

**Application for Text Amendment(s)
To Zoning Ordinance
City of Cartersville**

Case Number: _____

Date Received: _____

Public Hearing Dates:

Planning Commission _____ 5:30pm 1st City Council _____ 7:00pm 2nd City Council _____ 7:00pm

APPLICANT INFORMATION

Applicant _____ (printed name)	Office Phone _____
Address _____	Mobile/ Other Phone _____
City _____ State _____ Zip _____	Email _____
Representative's printed name (if other than applicant) _____	Phone (Rep) _____
	Email (Rep) _____
Representative Signature _____	Applicant Signature _____
Signed, sealed and delivered in presence of: _____	My commission expires: _____
Notary Public _____	

1. Existing Text to be Amended:

Article _____, Section _____, Subsection _____

Existing Text Reads as Follows: _____

2. Proposed Text:

Proposed Text Reads as Follows: _____

(Continue on additional sheets as needed)

**Application for Text Amendment(s)
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3. Reason(s) for the Amendment Request: _____

(Continue on additional sheets as needed)

**REQUIREMENTS FOR FILING
AN APPLICATION FOR TEXT AMENDMENT(S)
CITY OF CARTERSVILLE, GA**

Completed applications must be submitted to the City of Cartersville Planning & Development Department, located at 10 N. Public Square, 2nd Floor. Cartersville, GA 30120.

Requirements

- 1. Completed Application:** Include all signatures. Complete items 1, 2 and 3.
- 2. Filing Fee:** A non-refundable filing fee of **\$400.00** must accompany the completed application.
- 3. Public Notice Fee (Optional):** The applicant may choose to have city staff prepare and manage the public notification process outlined in **Requirement 4** below. If this option is requested, there is an additional, non-refundable fee of **\$30.00** which covers the cost of the newspaper ad.
- 4. Public Notification:** The applicant is responsible for the following **public notification** process unless the applicant has requested that staff manage this process as outlined in **item 4** above:
 - a. Not less than fifteen (15) days and not more than forty-five (45) days prior to the scheduled date of the public hearing being the final action by the City Council and not less than ten (10) days prior to the Planning Commission meeting, a **notice of public hearing** shall be published in the legal notice section of the Daily Tribune newspaper within the City of Cartersville. Such notice shall state the application file number, and shall contain the location of the property, its area, owner, current zoning classification, and the proposed zoning classification. Such notice shall include both the Planning Commission and the City Council meeting dates. (See attached Notice of Public Hearing).

CARTERSVILLE NEWSPAPERS

• The Daily Tribune • The Herald-Tribune • The North Bartow News

P.O. Box 70 • 251 S. Tennessee Street
Cartersville, GA 30120 • Phone 770-382-4545

A Division of Cleveland Newspapers, Inc.

Fax No. 770-382-2711

Email: classifieds@daily-tribune.com

TO WHOM IT MAY CONCERN:

The planning commission notice you have just received needs to be brought to The Daily Tribune News office no later than 5 p.m. Monday the week the ad is scheduled to run (legal notices run on Thursday of each week). That is the **absolute deadline** for receiving the ads, but you may bring the ad in before that time.

The cost for publishing the ad that is required to run one time, is \$30.00. This must be paid in its entirety when you bring the ad to us. We accept Visa, Mastercard, American Express, cash and checks.

Due to the volume of legal notices sent to us, we would appreciate your cooperation in getting your required paperwork to us in a timely manner.

Mindy Salamon
Classified Advertising

Public Notice Information

The attached public notice form entitled "Advertisement of Public Hearing" shall be completed and published once in the Legal Notices section of the City of Cartersville Daily Tribune newspaper by the applicant no less than fifteen (15) days prior to the scheduled Planning Commission meeting and no more than forty-five (45) days prior to the second reading and public hearing by the City Council.

This public notice form shall be mailed to all adjoining property owners as well as property owners directly across a street from the property with which the hearing is concerned no less than fifteen (15) days prior to the scheduled Planning Commission meeting and no more than forty-five (45) days prior to the second reading and public hearing by the City Council.

Proof that the public notice was advertised in the newspaper and proof that notice was served upon all adjoining property owners (Certificate of Mailing) shall be provided to the Zoning Administrator prior to the date of the Planning Commission meeting.

NOTICE OF PUBLIC HEARING

The City of Cartersville Planning Commission will hold a public meeting on _____ at 5:30 p.m. in the City Hall Council Chambers, 3rd Floor, City Hall at 10 North Public Square, Cartersville, Georgia, 30120.

The Planning Commission will review an application by _____
for a text amendment to the zoning ordinance. The applicant requests a text amendment to

_____.

The Cartersville City Council will hold the first reading on _____ at 7:00 p.m. in the City Hall Council Chambers to consider the recommendation of the Planning Commission on the above mentioned application. The Cartersville City Council will have a second reading and final action on said application on _____ at 7:00 p.m. in the City Hall Council Chambers.

Please contact the City of Cartersville Planning & Development Department, City Hall, 2nd Floor, 10 North Public Square, Cartersville, Georgia 30120 or (770) 387-5600 to receive information on the filing.

If you have interest in the proposed amendments as stated above, you are encouraged to attend the meetings as stated herein.

CITY OF CARTERSVILLE

Case # _____

City of Cartersville Hearing Schedule 2020

Planning Commission and City Council

All meetings are held in the City Hall Council Chambers
10 N. Public Square
3rd Floor City Hall

Filing Deadline	Public Notice To Run In Newspaper	Planning Commission 5:30 PM	Council 1st Reading 7:00 PM	Council Final Action 7:00 PM
November 1, 2019	November 21	December 10	December 19	January 2, 2020
November 22, 2019	December 19	January 7, 2020	January 16, 2020	February 6, 2020
December 27, 2019	January 23, 2020	February 11	February 20	March 5
January 24	February 20	March 10	March 19	April 2
February 21	March 19	April 7	April 16	May 7
March 27	April 23	May 12	May 21	June 4
April 24	May 21	June 9	June 18	July 2
May 29	June 18	July 7	July 16	August 6
July 2*	July 23	August 11	August 20	September 3
July 31	August 20	September 8	September 17**	October 1
August 21	September 17	October 6	October 15	November 5
September 25	October 22	November 10	November 19	December 3***
October 23	November 19	December 8	December 17	January 7, 2021
November 25****	December 23****	January 12, 2021	January 21, 2021	February 4, 2021

* July 2nd is a Thursday.

** September 17th Council meeting will be held at 9 AM due to Civic Youth Day.

*** December 3rd Council meeting will be held at 9 AM due to Christmas Parade.

**** Nov. 25th and Dec. 23rd, 2020 are Wednesdays.