \_\_\_\_\_

**Project** \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_

**Design Professional in Responsible Charge:**

\_\_\_\_\_

**To whom it may concern,**

**All required final reports have been received, reviewed, and accepted as complete by the Design Professional.**

**Sincerely,**

**Signature** \_\_\_\_\_

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\_\_\_\_\_

