

Rental Amount Paid: _____ Date Paid: _____ Check # _____ Cash _____ CC _____ CPRD Employee: _____
Rental Amount Paid: _____ Date Paid: _____ Check # _____ Cash _____ CC _____ CPRD Employee: _____
Security/Damage Clean-up Deposit Paid: _____ Date Paid: _____ Check # _____ Cash _____ CC _____ CPRD Employee: _____
Security/Damage Clean-up Deposit Returned: Y _____ N _____ Date Returned: _____ Picked up by: _____

Will your group need any of the following?

Equipment Rental (for use with bldg/room rental only)

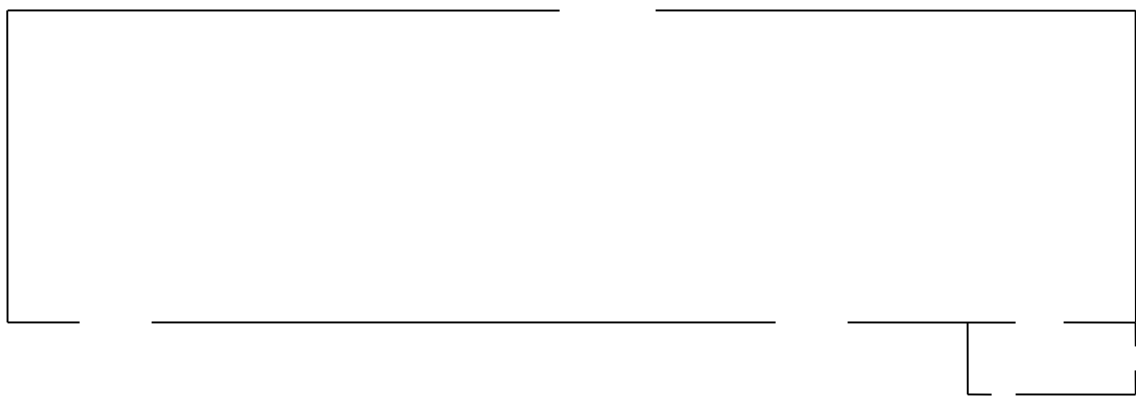
PA system (in house) _____ no charge	PA system (portable) _____ \$25.00 per event/meeting
Podium _____ no charge	Piano _____ \$25.00 per event/meeting
Stage(s) _____ no charge	TV/VCR/DVD _____ \$25.00 per event/meeting

Will you be renting additional equipment from an outside company? Yes _____ No _____

If so, which company? _____ Items/Equipment: _____

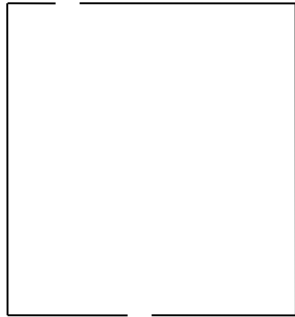
Drop off/Set up _____ Picked up/ Takedown _____ Verified with CPRD staff? _____

Etowah Room set up diagram (Not to scale) – seating for _____



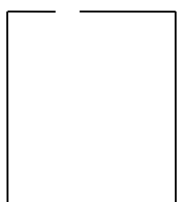
Special Notes _____

Quillian Room set up diagram (Not to scale) – seating for _____



Special Notes _____

Gold Room set up diagram (Not to scale) – seating for _____



Special Notes _____