



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120
Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

SIGN PERMIT

A copy of the sign contractor's Occupational Tax Certificate must be presented before a permit can be issued. A sign permit fee of \$50.00 per sign must be received prior to approval of this permit. **Permit obtained after sign has been installed is \$100 per sign.* Possible legal action**

PERMIT NO: _____ PERMIT DATE: _____

BUSINESS NAME: _____

BUSINESS LOCATION: _____

BUSINESS OWNER'S NAME: _____

BUSINESS PHONE NUMBER: _____

BUSINESS OWNER'S ADDRESS: _____

SIGN CONTRACTOR'S NAME: _____

SIGN CONTRACTOR'S ADDRESS: _____

SIGN CONTRACTOR'S PHONE NUMBER: _____

SIGN CONTRACTOR'S FAX NUMBER: _____

SIGN TYPE: Freestanding _____ Wall _____ Billboard _____

BUILDING FAÇADE WIDTH IN FEET Front _____ Side _____

DESCRIPTION OF SIGN (S): _____

*NOTE: A site drawing of the property showing the location of proposed signs, existing signs, and dimensions and height of proposed signs must be submitted before permitting. Minimum setbacks are required on freestanding signs. Inquire of setbacks at time of permitting.

I, the undersigned serve as the owner or the owner's representative and have read and understand the City of Cartersville Sign Ordinance and certify that all information submitted is in compliance with the ordinance. As the owner or owner's representative, I understand that I will be responsible for the immediate removal of any sign erected or altered which is not in compliance with the provisions of the sign ordinance. This permit shall not be valid unless signed below by an authorized City official.

APPLICANT'S NAME (PLEASE TYPE OR PRINT)

APPLICANT'S SIGNATURE

PLANNING AND DEVELOPMENT OFFICIAL

DATE OF APPROVAL