

Application for Rezoning

Planning and Development Department
10 North Public Square
City of Cartersville
(770) 387-5600

Application Number _____

Hearing Dates _____

Applicant _____
(applicant's printed name)
Address _____
City _____ State _____ Zip _____
Business Phone _____
Home Phone _____
Cell or Fax # _____
(Representative's printed name (if other than applicant))
Business Phone _____
Cell or Fax # _____
Representative's signature _____
Applicant's signature _____
Signed, sealed and delivered in presence of: _____
Notary Public _____
My commission expires: _____

Titleholder _____
(titleholder's printed name)
Business Phone _____ Home Phone _____
*attach additional notarized signatures as needed on separate application page
Address _____
Signature _____
Signed, sealed, delivered in presence of: _____
Notary Public _____
My commission expires: _____

Present Zoning District(s) _____ Requested Zoning District(s) _____
Acreage _____ Land Lot(s) _____ District(s) _____ Section(s) _____
Location of Property _____
(street address, nearest intersections, etc.)
Reason for requesting rezoning: _____
(attach additional statement as necessary)

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements and confirmation of the availability of all public utilities. Said site must meet the proposed zoning district development standards and access requirements of the City's regulations.

Planning Commission Recommendation:

Approved: _____
Disapproved: _____

Conditions: _____
Date: _____

City Council Decision:

Approved: _____
Disapproved: _____

Conditions: _____
Date: _____

REQUIREMENTS FOR FILING APPLICATION FOR REZONING CITY OF CARTERSVILLE, GEORGIA

Completed applications must be submitted to the City of Cartersville Planning & Development Department, located at 10 N. Public Square, 2nd Floor, Cartersville, Georgia.

1. Completed **application** with all appropriate signatures and all material related to the application must be submitted no later than the established filing deadline date. (See attached filing and hearing schedule.)
2. A non-refundable filing fee of **\$400.00** must accompany the complete application.
3. On a required submitted **boundary survey**, please indicate proposed zoning of the tract and present zoning of all contiguous property along with all other required data
4. As may be necessary, attach a **statement** indicating reasons for requesting rezoning.
5. Provide a **list of all current owners** of record for properties located immediately adjacent to or directly across a public street or railroad right-of-way from the subject property. (Reliance on the tax assessor's records may not provide the applicant with the most recent owners of record.) (See attached form to be completed by applicant)
6. Provide completed "**Applicant for Rezoning Action Campaign Disclosure Report**". (See attached form to be completed by applicant)
7. The applicant is responsible for the following **Notifications**:

Not less than fifteen (15) days and not more than forty-five (45) days prior to the scheduled date of the public hearing being the final action by the City Council and not less than ten (10) days prior to the Planning Commission meeting, a **notice of public hearing** shall be published in the legal notice section of the Daily Tribune newspaper within the City of Cartersville. Such notice shall state the application file number, and shall contain the location of the property, its area, owner, current zoning classification, and the proposed zoning classification. Such notice shall include both the Planning Commission and the City Council meeting dates. (See attached form)

The applicant shall **notify each owner of property adjoining** and directly across a street from the property requesting annexation either in person or by first class mail. A copy of the notice and proof of notification shall be provided to the Zoning Administrator. If notice of said application and hearing is given in person, the applicant shall furnish to the Zoning Administrator, prior to the scheduled hearing, an acknowledgment of the notice, signed and dated by the person receiving notice and witnessed by an individual other than the applicant. Said notice shall be given no later than ten (10) days prior to the date of the scheduled Planning Commission meeting. (See attached form)
8. The applicant may provide a conceptual site plan and any other such information as may be requested by the Planning & Development Department.

Public Notice Information

The attached public notice form entitled "Advertisement of Public Hearing" shall be completed and published once in the Legal Notices section of the City of Cartersville Daily Tribune newspaper by the applicant no less than ten (10) days prior to the scheduled Planning Commission meeting and no more than forty-five (45) days prior to the second reading and public hearing by the City Council.

The attached public notice form entitled "Public Notice to Adjoining Property Owners" shall be completed and served in person or by regular mail to all adjoining property owners as well as property owners directly across a street from the property with which the hearing is concerned no less than ten (10) days prior to the scheduled Planning Commission meeting and no more than forty-five (45) days prior to the second reading and public hearing by the City Council.

Proof that the public notice was advertised in the newspaper and proof that notice was served upon all adjoining property owners (Certificate of Mailing) shall be provided to the Zoning Administrator prior to the date of the Planning Commission meeting.



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120
Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

APPLICANT FOR REZONING ACTION CAMPAIGN DISCLOSURE REPORT

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date of Application: _____
Date Two Years Prior to Application: _____
Date Five Years Prior to Application: _____

1. Has the applicant within the two years preceding the filing of the annexation action made campaign contributions aggregating \$250.00 or more to any of the following:

	YES	NO
Mayor Matt Santini	_____	_____
Council Member		
Helen Cagle	_____	_____
Jayce Stepp	_____	_____
Louis Tonsmeire, Sr.	_____	_____
Lindsey McDaniel, Jr.	_____	_____
Dianne Tate	_____	_____
Lori Pruitt	_____	_____
Planning Commission		
Lamar Pendley	_____	_____
Robert Ed Hicks	_____	_____
Steven Smith	_____	_____
Ralph H. Miller, Jr.	_____	_____
Harrison Dean	_____	_____
Ronnie Turner	_____	_____
Lamar Pinson	_____	_____

2. If the answer to any of the above is yes, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past (5) years.

Signature Date

Print Name

Advertisement of Public Hearing

NOTICE OF PUBLIC HEARING

The City of Cartersville Planning Commission will hold a public meeting on _____ at 6:00 PM in the City Hall Council Chambers, 3rd floor of City Hall, at 10 North Public Square, Cartersville, Georgia.

The Planning Commission will review an application by _____ requesting rezoning of property located at _____ in Land Lot(s) _____ of the _____ District, _____ Section, from the _____ zoning district to the _____ zoning district. Said property contains approximately _____ acres.

The Cartersville City Council will hold the first reading on _____ at _____ AM / PM in the City Hall Council Chambers to consider the recommendation of the Planning Commission on the above mentioned application. The Cartersville City Council will have a second reading and final action on said application on _____ at _____ AM / PM in the City Hall Council Chambers.

If you wish to appear before the Planning Commission and the Cartersville City Council in opposition to the proposed request, you must complete and file an Opponent of Rezoning Action Campaign Disclosure Report at least five (5) days prior to the Planning Commission meeting. If you wish to appear before the Cartersville City Council in opposition to said request, and have not completed and filed said report, you must do so at least five (5) days prior to the Cartersville City Council's first reading of said request.

Please contact the City of Cartersville Planning & Development department at City Hall, 2nd floor, 10 North Public Square, Cartersville, Georgia 30120 or (770) 387-5600 to receive the above mentioned report and information on the filing thereof. If you have interest in the proposed rezoning as stated above, you are encouraged to attend the meetings as stated herein.

CITY OF CARTERSVILLE

Case # _____

Advertisement of Public Hearing

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CITY OF CARTERSVILLE

Case # _____

The following are all of the individuals, firms, or corporations owning property on the sides, rear, and in front of (across street from) the property sought to be rezoned:

NAME

ADDRESS

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.
- 16.
- 17.
- 18.
- 19.
- 20.

Attach additional names if necessary

(Indicate property owned by the above persons on plat accompanying this application.)

U.S. POSTAL SERVICE CERTIFICATE OF MAILING MAY BE USED FOR DOMESTIC AND INTERNATIONAL MAIL, DOES NOT PROVIDE FOR INSURANCE--POSTMASTER
Received From: <hr/> <hr/>
One piece of ordinary mail addressed to: <hr/> <hr/> <hr/>

Affix fee for
or meter p
post mark.
Postmaster
fee.

PS Form 3817, Mar. 1989

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PS Form 3817, Mar. 1989

Hearing Schedules 2010

Historic Preservation Commission

<u>Application Filing Date</u>	<u>Public Notice</u>	<u>Meeting Date 5:30 PM</u>
January 5	January 8	January 19
February 2	February 5	February 16
March 2	March 5	March 16
April 6	April 9	April 20
May 4	May 7	May 18
June 1	June 4	June 15
July 6	July 9	July 20
August 3	August 6	August 17
September 7	September 10	September 21
October 5	October 8	October 19
November 2	November 5	November 16
December 7	December 10	December 21
January 4, 2011	January 7, 2011	January 18, 2011

All meetings are held in the City Hall Council Chambers
10 N. Public Square
3rd Floor City Hall

* **Planning Commission and City Council** *

<u>Filing Deadline</u>	<u>Public Notice</u>	<u>Planning Commission 6:00 PM</u>	<u>Council 1st Reading 7:00 PM</u>	<u>Council Final Action 7:00 PM</u>
December 4, 2009	December 17, 2009	January 12	January 21	February 4
January 8	January 21	February 9	February 18	March 4
February 5	February 18	March 9	March 18	April 1
March 5	March 18	April 6	April 15	May 6
April 2	April 15	May 11	May 20	June 3
May 7	May 20	June 8	June 17	July 1
June 4	June 17	July 6	July 15	August 5
July 2	July 15	August 10	August 19	September 2
August 6	August 19	September 7	September 16	October 7
September 3	September 16	October 12	October 21	November 4
October 1	October 14	November 9	November 18	December 2
November 5	November 18	December 7	December 16	Jan. 6, 2011
December 3	December 16	January 11, 2011	Jan. 20, 2011	Feb. 3, 2011

All meetings are held in the City Hall Council Chambers
10 N. Public Square
3rd Floor City Hall